

**WYOMING BUSINESS COUNCIL**

**A COMPONENT UNIT OF THE  
STATE OF WYOMING**

**FINANCIAL REPORT**

**JUNE 30, 2016**

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**INDEPENDENT AUDITOR’S REPORT**

To the Board of Directors  
Wyoming Business Council  
Cheyenne, Wyoming

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Wyoming Business Council (the “Business Council”), as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Business Council’s basic financial statements as listed in the table of contents.

***Management’s Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor’s Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Business Council’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Business Council’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Business Council as of June 30, 2016, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## *Other Matters*

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 3 through 8, the Budgetary Comparison Statements on pages 30 through 32, the Schedule of the Business Council's Proportionate Share of the Net Pension Liability on page 34, the Schedule of the Business Council's Contributions on page 35, and Notes to Required Supplementary Information on page 36, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Business Council's basic financial statements. The Combining Statements of Other Governmental Funds are presented for purposes of additional analysis and are not a required part of the basic financial statements.

This Combining Statements of Other Governmental Funds are the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Combining Statements of Other Governmental Funds is fairly stated, in all material respects, in relation to the basic financial statements as a whole.



Cheyenne, Wyoming  
December 1, 2016

# MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of the Wyoming Business Council's (the "Business Council") annual report, a component unit of the State of Wyoming, presents our discussion and analysis of the Business Council's financial performance during the fiscal years that ended June 30, 2016 and 2015.

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## FINANCIAL HIGHLIGHTS

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### Government-Wide Financial Statements:

- The Business Council's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources, which is net position as of June 30, 2016 by \$34.8 million, an increase of \$1.8 million from the previous year.

### Governmental Fund Financial Statements:

- As of June 30, 2016, the Business Council's governmental funds reported combined fund balances of \$37.7 million, an increase of \$2.2 million from the previous year.
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## OVERVIEW OF THE FINANCIAL STATEMENTS

The discussion and analysis is intended to serve as an introduction to the Business Council's basic financial statements. The Business Council's annual report consists of four components in accordance with required reporting standards: 1) management's discussion and analysis (this section), 2) government-wide financial statements, 3) governmental fund financial statements, and 4) notes to the basic financial statements. Required supplementary information is included in addition to the basic financial statements and supplementary information.

### Government-Wide Financial Statements

The government-wide financial statements are designed to provide short-term and long-term information about the overall financial position and activities of the Business Council, in a manner similar to a private-sector business. The government-wide financial statements consist of the Statement of Net Position and Statement of Activities.

The *Statement of Net Position* reports all assets and deferred outflows of resources held and liabilities and deferred inflows of resources owed by the Business Council. Assets are reported when acquired and liabilities when incurred. The difference between the Business Council's total assets and deferred outflows of resources and total liabilities and deferred inflows of resources is its *net position*, which is similar to the owner's equity presented by a private-sector business.

The *Statement of Activities* reports all of the revenues and expenses of the Business Council. Revenues are recognized when earned and expenses are reported when incurred. The statement identifies the extent to which each function of the Business Council draws from general revenues or is self-sufficient through fees, intergovernmental aid, and other sources of revenues.

The Business Council's government-wide financial statements are presented on pages 9 and 10.

## **Governmental Fund Financial Statements**

The governmental fund financial statements provide more detailed information about the Business Council's funds. A fund is a separate accounting entity used to keep track of specific sources of funding and spending. Except for the general fund, the Business Council uses specific funds that have been established to satisfy legal requirements established by external parties or governmental statutes or regulations.

The governmental fund financial statements are prepared on an accounting basis that is significantly different from that used to prepare the government-wide financial statements. The governmental fund financial statements focus on information about the Business Council's short-term inflows, outflows, and balances of spendable resources. The governmental fund financial statements consist of a Balance Sheet and a Statement of Revenues, Expenditures, and Changes in Fund Balances.

The *Balance Sheet* reports information about the Business Council's current financial resources, which are its assets, liabilities and fund balances. *Assets* reported are amounts on hand at the end of the fiscal year, such as cash, and amounts for receivables that are collectible within a short period of time after the end of the fiscal year. *Liabilities* include amounts that are to be paid in a short period after the end of the fiscal year. The difference between a fund's total assets and total liabilities is its *fund balance*. The fund balance generally indicates the amount available to finance next year's activities. Because the focus of this report is on current, rather than long-term information, we provide an analysis that reconciles the governmental funds balance sheet to the government-wide Statement of Net Position.

The *Statement of Revenues, Expenditures and Changes in Fund Balances* reports information about the Business Council's inflows, outflows, and balances of current financial resources for each of its major governmental funds and for its non-major governmental funds in the aggregate. Amounts reported are *revenues* and *expenditures* that were collected in cash or paid in cash, respectively, during the current period or very shortly after the end of the year. Because this report excludes long-term information, we provide an analysis that reconciles the governmental funds Statement of Revenues, Expenditures and Changes in Fund Balances to the government-wide Statement of Activities.

The Business Council's governmental fund financial statements are presented on pages 11 through 14.

## **Notes to Financial Statements**

The notes to financial statements provide additional information that is essential to a full understanding of data provided in the government-wide and fund statements. The notes are presented on pages 15 through 29.

## **Required Supplementary Information**

The required supplementary information presents Budgetary Comparison Statements for the Business Council's general fund and each of its major governmental funds. The statements present the Business Council's original and final appropriated budgets for the reporting period as well as its actual inflows and outflows of financial resources. The required supplementary information also presents the Schedule of the Business Council's Proportionate Share of Net Pension Liability and the Schedule of the Business Council's Contributions. These schedules present information on the Business Council's share of the net pension liability in line with Governmental Accounting Standards Board (GASB) Statement No. 68, *Accounting and Financial Reporting for Pensions*. The required supplementary information is presented on pages 30 through 36.

## **Combining Funds Statements**

The combining funds statements provide information for non-major governmental funds and are presented immediately following the required supplementary information. Combining funds statements are presented on pages 37 through 39.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

### Financial Position

The Business Council's net position may provide a useful indicator of its financial position. At the end of the current fiscal year, its assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$34.8 million, which represents an investment of \$150,558 in capital assets, \$26.7 million in restricted net position (economic development, rural rehabilitation, business ready communities, and residential relending), and \$7.9 million in unrestricted net position. The unrestricted net position may be used to meet the Business Council's ongoing obligations.

The Business Council's gross net position increased \$1.8 million during the current fiscal year, which can be attributed to increased loan activity in the business ready communities program.

The following condensed Statement of Net Position presents the Business Council's financial position for the past two years:

#### STATEMENT OF NET POSITION - CONDENSED

	2016	2015
<b>ASSETS</b>		
Current assets	\$ 35,938,904	\$ 33,976,630
Noncurrent assets:		
Loans receivable	11,634,797	10,218,616
Capital assets	215,798	263,509
<b>Total assets</b>	<b>\$ 47,789,499</b>	<b>\$ 44,458,755</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	<b>\$ 1,083,306</b>	<b>\$ 460,856</b>
<b>LIABILITIES</b>		
Current liabilities	\$ 9,930,919	\$ 8,754,016
Noncurrent liabilities	3,943,723	3,165,731
<b>Total liabilities</b>	<b>\$ 13,874,642</b>	<b>\$ 11,919,747</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<b>\$ 210,867</b>	<b>\$ 26,328</b>
<b>NET POSITION</b>		
Net investment in capital assets	\$ 150,558	\$ 182,703
Restricted for economic development	20,396,587	19,638,067
Restricted for rural rehabilitation	4,548,988	4,411,041
Restricted for business ready communities	80,097	100,885
Restricted for technology development	-	599,519
Restricted for residential relending	1,662,662	1,648,308
Unrestricted	7,948,404	6,393,013
<b>Total net position</b>	<b>\$ 34,787,296</b>	<b>\$ 32,973,536</b>

## Statement of Activities

Net position increased by \$1.8 million during the current fiscal year. The primary reason is due to \$2.6 million of primary government appropriations received in the current fiscal year to fund loans for the business ready communities program.

The following condensed Statement of Activities presents the Business Council's results of operations for the past two years:

### STATEMENT OF ACTIVITIES - CONDENSED

	2016	2015
<b>REVENUES</b>		
Program revenues	\$ 3,232,825	\$ 3,145,105
General revenues	45,738,160	56,392,366
<b>Total revenues</b>	<b>48,970,985</b>	<b>59,537,471</b>
<b>EXPENSES</b>		
Administration	2,313,149	2,144,832
Agribusiness	1,045,064	1,237,821
Business and industry	4,611,915	4,896,744
Regional offices	1,164,095	1,226,301
Investment ready communities	37,406,353	43,957,871
Rural development and Mainstreet	-	908,509
Return of funds to primary government	616,649	-
<b>Total expenses</b>	<b>47,157,225</b>	<b>54,372,078</b>
<b>Increase in net position</b>	<b>1,813,760</b>	<b>5,165,393</b>
Net position beginning	32,973,536	30,322,040
Prior period adjustment	-	(2,513,897)
Net position beginning, as restated	32,973,536	27,808,143
<b>Net position ending</b>	<b>\$ 34,787,296</b>	<b>\$ 32,973,536</b>

## GOVERNMENTAL FUNDS FINANCIAL ANALYSIS

The Business Council's activities are reflected in its general, economic development, rural rehabilitation, and other governmental funds. The focus of these governmental funds is to provide information about the Business Council's short-term inflows, outflows, and balances of spendable resources. Such information may be useful in assessing the Business Council's net resources available for spending at the end of the fiscal year.

