

# WYOMING BUSINESS COUNCIL **BOARD OF DIRECTORS MEETING**

March 8-9, 2017 • Casper, Wyoming



— INCREASING —  
**WYOMING'S**  
— PROSPERITY —

# Board of Directors Agenda

Casper, Wyoming • Casper College Gateway Building • March 8-9, 2017

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## WEDNESDAY, MARCH 8, 2017

*(Times and order of agenda are tentative and subject to change without notice)*

Wednesday dress code is business casual.

**3-4:30 p.m. Tour of Casper Economic Development Sites**

## THURSDAY, MARCH 9, 2017

*(Times and agenda are tentative and subject to change without notice)*

Thursday dress code is business attire.

**8 a.m. Convene Public Meeting – Shawn Reese, Wyoming Business Council CEO**

- Welcome and introductions of board members
- Nominating Committee report

**Action Item:** Election of officers for 2017

- Co-Chairman
- Vice Chairman
- Secretary Treasurer

**Introductory Remarks – Newly appointed Co-Chairman**

**Action Item:** Co-Chairman's Appointment of Standing Committee Chairmen

- o Personnel, Budget and Audit Committee
- o Business Contract and Loan Committee
- o Community Grant and Loan Committee
- o Executive Committee

**Action Item:** Minutes approval from Dec. 8, 2016 Board meeting (Section A)

**8:15 a.m. Welcoming Remarks**

- Ray Pacheco, Vice Mayor, Casper City Council
- John Lawson (chair) and Forrest Chadwick (vice chair), Natrona County Commission
- Charles Walsh, President & CEO, Casper Area Economic Development Alliance (CAEDA)

**8:45 a.m. Air Service Overview and Discussion – Amy Surdam, Administrator, and Sheri Taylor, Air Service Development Program Manager, Wyoming Aeronautics Division**

**9:45 a.m. Break**

**10 a.m. Strategic Reports and Discussion (Quarterly goals, information and updates)**

- Regional reports (regional directors)
- Industrial Development updates
  - o Site surveys
  - o Financing options
- Business Development updates
  - o Business Lead Process
  - o Workforce Council and workforce advisory groups
  - o Advanced Industry growth strategy
- Technology Development
  - o Broadband updates
  - o Procurement
- Community Development Updates
  - o Community toolbox
  - o Community amenity survey
- Market Development
  - o Trade missions and shows
  - o Communication updates

**Action Item:** Co-Chairman's Appointment of Advisory Committees

- o Industrial Development Advisory Committee
- o Business Development Committee
- o Technology Development Advisory Committee
- o Community Development Advisory Committee
- o Market Development Advisory Committee
- Performance report
- CEO report
- Public comment

**Noon Lunch Break**

- Provided for Board/staff on site
- Guests may wish to enjoy one of the local restaurants

**1:30 p.m. Community Grant and Loan Committee Reports (Section B)**

- Introductory remarks – Newly appointed Chairman
- Julie Kozlowski, Community Development Director, will discuss the status of the previously funded Cheyenne elevated walkway project.
- Kozlowski will present the updated Business Ready Community grant and loan program allocation plan
- BRC staff Karen Fate, Brayden Connour and Julie Kozlowski will present staff recommendations for the following Business Ready Community grant and loan program applications:

BRC Applications Received December 1, 2016					
Applicant	Project	Type	Request	Available BRC Funding per Adopted Allocation Plan	Staff Recommendation
1. Cody, City of	Wyoming Authentic Products Expansion	Business Committed	\$ 748,360	\$ 2,944,734	\$ 748,360
2. Powell, City of	Aiport Manufacturing Facility	Business Committed	\$ 435,400		\$ 435,400
3. Bar Nunn, Town of	I-25 Interchange at Westwinds Road	Community Readiness	\$ 3,000,000	\$ 2,152,104	\$ 3,000,000
4. Sundance, Town of	Old Stoney Restoration Phase I	Community Readiness	\$ 2,957,434		\$ -
5. Casper-Natrona Co ED JPB	David Street Station	Community Enhancement	\$ 500,000	\$ 821,052	\$ -
6. Sheridan, City of	Renewable Energy Assessment	Planning	\$ 44,000	\$ 88,070	\$ 44,000
<b>Total Requests</b>			<b>\$ 7,685,194</b>	<b>\$ 6,005,960</b>	<b>\$ 4,227,760</b>



**Action Items:**

- o Each project will be presented by staff with opportunities for board members to ask questions and for public comment
- o Consideration of staff recommendations after presentation of all projects

**3 p.m. Break**

**3:15 p.m. Business Contract and Loan Committee Report (Section C)**

- Introductory remarks – Newly appointed Chairman
- Josh Keefe, Economic Development Finance Manager, will present the quarterly Challenge Loan report
- Public comment

**Action Item:** Consideration of report

- Keefe will present a Value-Added Ag Loan application: Wyoming Authentic Products
- Public comment

**Action Item:** Consideration of staff recommendation

- Public comment on any other items

**3:45 p.m. Personnel, Budget and Audit Committee Report (Section D)**

- Introductory remarks – Newly appointed Chairman
- Chava Case, Human Resources Manager, will give a personnel update
- Diane Joyce, Chief Financial and Administrative Officer, will present current financials
- Public comment

**Action Item:** Acceptance of financial statements

**4:15 p.m. Other Board Matters – Co-Chairman**

- Recognition of outgoing staff member Diane Joyce
- Other business
- Upcoming meeting dates and locations for 2017
  - o May 17-18 Hulett
  - o Sept. 13-14 Alpine
  - o Dec. 6-7 Cheyenne
- Public comment

**4:30 p.m. Closing Remarks and Adjournment**

Thursday's Wyoming Business Council Board of Directors meeting begins at 8:00 a.m. in Casper College's Walter H. Nolte Gateway Center, Room 225.

The Gateway Center is located off Lisco Drive. **Circled below on map.**

### Directions from the Holiday Inn:

- Head south on Granite Peak Dr. toward E 2nd St. (469 ft.)
- Turn right onto E 2nd St. (1.4 mi.)
- Turn left onto Blackmore Rd. (1.0 mi.)
- Turn left onto SE Wyoming Blvd. (0.5 mi.)
- Turn right onto E 15th St. (2.6 mi.)
- Turn left onto Durbin St. (463 ft.)
- Turn left onto Casper Mountain Rd. (0.1 mi.)
- Turn right onto Campus Dr. (0.1 mi.)
- Turn left onto Lisco Dr.

## Casper College

AH Aley Hall  
BU Thorson Institute of Business  
CA Civic Apartments  
CS McMurry Career Studies Center  
DL Doornbos Livestock Facility  
EC Early Childhood Learning Center  
EI Skelton Energy Institute  
GW Walter H. Nolte Gateway Center  
HS Saunders Health Science Center  
KT Krampert Theatre  
LH Liesinger Hall  
LI Goodstein Foundation Library