### Balance Sheet

As of June 30, 2016, the Business Council's governmental funds reported combined ending fund balances of \$37.7 million, an increase of \$2.2 million from the previous year.

Of the major funds, the general fund is the main operating fund of the Business Council. At the end of the current fiscal year, the total fund balance was \$10.8 million, which is unavailable for current use (nonspendable) because it is associated with a long-term receivable (loans receivable).

The fund balance of the economic development fund increased \$758,520 primarily due to interest income from loans and investments during the current fiscal year.

The fund balances of the Business Council's other governmental funds decreased \$599,419 primarily due to the close-out of the Technology Development Fund and the transfer of its net assets totaling \$616,649 to the State budget reserve account.

## Revenues and Expenditures

The following statement presents current fiscal year revenues and expenditures compared to the prior year:

### STATEMENT OF REVENUES AND EXPENDITURES GOVERNMENTAL FUNDS

	2016		2015		Increase (Decrease)	
	Amount	% of Total	Amount	% of Total	Amount	%
<b>REVENUES</b>						
Revenue from primary government	\$ 44,737,029	91.35%	\$ 55,907,674	93.90%	\$ (11,170,645)	-19.98%
Federal revenue	2,974,609	6.07%	2,958,697	4.97%	15,912	0.54%
Investment income	1,050,038	2.14%	310,579	52.00%	739,459	238.09%
Revenue from others	96,265	0.20%	280,227	47.00%	(183,962)	-65.65%
Charges for sales and services	113,045	0.23%	80,292	14.00%	32,753	40.79%
<b>Total revenues</b>	<b>\$ 48,970,986</b>	<b>100.00%</b>	<b>\$ 59,537,469</b>	<b>100.00%</b>	<b>\$ (10,566,483)</b>	<b>-17.75%</b>
<b>EXPENDITURES</b>						
Administration	\$ 2,191,493	4.75%	\$ 2,042,441	3.77%	\$ 149,052	7.30%
Agribusiness	996,302	2.16%	1,198,127	2.21%	(201,825)	-16.85%
Business and industry	4,551,685	9.86%	4,861,983	8.99%	(310,298)	-6.38%
Regional offices	1,118,356	2.42%	1,220,037	2.25%	(101,681)	-8.33%
Investment ready communities	37,309,335	80.81%	43,892,798	81.12%	(6,583,463)	-15.00%
Rural development and Mainstreet	-	0.00%	896,207	1.66%	(896,207)	-100.00%
<b>Total expenditures</b>	<b>\$ 46,167,171</b>	<b>100.00%</b>	<b>\$ 54,111,593</b>	<b>100.00%</b>	<b>\$ (7,944,422)</b>	<b>-14.68%</b>

Revenues for governmental activities were \$49 million for fiscal year 2016, a decrease of 17.7% from the previous year. Revenues from primary government decreased \$11.2 million primarily due to decreased activity in the business ready communities program. Revenues from investment income increased \$739,459 from the previous fiscal year primarily due an increase in the fair market value of investments.

Expenditures for governmental activities were \$46.2 million for the current fiscal year, a decrease of 14.7% from fiscal year 2015. This decrease is primarily due to a decrease in expenditures for grant programs funded by state appropriations.

## CAPITAL ASSETS ACTIVITY

The Business Council's investment in capital assets for its governmental activities as of June 30, 2016 amounted to \$215,798, net of accumulated depreciation of \$752,269. This investment in capital assets includes construction in progress, a building, leasehold improvements, capitalized leases for equipment, furniture, fixtures and equipment, and intangible assets. At the end of the fiscal year, the Business Council had outstanding capital leases payable on equipment totaling \$65,240. The \$47,711 decrease in net capital assets from the previous year is due to current year additions of \$57,496, less \$105,207 in depreciation expense.

The following is a Schedule of Capital Assets for the past two years:

**SCHEDULE OF CAPITAL ASSETS  
(net of depreciation)**

	2016	2015
Construction in progress	\$ 36,960	\$ -
Building	35,312	37,068
Lease improvements	3,889	4,701
Capitalized leases	47,888	66,152
Furniture, fixtures, and equipment	36,666	34,205
Intangible assets	55,083	121,383
<b>Total</b>	<b>\$ 215,798</b>	<b>\$ 263,509</b>

Additional information on the Business Council’s capital assets can be found in Note 4 of this report.

**BUDGETARY HIGHLIGHTS**

For the current fiscal year, the Business Council’s general fund budget was revised primarily for net appropriations carried over from a previous fiscal year.

Budgeted expenditures for the economic development fund were primarily revised to carry over appropriations from a previous fiscal year.

Budgeted expenditures for the rural rehabilitation fund were increased primarily to allow expenditure of current year investment income.

**FINANCIAL IMPACTS**

As a result of the decline in mineral prices and production, State revenues from these sources are significantly lower than previous estimates. The Governor is statutorily authorized to reduce budgets to prevent a deficit. For fiscal year 2016, cuts totaling \$11,446,863 were authorized out of the Business Council’s 2015-2016 biennium budget. For the 2017-2018 biennium, cuts totaling \$14,546,210 were authorized and the Governor has proposed additional cuts of \$4,181,441; however, actual budget reduction amounts may differ from this amount. The Governor also implemented a hiring freeze and advised State agencies to limit expenditures to those that are essential.

Three loans were approved after June 30, 2016 under the provisions of the large project program. State statutes allow the Governor to transfer funds from the Business Council’s economic development account to the large project account within the revolving investment fund to meet loans or loan guarantees approved under this program. Subject to the fulfillment of certain contingencies, such as finalization of loan terms and proof that the companies have the funding to cover the difference between project costs and state loan amounts, the Governor may authorize the transfer of up to \$16 million from the economic development account to the large project account to fund these loans.

**REQUESTS FOR INFORMATION**

Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Wyoming Business Council, 214 West 15<sup>th</sup> Street, Cheyenne, WY 82002.

**WYOMING BUSINESS COUNCIL**

**STATEMENT OF NET POSITION**

**JUNE 30, 2016**

<b>ASSETS</b>	
Current Assets	
Deposits with State Treasurer	\$ 33,519,403
Deposits in bank	29,646
Accounts receivable	449,291
Interest receivable	126,624
Due from primary government	29,364
Due from Federal government	596,981
Loans receivable, net	1,187,595
<b>Total current assets</b>	<b>35,938,904</b>
Noncurrent Assets	
Loans receivable, net	11,634,797
Capital assets not being depreciated:	
Construction in progress	36,960
Capital assets, net of accumulated depreciation:	
Buildings	35,312
Leasehold improvements	3,889
Capitalized leases	47,888
Furniture, fixtures, and equipment	36,666
Intangibles	55,083
<b>Total noncurrent assets</b>	<b>11,850,595</b>
<b>Total assets</b>	<b>47,789,499</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Pension Related Outflows	1,083,306
<b>LIABILITIES</b>	
Current Liabilities	
Accounts payable	9,149,023
Due to primary government	684,949
Accrued payroll	4,324
Compensated absences payable	69,797
Capital leases payable	17,540
Deposits	3,628
Advance payments	1,658
<b>Total current liabilities</b>	<b>9,930,919</b>
Noncurrent Liabilities	
Capital leases payable	47,700
Net pension liability	3,896,023
<b>Total noncurrent liabilities</b>	<b>3,943,723</b>
<b>Total liabilities</b>	<b>13,874,642</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Pension Related Inflows	210,867
<b>NET POSITION</b>	
Net investment in capital assets	150,558
Restricted for economic development	20,396,587
Restricted for rural rehabilitation	4,548,988
Restricted for business ready communities	80,097
Restricted for residential relending	1,662,662
Unrestricted	7,948,404
<b>Total net position</b>	<b>\$ 34,787,296</b>

See Notes to Financial Statements.

**WYOMING BUSINESS COUNCIL**

**STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2016**

<b>FUNCTIONS/PROGRAMS</b>	Expenses	Program Revenues		Net (Expenses) Revenue and Changes in Net Position
		Charges for Sales and Services	Operating Grants and Contributions	Total Governmental Activities
Governmental Activities				
Administration	\$ 2,313,149	\$ 18,309	\$ -	\$ (2,294,840)
Agribusiness	1,045,064	38,485	-	(1,006,579)
Business and industry	4,611,915	43,979	395,454	(4,172,482)
Regional offices	1,164,095	-	-	(1,164,095)
Investment ready communities	37,406,353	12,272	2,724,326	(34,669,755)
Payment to primary government	616,649	-	-	(616,649)
<b>Total</b>	<b>\$ 47,157,225</b>	<b>\$ 113,045</b>	<b>\$ 3,119,780</b>	<b>(43,924,400)</b>
General Revenues				
Appropriation from primary government				44,737,029
Investment income				904,866
Other				96,265
<b>Total general revenues</b>				<b>45,738,160</b>
<b>Change in net position</b>				<b>1,813,760</b>
Beginning Net Position				32,973,536
Net Position, ending				<b>\$ 34,787,296</b>

See Notes to Financial Statements.

**WYOMING BUSINESS COUNCIL**

**BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2016**

	General Fund	Economic Development Fund	Rural Rehabilitation Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Deposits with State Treasurer	\$ 8,137,953	\$ 19,923,403	\$ 4,642,730	\$ 815,317	\$ 33,519,403
Deposits in bank	405	-	-	29,241	29,646
Accounts receivable	4,244	350,623	81,752	12,672	449,291
Interest receivable	31,080	78,439	15,557	1,548	126,624
Due from primary government	29,364	-	-	-	29,364
Due from Federal government	596,981	-	-	-	596,981
Loans receivable, net	10,768,423	842,719	-	1,211,250	12,822,392
<b>Total assets</b>	<b>\$ 19,568,450</b>	<b>\$ 21,195,184</b>	<b>\$ 4,740,039</b>	<b>\$ 2,070,028</b>	<b>\$ 47,573,701</b>
<b>LIABILITIES AND FUND BALANCES</b>					
Liabilities					
Accounts payable	\$ 8,128,383	\$ 798,597	\$ 191,051	\$ 30,992	\$ 9,149,023
Due to primary government	662,030	-	-	22,919	684,949
Accrued payroll	4,324	-	-	-	4,324
Deposits	3,628	-	-	-	3,628
Advance payments	1,658	-	-	-	1,658
<b>Total liabilities</b>	<b>8,800,023</b>	<b>798,597</b>	<b>191,051</b>	<b>53,911</b>	<b>9,843,582</b>
Fund Balances					
Nonspendable:					
Loans receivable	10,768,423	842,719	-	1,211,250	12,822,392
Restricted	-	-	4,548,988	451,412	5,000,400
Committed	4	19,553,868	-	80,097	19,633,969
Assigned	-	-	-	273,358	273,358
<b>Total fund balances</b>	<b>10,768,427</b>	<b>20,396,587</b>	<b>4,548,988</b>	<b>2,016,117</b>	<b>37,730,119</b>
<b>Total liabilities and fund balances</b>	<b>\$ 19,568,450</b>	<b>\$ 21,195,184</b>	<b>\$ 4,740,039</b>	<b>\$ 2,070,028</b>	<b>\$ 47,573,701</b>

See Notes to Financial Statements.

**WYOMING BUSINESS COUNCIL**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
JUNE 30, 2016**

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<b>Total fund balances - governmental funds</b>	\$ 37,730,119
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Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds. When capital assets that are used in governmental activities are purchased or constructed, the cost of those assets are reported as expenditures in governmental funds.

These assets consist of:

Construction in progress	\$ 36,960	
Buildings	43,900	
Leasehold improvements	16,199	
Capitalized leases, net of related capital leases payable	26,080	
Furniture, fixtures and equipment	341,777	
Intangibles	437,911	
Accumulated depreciation	<u>(752,269)</u>	
<b>Total capital assets, net of capital leases payable</b>		150,558

Deferred outflows of resources that are not available for current period expenditures and are not reported in the governmental funds.	1,083,306
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Liabilities and deferred inflows of resources that are not due and payable with current resources and are not reported in the governmental funds.

These consist of:

Compensated absences payable	(69,797)	
Net pension liability	(3,896,023)	
Deferred inflows of resources	<u>(210,867)</u>	
<b>Total liabilities and deferred inflows of resources</b>		<u>(4,176,687)</u>

<b>Net position of governmental activities</b>	<b>\$ <u>34,787,296</u></b>
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See Notes to Financial Statements.

**WYOMING BUSINESS COUNCIL**

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2016**

	General Fund	Economic Development Fund	Rural Rehabilitation Fund	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>					
Revenue from primary government	\$ 44,737,029	\$ -	\$ -	\$ -	\$ 44,737,029
Federal revenue	2,974,609	-	-	-	2,974,609
Interest income	83,525	449,925	94,070	27,376	654,896
Net increase in the fair market value of investments	4	308,085	73,160	13,893	395,142
Revenue from others	96,234	-	-	31	96,265
Charges for sales and services	107,566	5,479	-	-	113,045
<b>Total revenues</b>	<b>47,998,967</b>	<b>763,489</b>	<b>167,230</b>	<b>41,300</b>	<b>48,970,986</b>
<b>EXPENDITURES</b>					
Administration	2,180,186	-	-	11,307	2,191,493
Agribusiness	965,769	-	29,283	1,250	996,302
Business and industry	4,546,716	4,969	-	-	4,551,685
Regional offices	1,097,424	-	-	20,932	1,118,356
Investment ready communities	37,309,335	-	-	-	37,309,335
<b>Total expenditures</b>	<b>46,099,430</b>	<b>4,969</b>	<b>29,283</b>	<b>33,489</b>	<b>46,167,171</b>
<b>Excess of revenues over expenditures</b>	<b>1,899,537</b>	<b>758,520</b>	<b>137,947</b>	<b>7,811</b>	<b>2,803,815</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	-	-	-	9,419	9,419
Transfers out	(9,419)	-	-	-	(9,419)
Payment to primary government	-	-	-	(616,679)	(616,649)
<b>Total other financing sources (uses)</b>	<b>(9,419)</b>	<b>-</b>	<b>-</b>	<b>(607,260)</b>	<b>(616,649)</b>
<b>Net change in fund balances</b>	<b>1,890,118</b>	<b>758,520</b>	<b>137,947</b>	<b>(599,449)</b>	<b>2,187,166</b>
Fund balances, beginning	8,878,309	19,638,067	4,411,041	2,615,536	35,542,953
Fund balances, ending	\$ 10,768,427	\$ 20,396,587	\$ 4,548,988	\$ 2,016,087	\$ 37,730,119

See Notes to Financial Statements.

**WYOMING BUSINESS COUNCIL**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2016**

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<b>Net change in fund balances - total governmental funds</b>	<b>\$ 2,187,166</b>
 Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their useful lives as depreciation expense. In the current period, these amounts are:	
Capital outlay	\$ 57,496
Depreciation expense	<u>(105,207)</u> (47,711)
 Principal payments on capital lease obligations is an expenditure in governmental funds, but the repayment is a reduction of long-term liabilities in the Statement of Net Position.	
	15,566
 Certain expenses reported in the Statement of Activities that do not require the use of current financial resources and, therefore, are not recorded as expenditures in the governmental funds. In the current period, these amounts are:	
Compensated absences	16,361
Pension expense, net of amortization	<u>(357,622)</u> (341,261)
 <b>Change in net position of governmental activities</b>	 <b><u><u>\$ 1,813,760</u></u></b>

See Notes to Financial Statements.

WYOMING BUSINESS COUNCIL

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2016

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**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Basis of presentation**

The accompanying financial statements of the Wyoming Business Council (the “Business Council”) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) applicable to governmental entities. The basic financial statements include both government-wide financial statements based on the Business Council as a whole and fund financial statements.

**B. Financial reporting entity**

The Business Council was created in 1998 by the Wyoming Economic Development Act. The Business Council has been charged by State statutes to encourage, stimulate and support the development and expansion of the economy of the State and is operated for the benefit of the public. It is governed by a Board of Directors, consisting of 15 voting members appointed by the Governor with the advice and consent of the State Senate. The Business Council is a component unit of the State of Wyoming.

On July 1, 1998, the Business Council assumed the functions, programs and authority of various State agencies, boards, authorities, commissions and committees. The Business Council is also charged with administering the Wyoming Partnership Challenge Loan Program.

On February 21, 2001, the Business Council established Wyoming Economic and Workforce Development, Inc. (the “WEWD”), a 501(c)(3) corporation. The WEWD was formed to support the Business Council’s economic development, expansion and workforce training efforts in the State of Wyoming by soliciting funds through a combination of fees, private contributions and grants. It began operations in fiscal year 2002 and is presented herein as a blended component unit. The financial information of the WEWD is presented as the Economic and Workforce Development Fund in the other governmental funds’ column of the Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance.

**C. Government-wide financial statements**

The Statement of Net Position and Statement of Activities display information about the Business Council as a whole. Eliminations have been made to minimize the double counting of internal activities.

The Statement of Net Position reports all of the Business Council’s financial and capital resources. Assets and liabilities are presented in order of their relative liquidity. An asset’s liquidity is determined by how readily it is expected to be converted to cash and whether restrictions limit the Business Council’s ability to use the resource. A liability’s liquidity is based on its maturity, or when cash is expected to be used to liquidate it. The difference between the total of assets and deferred outflows and the total of liabilities and deferred inflows shows the Business Council’s net position. Net position is reported as restricted when constraints are placed on their use by creditors, grantors, or laws or regulations of other governments.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the Business Council’s governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Revenues that are not classified as program revenues are presented as general revenues.

# WYOMING BUSINESS COUNCIL

## NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2016

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### D. Fund financial statements

The fund financial statements provide information about the Business Council's funds. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as non-major funds. The Business Council reports the following major governmental funds:

*General Fund* – the Business Council's primary operating fund. It accounts for all of the Business Council's financial resources except those accounted for in another fund. Revenues consist primarily of State and Federal funding.

*Economic Development Fund* – used to account for economic development efforts of the Business Council; primarily, the activities of the following loan portfolios: Challenge loans, economic disaster loans, bridge loans, Wyoming main street loans, natural gas infrastructure loans, and Amendment IV loans. Funds within the account may also be transferred upon direction of the governor to the large project account within the revolving investment fund created by Wyoming statute if required to meet loans or loan guarantees approved by the state loan and investment board under that law. Revenues in the economic development fund consist primarily of interest income.

*Rural Rehabilitation Fund* – used to account for the operations of the rural rehabilitation program that is administered in accordance with the terms of an agreement with the U.S. Farmers Home Administration. Revenues consist primarily of interest income.

### E. Basis of accounting

*Government-wide fund financial statements* – The government-wide fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the Business Council's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include: 1) charges paid by the recipients of goods or services offered by the programs, and 2) grants and contributions, including interest on loans, which are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all appropriations from the primary government, are presented instead as general revenues.

*Governmental fund financial statements* – Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. General capital asset acquisitions are reported as expenditures.

The Business Council reports advance payments on its Statement of Net Position and governmental fund Balance Sheet. Advance payments for governmental fund reporting purposes arise when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Advance payments also arise when resources are received by the Business Council before it has legal claim to them, as when grant funds are received prior to the occurrence of qualified expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the Business Council has a legal claim to the resources, the liability for advance payments is removed from the Balance Sheet and revenue is recognized.

**WYOMING BUSINESS COUNCIL**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2016**

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**F. Budgets**

Wyoming Statutes require the Business Council to prepare and submit a biennial budget to the Governor for presentation to the Legislature each odd-numbered year prior to the beginning of the Legislative session. The Legislature may add, change, or delete any items in the budget proposed by the Governor. Supplemental appropriations may be approved by the Legislature in even numbered years.

The Legislature appropriates substantially cash basis budgets for programs within an agency. The State's legal level of budgetary control is at the program level and the Governor must approve all changes in appropriations at the program level. Some appropriations lapse at the end of each biennium.

Legislative appropriation, as amended, for the period July 1, 2014 through June 30, 2016	\$128,219,204
Actual expenditures (non-GAAP budgetary basis) for the period July 1, 2014 through June 30, 2016	\$111,124,876

**G. Deposits with State Treasurer**

The General Fund of the Business Council primarily operates out of an appropriation from the Wyoming State Legislature, which has been established with the Wyoming State Auditor's office. Cash is available from this appropriation to fund expenditures as they are incurred by the Business Council. As such, the cash balance within the General Fund is assumed to be the amounts of accounts payable and certain accrued expenses within the fund, net of certain assets.

The Business Council's cash is pooled with other State agencies in an account managed by the Wyoming State Treasurer. The account is reported at the fair-market value of the securities underlying the investment pool. Earnings from the investment pool are credited to the applicable accounts and funds by the State Treasurer to the Business Council monthly, utilizing a formula based on the average daily balance.

**H. Receivables**

Receivables consist primarily of amounts due from the Federal Government and other governmental entities, including the State for amounts earned on deposits with the State Treasurer. Management believes no allowance for uncollectible amounts is necessary based on the nature of these receivables and past experience.

**I. Loans and allowance for loan losses**

The accrual of interest on loans is discontinued at the time the loan is 90 days delinquent unless the credit is well-secured and in process of collection. Delinquent status is considered to be 10 days after the payment due date. In all cases, loans are placed on nonaccrual status at an earlier date if collection of principal or interest in full is not expected.

The interest on nonaccrual loans is accounted for on the cash-basis until the loan qualifies for return to accrual. Loans are returned to accrual status when all the principal and interest amounts contractually due are brought current and future payments are reasonably assured, or the loan is well-secured and in the process of collection.

It is the policy of the Business Council to charge off those loans in which collectability is sufficiently questionable as to no longer justify showing the loan as an asset in the financial statements. The charge off of any loan must be approved by the Board of Directors.

The allowance for loan losses is established through a provision for loan losses charged to expense. Recoveries of amounts previously charged off are credited to the allowance. The amount of provision is based on management's evaluation of the loan portfolio, including assessment of the likelihood of reimbursement on defaulted loans.

WYOMING BUSINESS COUNCIL

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2016

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**J. Capital assets**

Capital assets are stated at cost in the government-wide financial statements. The Business Council's capitalization level for all capital assets is \$5,000. Depreciation on capital assets is provided on the straight-line basis over the following estimated useful lives:

	<u>Years</u>
Buildings	25
Leasehold improvements	7
Furniture, fixtures and equipment	3-14
Intangible assets	3-5

Capital assets are accounted for as expenditures in the governmental fund financial statements. Costs for repairs and maintenance are expensed as incurred.

The intangible assets of the Business Council at June 30, 2016 are computer software and website development costs, which were capitalized in accordance with Governmental Accounting Standards Board (GASB) Statement No. 51, *Accounting and Financial Reporting for Intangible Assets*. A capital asset is classified as intangible if: 1) it lacks physical substance, 2) it is not in a monetary form similar to cash or investment securities, does not represent a claim or right to assets in a monetary form similar to receivables, and is not a prepayment for goods or services, and 3) it has an initial useful life that extends beyond a single reporting period.

**K. Compensated absences**

Employees of the Business Council earn vacation leave based on their level of responsibility and number of years of service; leave not used at the end of the vacation accrual year does not vest. Vacation leave is accrued from October 1 to September 30 of each year. Accumulated leave that is expected to be liquidated with expendable available financial resources (i.e. pending payouts of unused leave owed to employees who left active service by the end of the fiscal period) is reported as an expenditure and a liability in the governmental funds financial statements. All accumulated leave is reported as an expenditure and a liability in the government-wide financial statements.

**L. Grants payable**

In certain cases where grantees incur qualified reimbursable expenditures on a grant prior to year-end, but have not yet invoiced the Business Council for these amounts, the Business Council estimates the amount due to the grantee at year end based on the percentage completion of the project. The estimated percentage of completion is multiplied by the total grant amount, and then previous and accrued payments to the grantee are subtracted. The corresponding result is recorded as accounts payable in the financial statements as of June 30, 2016.

**M. Advance payments**

Advance payments occur when resources are received by the Business Council before it has legal claim to them. In subsequent periods when revenue recognition criteria are met, the liability for the unearned revenue is reduced and the revenue is recognized.

WYOMING BUSINESS COUNCIL

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2016

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**N. Defined benefit pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Wyoming Retirement System (WRS) and additions to/deductions from the WRS's fiduciary net position have been determined on the same basis as they are reported by the WRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**O. Fund balances**

The Business Council has implemented GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, which classifies fund balances based on spending constraints that control how resources may be used. Following are the classifications of fund balance:

*Nonspendable* – amounts that are not available for current use because they are either: 1) not in spendable form, or 2) legally or contractually required to be maintained intact, such as fund balance associated with inventories and long-term receivables.

*Restricted* – amounts constrained for a specific purpose through restrictions of external parties such as a creditor, grantor, donor, or other governmental unit (e.g. Federal government), or by constitutional provision.

*Committed* – amounts constrained for specific purposes imposed by formal action of the reporting governmental entity's highest level of decision-making authority.

*Assigned* – amounts that are neither restricted nor committed that the reporting governmental entity intends to use for a specific purpose as expressed by the governmental entity itself or by a party delegated the authority by the governmental entity.

*Unassigned* – amounts not reported in the other classifications. Only the general fund can report a positive unassigned fund balance; other governmental funds might report a negative amount in this classification.

**P. Interfund transactions**

Interfund transactions are reflected either as services provided, reimbursements or transfers. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental funds are eliminated in the Statement of Activities.

**Q. Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

WYOMING BUSINESS COUNCIL

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2016

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**R. Recent pronouncements**

*Adopted:*

In February 2015, the GASB issued GASB Statement No. 72, *Fair Value Measurement and Application*. This statement was issued to address accounting and financial reporting issues related to fair value measurements. The definition of *fair value* is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In addition, this statement provides guidance for determining a fair value measurement for financial reporting purposes and provides guidance for applying fair value to certain investments and disclosures related to all fair value measurements. This statement is effective for years beginning after June 15, 2015. Since the Business Council has no investments, no impact of adopting this update is reflected in the financial statements.

In March 2016, the GASB issued GASB Statement No. 82, *Pension Issues, an Amendment of GASB Statements No. 67, No. 68, and No. 73*. This statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements. This statement is effective for years beginning after June 15, 2016, except for the requirements of this Statement for the selection of assumptions in a circumstance in which an employer's pension liability is measured as of a date other than the employer's most recent fiscal-year end. In that circumstance, the requirements for the selection of assumptions are effective for that employer in the first reporting period in which the measurement date of the pension liability is on or after June 15, 2017. Earlier adoption is allowed. Management has elected to adopt this update for the fiscal year ended June 30, 2016. The impact of adopting this update is reflected in the financial statements.

*Not yet adopted:*

In January 2016, the GASB issued GASB Statement No. 80, *Blending Requirements for Certain Component Units, an amendment of GASB Statement No. 14*. This statement clarifies the financial statement presentation requirements for certain component units. Specifically, this statement amends the blending requirements for the financial statement presentation of component units of all state and local governments. The additional criterion requires blending of a component unit incorporated as a not-for-profit corporation in which the primary government is the sole corporate member. This statement is effective for years beginning after June 15, 2016. Earlier adoption is encouraged. The Business Council is currently evaluating the impact that the provisions of this statement will have on its financial statements.

**Note 2. DEPOSITS WITH STATE TREASURER**

The Master Investment Policy (Policy) sets forth a 'road map' on how the investment program should be run. The Policy spells out what can and cannot be done, roles and responsibilities, acceptable transactions, prohibited transactions and performance expectations on its managed funds. State statutes, as incorporated into the Policy, authorize the State to invest in securities issued or guaranteed by the U.S. Treasury or agencies of the United States Government; bonds issued by Wyoming agencies or political subdivisions; corporate notes, bonds, and debentures; commercial paper; banker's acceptances; loans specifically identified by statutes; and other securities specifically authorized by the Legislature. The State Loan Investment Board (the "Board") reviews the Policy annually. This Board is comprised of the State's five elected officials.

Those managing the State's investment program are governed in part by the prudent investor rule contained in the State's Uniform Prudent Investor Advisor Act. This rule states in part:

*"Trustee shall invest and manage trust assets as a prudent investor would, by considering the purposes, terms, distribution requirements and other circumstances of the trust."*

WYOMING BUSINESS COUNCIL

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2016

The Policy further states investments or groups of investments shall not be evaluated in isolation but in the context of the entire investment portfolio and as part of an overall investment strategy of the trust or fund from which the investment is derived, consistent with the policies for such trust or fund established under statute by the Board.

State statutes were revised to allow monies in the permanent funds to be invested in common stock of United States corporations not to exceed fifty-five percent (55%) of the State's cash balance. It is a primary goal of the State's Master Investment Policy to obtain an optimal asset allocation for Wyoming's investments to take full advantage of this new authority. This includes determining the optimal division of an investment portfolio among available asset classes, factoring in such elements as risk and return as central to the overall financial planning and investment management. Investment selection for all funds shall be based on legality, appropriateness, liquidity, and risk/return considerations.

The State of Wyoming's permanent funds are not registered with the SEC as an investment company.

The Business Council investments held by the State Treasurer's Office at June 30, 2016 are presented as follows:

	Fair Value	Percentage
Investment Type:		
Fixed income investments	\$ 33,519,403	100.00%

The State of Wyoming's investment pool is subject to the following risks.

**Interest rate risk** - Interest rate risk is the exposure that the fair value of the State's fixed-income investments fluctuates in response to changes in market interest rates. An element of interest rate risk are those securities which are 'highly sensitive' to changes in interest rates. The State has no formal policy with respect to managing interest rate risk within its Master Investment Policy; however, the Policy does provide guidance relative to safety, liquidity and yield using the following criteria:

- Funds are analyzed by asset class including cash to determine if securities need to be purchased or sold.
- Future needs are determined and current positions are reviewed.
- Economic, market and interest rate assumptions are considered.
- Securities are selected based on market value, price and availability.
- Trades are executed to raise cash, to shift maturity, to change asset mix, to enhance yield and to improve quality.

**Credit risk** - Credit risk is the risk the issuer will not fulfill its obligation to the holder of the investment. The minimum credit ratings for investment debt securities as provided in the State's Master Investment Policy for fixed income managers are A1 or equivalent for commercial paper, BBB- for long-term corporate debt, BBB- for mortgage fixed income securities, BBB- for mortgage-backed securities, and BBB- for asset-backed securities. Either Standard and Poor's, Fitch, or Moody's ratings are acceptable. If the issue is rated by all three rating agencies, the middle rating will apply. If the issue is rated by two rating agencies, the lower rating will apply. Legislatively authorized investments represent those investments the Treasurer has been directed to invest in by the Legislature and/or approved by the Legislature.

**Foreign currency risk** - Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. This risk disclosure applies only to investments that are denominated in foreign currencies. The State's Master Investment Policy does not provide a policy for foreign currency diversification.

**Custodial credit risk** - The State does not have any custodial credit risk exposure.

**WYOMING BUSINESS COUNCIL**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2016**

**Concentration of credit risk** - The Wyoming State Treasurer's fixed income portfolio contains fixed income securities in government agency securities. These agency securities hold a rating of AA+. While the State's Master Investment Policy sets limits for concentration of investments, it provides that United States agency bonds are eligible without limitation.

**Note 3. LOANS RECEIVABLE**

Interest rates on loans vary from 0.0% to 4.5% and have varying maturity dates through 2035; collateral includes personal guarantees, mortgages on real estate, and liens on receivables, inventory, furniture, equipment and crops. At June 30, 2016, loans receivable included outstanding loans to five major loan customers totaling \$9,922,479, which comprised approximately 75% of gross loans receivable as of that date. There were no loans charged off during the year ended June 30, 2016. Loans receivable as of June 30, 2016 are as follows:

	<u>Loan Type</u>	<u>Gross Balance</u>	<u>Allowance</u>	<u>Net Balance</u>
General Fund	Mainstreet	\$ 44,660	\$ -	\$ 44,660
General Fund	Business Ready Community	10,723,763	-	10,723,763
Economic Development Fund	Amendment IV	353,038	203,000	150,038
Economic Development Fund	Challenge	20,927	20,927	-
Economic Development Fund	Economic disaster	181,604	19,069	162,535
Economic Development Fund	Bridge	392,158	104,492	287,666
Economic Development Fund	Natural Gas Infrastructure	242,480	-	242,480
American Recovery and Reinvestment Fund	Residential Relending	<u>1,211,250</u>	<u>-</u>	<u>1,211,250</u>
		<u>\$13,169,880</u>	<u>\$ 347,488</u>	<u>\$12,822,392</u>

**Note 4. CAPITAL ASSETS**

Capital asset activity in the government-wide financial statements for the year ended June 30, 2016 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Capital assets not being depreciated:				
Construction in progress	\$ -	\$ 36,960	\$ -	\$ 36,960
Capital assets being depreciated:				
Building	43,900	-	-	43,900
Leasehold improvements	16,199	-	-	16,199
Capitalized leases – equipment	91,320	-	-	91,320
Furniture, fixtures and equipment	391,930	10,236	(60,389)	341,777
Intangible assets	<u>427,611</u>	<u>10,300</u>	<u>-</u>	<u>437,911</u>
Total capital assets being depreciated	<u>970,960</u>	<u>20,536</u>	<u>(60,389)</u>	<u>931,107</u>
Less accumulated depreciation:				
Building	(6,832)	(1,756)	-	(8,588)
Leasehold improvements	(11,498)	(812)	-	(12,310)
Capitalized leases – equipment	(25,168)	(18,264)	-	(43,432)
Furniture, fixtures and equipment	(357,725)	(7,775)	60,389	(305,111)
Intangible assets	<u>(306,228)</u>	<u>(76,600)</u>	<u>-</u>	<u>(382,828)</u>
Total accumulated depreciation	<u>(707,451)</u>	<u>(105,207)</u>	<u>60,389</u>	<u>(752,269)</u>
Capital assets, net	<u>\$263,509</u>	<u>\$ (47,711)</u>	<u>\$ -</u>	<u>\$ 215,798</u>

WYOMING BUSINESS COUNCIL

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2016

Depreciation expense was charged to governmental functions as follows:

Administration	\$ 43,040
Agribusiness	11,955
Business and industry	14,346
Regional offices	16,737
Investment ready communities	<u>19,129</u>
	<u>\$105,207</u>

**Note 5. LEASE OBLIGATIONS**

The Business Council has entered into various lease agreements for office space and equipment which have been accounted for as either operating leases or capital leases. The lease terms vary in range, extending through October 2019.

**Operating leases** – Expenditures on operating leases are recognized as incurred. Total rent expense for these operating leases for the year ended June 30, 2016 was \$174,146. Future minimum lease payments for operating leases are as follows:

Year Ending	
<u>June 30</u>	<u>Amount</u>
2017	\$139,716
2018	129,591
2019	<u>1,800</u>
Total minimum payments	<u>\$271,107</u>

**Capital leases** – The gross amount of assets recorded under capital leases as of June 30, 2016 was \$91,320 with accumulated depreciation of \$43,432. During the year ended June 30, 2016, principal payments of \$15,566 were paid. Future minimum lease payments for capital leases are as follows:

Year Ending	
<u>June 30</u>	<u>Amount</u>
2017	\$24,425
2018	24,425
2019	24,425
2020	<u>5,775</u>
	\$79,050
Less: interest	<u>(13,810)</u>
Present value of lease payments	<u>\$ 65,240</u>

**Note 6. RETIREMENT COMMITMENT – WYOMING RETIREMENT SYSTEM**

**Plan description** – Substantially all employees of the Business Council, excluding seasonal employees, are provided with pensions through the Public Employee Pension Plan (the “Plan”) - a statewide cost-sharing multiple-employer defined benefit pension plan administered by the Wyoming Retirement System (WRS). The authority to establish and amend benefits and contributions rates rests with the Legislature of the State of Wyoming. WRS is granted the authority to administer the Plan by Wyoming State Statutes 9-3-401 through 432. WRS issues a publicly available financial report that can be obtained at <http://retirement.state.wy.us/home/index.html>.

## WYOMING BUSINESS COUNCIL

### NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2016

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**Benefits provided** – The determination of retirement benefits is dependent upon the employee’s initial employment date.

*Service Retirement Tier 1:* Full retirement at age 60 or qualifies for the Rule of 85. Early retirement is permitted at age 50 or 25 years of service. Formula for retirement equals 2.125% times the number of years of service times the three-year highest average salary for the first 15 years and 2.25% times the number of years of service times the three-year highest average over 15 years.

*Service Retirement Tier 2:* Full retirement at age 65 or qualifies for the Rule of 85. Early retirement is permitted at age 55 or 25 years of service. Formula for retirement equals 2% times the number of years of service times the five-year highest average salary.

*Disability Benefits:* Partial or total disability retirement is available to any member who becomes incapacitated, mentally or physically, and cannot continue in the performance of his/her duties. To qualify, the member must have at least 10 years of service and must be “in service” at the time of application for disability retirement. Upon retirement for a partial disability, the member receives a monthly disability retirement benefit for the period of her/her disability equal to 50% of the normal benefit payable to the member, as if the member was eligible for normal retirement benefits. Upon retirement for a total disability, the member receives a monthly disability benefit equal to 100% of his service retirement benefit as if the member was eligible for normal retirement benefits. Disability benefits are payable for the life of the member or until death.

*Survivor’s Benefits:* Certain surviving dependents receive benefits based on the deceased member’s compensation and their relationship to the deceased, as well as the benefit option selected by the member at the date of retirement.

**Contributions** – Per Title 9-3-412 and 413 of State Statutes, for the year ended June 30, 2016, member contributions were required to be 8.25% of compensation and employer contributions were required to be 8.37% of compensation. In accordance with Title 9-3-412 (c) (ii) of State Statutes, the Business Council has elected to pay 75% of the members contribution in addition to the employers contribution. Total employee and employer contributions to the pension plan from the Business Council were \$486,143 for the year ended June 30, 2016.

**Pension liabilities, pension expense, and deferred outflows of resources and deferred inflows of resources related to pensions** – At June 30, 2016, the Business Council reported a liability of \$3,896,023 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of January 1, 2016. The Business Council’s proportion of the net pension liability was based on the relationship of the Business Council’s total contributions to the plan for the year ended December 31, 2015 to the contributions of all participating employers for the same period. At December 31, 2015, the Business Council’s proportion was 0.1672581167%, which was a decrease from its December 31, 2014 proportion of 0.1756957922%.

For the year ended June 30, 2016, the Business Council recognized pension expense of \$599,514. At June 30, 2016, the Business Council reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

**WYOMING BUSINESS COUNCIL**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2016**

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 82,422
Net difference between projected and actual earnings on pension plan investments	963,233	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	-	128,445
Contributions subsequent to the measurement date	120,073	-
	\$ 1,083,306	\$ 210,867

An amount of \$120,073 reported as deferred outflows of resources related to pensions resulting from Business Council contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the year ended June 30, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2017	\$ 181,626
2018	181,626
2019	195,971
2020	193,143
	\$ 752,366

**Actuarial assumptions** – The total pension liability in the January 1, 2016 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.25%
Salary increases	4.25% – 6.00%, including inflation
Investment rate of return	7.75%, net of pension plan investment expense

Mortality rates were based on the RP-2000 Combined Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale BB.

**WYOMING BUSINESS COUNCIL**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2016**

**Long-term expected rate of return** – The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These real rates of return are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed income	15.00%	0.87%
Equity	59.00%	5.13%
Marketable Alternatives	15.50%	4.75%
Private Markets	8.00%	5.84%
Cash	<u>2.50%</u>	0.25%
Total	<u>100.00%</u>	

**Experience analysis** – An experience study was conducted on behalf of all WRS’s plans covering the five-year period ended December 31, 2011. That study provided a detailed analysis concerning the development of the long-term inflation rate, real rate of return and discount rate. The study also analyzed each major actuarial assumption (e.g., mortality, salary increases, retirement, termination and disability) and proposed assumptions consistent with the findings.

**Discount rate** – The discount rate used to measure the total pension liability was 7.75%. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the current contribution rate. Based on those assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the employer’s proportionate share of the net pension liability to changes in the discount rate** – The following presents the Business Council’s proportionate share of the net pension liability calculated using the discount rate of 7.75%, as well as what the Business Council’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.75%) or 1-percentage-point higher (8.75%) than the current rate:

	1% Decrease (6.75%)	Current Discount Rate (7.75%)	1% Increase (8.75%)
Proportionate share of the net pension liability	\$ 5,593,311	\$ 3,896,023	\$ 2,461,116

**Pension plan fiduciary net position** – Detailed information about the pension plan’s fiduciary net position is available in the separately issued WRS financial report available from the Wyoming Retirement System, 6101 Yellowstone Road, Cheyenne, Wyoming 82002 or at <http://retirement.state.wy.us/home/index.html>.

WYOMING BUSINESS COUNCIL

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2016

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**Note 7. RETIREMENT COMMITMENT – DEFERRED COMPENSATION PLAN**

The State offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The deferred compensation plan, accounted for by the State and available to all Council employees, permits employees to defer a portion of their compensation until future years. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency. All compensation and earnings deferred are held in trust or custodial accounts for the exclusive benefit of program participants and their beneficiaries.

Investments are managed and controlled by the deferred compensation plan's trustee, not the Business Council, under various investment options. The employee chooses the investment option(s) and the contribution amount when participating in the deferred compensation plan. These investments and the related liability to the employees are not included in the Business Council's financial statements as an agency since the deferred compensation plan is managed on a statewide basis.

Statutes require matching contributions to the plan for each participating employee. Currently, the match established and appropriated by the Legislature for each participating employee is \$20 per month. Matching contributions made by the Business Council to the deferred compensation plan for the years ended June 30, 2016, 2015 and 2014 totaled \$8,900, \$9,560 and \$9,580, respectively.

**Note 8. RISK MANAGEMENT**

**State self-insurance** – The Business Council participates in the State self-insurance program that was created to handle property, casualty and liability insurance claims brought against the State. The State generally does not maintain reserves; losses are covered by a combination of appropriations from the State's general fund in the year in which the payment occurs and by assessing State agencies a pro-rata share of anticipated claims expenditures for the fiscal year. The Business Council was assessed \$2,500 for the year ended June 30, 2016.

**Employee medical, life, long-term disability, vision and dental insurance** – The Business Council's employees participate in the State's Group Insurance plan. Under this plan, the State co-administers employee medical insurance with a third-party administrator. The State self-insures medical costs and assumes all the risk for claims incurred by plan participants. The Business Council does not retain any risk of loss for the life, long-term disability, vision and dental insurance plans as the insurance providers assume all the risk for claims incurred by the participants.

During the year ended June 30, 2016, the Business Council contributed up to \$755, \$1,147, \$1,501 and \$1,716 (for single, dependent, married, and family coverage, respectively) per month for insurance premiums, plus 90% of the monthly premiums in excess of these amounts for each covered participant towards these plans, excluding long-term disability and vision premiums. Participants are responsible for paying premium charges in excess of this amount plus long-term disability and vision premiums. Total group insurance premiums paid by the Business Council for the year ended June 30, 2016 were \$777,931.

**Workers' compensation** – Wyoming Statute 27-14-101 created the Wyoming Workers' Compensation Act (the "Act"). The Act requires all employers engaged in extra-hazardous employment to obtain liability coverage for the payment of benefits to employees for job-related injuries and diseases through the Workers' Compensation Fund. Eligible employers that comply with the provisions of the Act are generally protected from suit by employees. Employers not required by the Act to participate in this program may elect to do so at their option. For the year ended June 30, 2016, the Business Council's contributions to the Workers' Compensation Fund were \$37,343.

**Unemployment compensation** – The Business Council does not carry unemployment insurance but pays the cost of actual claims incurred. The Business Council paid no unemployment claims for the year ended June 30, 2016.

**WYOMING BUSINESS COUNCIL**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2016**

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**Note 9. TRANSACTIONS WITH THE STATE, UNIVERSITY OF WYOMING, AND WYOMING OFFICE OF TOURISM**

The Business Council pays for services provided by the State for certain phone service, computer processing, motor pool vehicles, State plane usage, loan exam services and central mail. Total amounts expended for these services for the year ended June 30, 2016 were \$199,319.

The Wyoming Office of Tourism pays the Business Council for certain support services in the areas of fiscal and contract compliance, human resources, payroll and information technology. The total amount received for these services for the year ended June 30, 2016 was \$80,000.

The Business Council has entered into several agreements with the University of Wyoming (UW) to fund various projects which include the Market Research Center, Research Product Center, Manufacturing-Works, Small Business Development Centers, Small Business Innovation Research-Small Business Technology Transfer, Procurement Technical Assistance Center, and Technology Business Center programs. Total amounts expended to UW for the year ended June 30, 2016 were \$3,030,425, of which \$626,637 is included in accounts payable as of June 30, 2016. The Business Council is committed for amounts remaining under these agreements in the amount of \$216,561 as of June 30, 2016.

**Note 10. COMMITMENTS AND CONTINGENCIES**

**Relationship with primary government** – The Business Council receives a significant portion of its revenues directly from the State of Wyoming and the continued operation of the Business Council is dependent upon actions of the Legislature.

**Federal grants** – Grant monies received and disbursed by the State are for specific purposes and are subject to audit by the grantor agency. Such audits may result in requests for reimbursement due to disallowed expenditures. Based upon prior experience, the Business Council does not believe that such disallowances, if any, would have a material effect on the financial position or results of operations of the Business Council.

**Loans** – Loans approved by the Business Council’s Board of Directors but undistributed as of June 30, 2016 totaled \$5,642,927. These will be funded by a combination of State appropriations and restricted net position.

**Other commitments and contingencies** – The Business Council has contracted and/or committed funds for various projects, services or other items arising in the normal course of operations. The amounts remaining to complete these commitments totaled \$43,697,150 as of June 30, 2016. These commitments will be funded by a combination of restricted net position, State appropriations and Federal revenues.

**Note 11. SUBSEQUENT EVENTS**

The Business Council has entered into various agreements subsequent to June 30, 2016, primarily with local governments for economic development infrastructure projects during the period July 1, 2016 through December 1, 2021. These agreements are valued at up to but no more than \$13,280,414. These agreements will be funded by a combination of State appropriations and Federal revenues.

The Business Council distributed \$1,128,546 after June 30, 2016 out of State appropriations for the Business Ready Communities Grant and Loan program for loans approved but undistributed as of June 30, 2016.

The Business Council distributed \$116,092 after June 30, 2016 out of the Economic Development fund for loans approved but undistributed as of June 30, 2016.

**WYOMING BUSINESS COUNCIL**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2016**

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Subsequent to June 30, 2016, one loan totaling \$194,316 was approved under the provisions of the Business Ready Communities Grant and Loan program. This loan will be distributed out of State appropriations.

Three loans were approved after June 30, 2016 under the provisions of the large project program. State statutes allow the Governor to transfer funds from the Business Council's economic development account to the large project account within the revolving investment fund to meet loans or loan guarantees approved under this program. Subject to the fulfillment of certain contingencies, such as finalization of loan terms and proof that the companies have the funding to cover the difference between project costs and state loan amounts, the Governor may authorize the transfer of up to \$16 million from the economic development account to the large project account to fund these loans.

As a result of the decline in mineral prices and production, State revenues from these sources continue to be negatively impacted and the Governor is statutorily authorized to reduce budgets to prevent a deficit. For the 2017-2018 biennium, the Governor has proposed additional cuts of \$4,181,441 to the Business Council's appropriation; however, actual budget reduction amounts may differ from this amount.

**REQUIRED SUPPLEMENTARY INFORMATION**

**WYOMING BUSINESS COUNCIL**

**BUDGETARY COMPARISON STATEMENTS  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2016**

General Fund

	Budgeted Amounts		Actual	Encumbrances	Total	Variance with Final Budget
	Original	Final			Actual and Encumbrances	
<b>REVENUES</b>						
Revenue from primary government	\$ 42,116,057	\$ 89,316,198	\$ 34,460,391	\$ -	\$ 34,460,391	\$ (54,855,807)
Federal revenue	3,137,834	6,014,495	2,156,285	-	2,156,285	(3,858,210)
Investment income	-	83,518	65,726	-	65,726	(17,792)
Revenue from others	414,306	1,108,252	786,713	-	786,713	(321,539)
Charges for sales and services	-	-	98,147	-	98,147	98,147
<b>Total revenues</b>	<b>45,668,197</b>	<b>96,522,463</b>	<b>37,567,262</b>	<b>-</b>	<b>37,567,262</b>	<b>(58,955,201)</b>
<b>EXPENDITURES</b>						
Administration	3,032,031	3,196,789	2,587,114	188,698	2,775,812	420,977
Agribusiness	1,002,685	1,123,023	890,123	85,921	976,044	146,979
Business and industry	4,645,431	5,313,993	3,991,078	1,014,027	5,005,105	308,888
Regional offices	1,118,893	1,080,694	1,018,497	7,635	1,026,132	54,562
Investment ready communities	35,869,157	85,807,964	29,080,450	45,251,269	74,331,719	11,476,245
<b>Total expenditures</b>	<b>45,668,197</b>	<b>96,522,463</b>	<b>37,567,262</b>	<b>46,547,550</b>	<b>84,114,812</b>	<b>12,407,651</b>
<b>(Deficiency) of revenues over expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (46,547,550)</b>	<b>\$ (46,547,550)</b>	<b>\$ (46,547,550)</b>

*Continued*

**WYOMING BUSINESS COUNCIL**

**BUDGETARY COMPARISON STATEMENTS (Continued)  
ECONOMIC DEVELOPMENT FUND  
FOR THE YEAR ENDED JUNE 30, 2016**

Economic Development Fund						
	Budgeted Amounts		Actual	Encumbrances	Total	Variance with Final Budget
	Original	Final			Actual and Encumbrances	
<b>REVENUES</b>						
Revenue from primary government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal revenue	-	-	-	-	-	-
Investment income	245,438	245,438	437,711	-	437,711	192,273
Revenue from others	325,000	3,577,678	4,921	-	4,921	(3,572,757)
Charges for sales and services	-	-	558	-	558	558
<b>Total revenues</b>	<b>570,438</b>	<b>3,823,116</b>	<b>443,190</b>	<b>-</b>	<b>443,190</b>	<b>(3,379,926)</b>
<b>EXPENDITURES</b>						
Administration	-	-	-	-	-	-
Agribusiness	-	-	-	-	-	-
Business and industry	570,438	4,199,710	69,481	32,468	101,949	4,097,761
Regional offices	-	-	-	-	-	-
Investment ready communities	-	-	-	-	-	-
<b>Total expenditures</b>	<b>570,438</b>	<b>4,199,710</b>	<b>69,481</b>	<b>32,468</b>	<b>101,949</b>	<b>4,097,761</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ -</b>	<b>\$ (376,594)</b>	<b>\$ 373,709</b>	<b>\$ (32,468)</b>	<b>\$ 341,241</b>	<b>\$ 717,835</b>

*Continued*

**WYOMING BUSINESS COUNCIL**

**BUDGETARY COMPARISON STATEMENTS (Continued)  
RURAL REHABILITATION FUND  
FOR THE YEAR ENDED JUNE 30, 2016**

Rural Rehabilitation Fund

	Budgeted Amounts		Actual	Encumbrances	Total Actual and Encumbrances	Variance with Final Budget
	Original	Final				
<b>REVENUES</b>						
Revenue from primary government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal revenue	-	-	-	-	-	-
Investment income	-	50,000	92,422	-	92,422	42,422
Revenue from others	-	-	-	-	-	-
Charges for sales and services	-	-	-	-	-	-
<b>Total revenues</b>	-	50,000	92,422	-	92,422	42,422
<b>EXPENDITURES</b>						
Administration	-	-	-	-	-	-
Agribusiness	-	70,587	29,783	-	29,783	40,804
Business and industry	-	-	-	-	-	-
Regional offices	-	-	-	-	-	-
Investment ready communities	-	-	-	-	-	-
<b>Total expenditures</b>	-	70,587	29,783	-	29,783	40,804
<b>Excess of revenues over expenditures</b>	\$ -	\$ (20,587)	\$ 62,639	\$ -	\$ 62,639	\$ 83,226

**WYOMING BUSINESS COUNCIL**

**EXPLANATION OF DIFFERENCES BETWEEN BUDGETARY INFLOWS  
AND OUTFLOWS AND GAAP REVENUES AND EXPENDITURES  
GENERAL FUND, ECONOMIC DEVELOPMENT FUND,  
AND RURAL REHABILITATION FUND  
FOR THE YEAR ENDED JUNE 30, 2016**

	General Fund	Economic Development Fund	Rural Rehabilitation Fund
<b>Sources/inflows of resources:</b>			
Actual amounts "available for appropriation" from the Budgetary Comparison Schedules	\$ 37,567,262	\$ 443,190	\$ 92,422
Differences in accrual basis revenues and cash basis budgetary amounts	<u>(10,431,705)</u>	<u>(320,299)</u>	<u>(74,808)</u>
Total revenues reported on the Statement of Revenues, Expenditures and Changes in Fund Balances	<u>\$ 47,998,967</u>	<u>\$ 763,489</u>	<u>\$ 167,230</u>
<b>Uses/outflows of resources:</b>			
Actual amounts "charged to appropriations" from the Budgetary Comparison Schedules	\$ 84,114,812	\$ 101,949	\$ 29,783
Differences in accrual basis expenditures and cash basis budgetary amounts	8,532,168	(64,512)	(500)
Encumbrances	<u>(46,547,550)</u>	<u>(32,468)</u>	<u>-</u>
Total expenditures reported on the Statement of Revenues, Expenditures and Changes in Fund Balances	<u>\$ 46,099,430</u>	<u>\$ 4,969</u>	<u>\$ 29,283</u>

**WYOMING BUSINESS COUNCIL**

**SCHEDULE OF THE BUSINESS COUNCIL'S PROPORTIONATE SHARE  
OF THE NET PENSION LIABILITY**

**Public Employee Pension Plan  
Last Three (3) Fiscal Years\***

	Business Council's proportion of the net pension liability (asset)	Business Council's proportionate share of the net pension liability (asset)	Business Council's covered payroll	Business Council's proportionate share of the net pension liability as a percentage of its covered payroll	Plan fiduciary net position as a percentage of the total pension liability
2014	0.1780020440%	\$ 2,706,344	\$ 3,071,787	88.10%	81.10%
2015	0.1756957922%	\$ 3,100,490	\$ 3,105,431	99.84%	79.08%
2016	0.1672581167%	\$ 3,896,023	\$ 2,993,370	130.16%	73.40%

*\* The amounts presented for each fiscal year were determined as of the calendar year-end that occurred within the fiscal year.*

See Notes to Required Supplementary Information.

**WYOMING BUSINESS COUNCIL**

**SCHEDULE OF THE BUSINESS COUNCIL'S CONTRIBUTIONS**

**Public Employee Pension Plan**

**Last Three (3) Fiscal Years**

	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	Covered payroll	Contributions as a percentage of covered payroll
2014	\$ 214,638	\$ 214,638	\$ -	\$ 3,014,582	7.12%
2015	\$ 235,816	\$ 235,816	\$ -	\$ 3,094,695	7.62%
2016	\$ 247,089	\$ 247,089	\$ -	\$ 2,952,081	8.37%

See Notes to Required Supplementary Information.

**WYOMING BUSINESS COUNCIL**

**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE YEAR ENDED JUNE 30, 2016**

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**Note 1. BASIS OF PRESENTATION – BUDGETARY COMPARISON STATEMENTS**

The Business Council adopts a biennial budget that is approved by the State Legislature. The Business Council allocates the biennial budget to an annual budget for internal management purposes. These annualized budgets are presented in the accompanying Budgetary Comparison Statements. Additionally, these Budgetary Comparison Statements are prepared using encumbrance accounting, under which purchase orders, contracts, and other commitments are recorded as expenditures and liabilities in order to reserve that portion of the applicable appropriation.

**Note 2. EXPLANATION OF DIFFERENCES – BUDGETARY COMPARISON STATEMENTS**

The statement on page 33 is an explanation of differences between budgetary inflows and outflows and GAAP revenues and expenditures for the General Fund, Economic Development Fund, and the Rural Rehabilitation Fund for the year ended June 30, 2016.

**Note 3. PENSION PLAN**

**Changes in benefit terms** – There were no changes in benefit terms between the December 31, 2014 measurement date and the December 31, 2015 measurement date.

**Changes in assumptions** – There were no changes in assumptions between the December 31, 2014 measurement date and the December 31, 2015 measurement date.

## **OTHER GOVERNMENTAL FUNDS**

The Business Council's non-major governmental funds are described below:

*Technology Development Fund* – used to account for technology development efforts of the Business Council; primarily, the activities of the loan portfolio of the former Science, Technology and Energy Authority (STEA) and Seed capital loans. Revenues consist primarily of interest income.

*Business-Ready Communities Fund* – used to account for the community facilities program that provides funding to assist communities preserve former school and government facilities for existing or future community uses.

*Wyoming Business Council Fund* – used primarily to account for revenues of the Wyoming First program, telephone commissions, and net profits from sales of promotional merchandise.

*Economic and Workforce Development Fund* – used to account for activities of Wyoming Economic and Workforce Development, Inc. (the “WEWD”), a not-for-profit corporation. The WEWD was formed to support the Business Council's economic development, expansion and workforce training efforts in the State of Wyoming by soliciting funds through a combination of fees, private contributions and grants.

*American Recovery and Reinvestment Fund* – used to account for Federal funds awarded to the Business Council under the American Recovery and Reinvestment Act of 2009.

**WYOMING BUSINESS COUNCIL**

**COMBINING BALANCE SHEET  
OTHER GOVERNMENTAL FUNDS  
JUNE 30, 2016**

	Technology Development Fund	Business Ready Communities Fund	Wyoming Business Council Fund	Economic and Workforce Development Fund	American Recovery and Reinvestment Fund	Total
<b>ASSETS</b>						
Deposits with State Treasurer	\$ -	\$ 83,119	\$ 273,399	\$ -	\$ 458,799	\$ 815,317
Deposits in bank	-	-	-	29,241	-	29,241
Accounts receivable	-	1,621	4,757	-	6,294	12,672
Interest receivable	-	-	905	-	643	1,548
Loans receivable, net	-	-	-	-	1,211,250	1,211,250
<b>Total assets</b>	<b>\$ -</b>	<b>\$ 84,740</b>	<b>\$ 279,061</b>	<b>\$ 29,241</b>	<b>\$ 1,676,986</b>	<b>\$ 2,070,028</b>
<b>LIABILITIES AND FUND BALANCE</b>						
Liabilities						
Accounts payable	\$ -	\$ 4,643	\$ 12,025	\$ -	\$ 14,324	\$ 30,992
Due to primary government	-	-	22,919	-	-	22,919
<b>Total liabilities</b>	<b>-</b>	<b>4,643</b>	<b>34,944</b>	<b>-</b>	<b>14,324</b>	<b>53,911</b>
Fund Balance						
Nonspendable:						
Loans receivable	-	-	-	-	1,211,250	1,211,250
Restricted	-	-	-	-	451,412	451,412
Committed	-	80,097	-	-	-	80,097
Assigned	-	-	244,117	29,241	-	273,358
<b>Total fund balance</b>	<b>-</b>	<b>80,097</b>	<b>244,117</b>	<b>29,241</b>	<b>1,662,662</b>	<b>2,016,117</b>
<b>Total liabilities and fund balances</b>	<b>\$ -</b>	<b>\$ 84,740</b>	<b>\$ 279,061</b>	<b>\$ 29,241</b>	<b>\$ 1,676,986</b>	<b>\$ 2,070,028</b>

**WYOMING BUSINESS COUNCIL**

**COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
OTHER GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2016**

	Technology Development Fund	Business Ready Communities Fund	Wyoming Business Council Fund	Economic and Workforce Development Fund	American Recovery and Reinvestment Fund	Total
<b>REVENUES</b>						
Revenue from primary government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal revenue	-	-	-	-	-	-
Interest income	8,188	-	5,392	3	13,793	27,376
Net increase in the fair market value of investments	8,942	144	4,246	-	561	13,893
Revenue from others	-	-	-	31	-	31
Charges for sales and services	-	-	-	-	-	-
<b>Total revenues</b>	<b>17,130</b>	<b>144</b>	<b>9,638</b>	<b>34</b>	<b>14,354</b>	<b>41,300</b>
<b>EXPENDITURES</b>						
Administration	-	-	11,280	27	-	11,307
Agribusiness	-	-	1,250	-	-	1,250
Business and industry	-	-	-	-	-	-
Investment ready communities	-	20,932	-	-	-	20,932
Regional	-	-	-	-	-	-
<b>Total expenditures</b>	<b>-</b>	<b>20,932</b>	<b>12,530</b>	<b>27</b>	<b>-</b>	<b>33,489</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>17,130</b>	<b>(20,788)</b>	<b>(2,892)</b>	<b>7</b>	<b>14,354</b>	<b>7,811</b>
<b>OTHER FINANCING SOURCES</b>						
Transfers in	-	-	9,419	-	-	9,419
Payment to primary government	(616,649)	-	-	-	-	(616,649)
<b>Total other financing sources</b>	<b>(616,649)</b>	<b>-</b>	<b>9,419</b>	<b>-</b>	<b>-</b>	<b>(607,230)</b>
<b>Net change in fund balances</b>	<b>(599,519)</b>	<b>(20,788)</b>	<b>6,527</b>	<b>7</b>	<b>14,354</b>	<b>(599,419)</b>
Fund balances, beginning	599,519	100,885	237,590	29,234	1,648,308	2,615,536
Fund balances, ending	\$ -	\$ 80,097	\$ 244,117	\$ 29,241	\$ 1,662,662	\$ 2,016,117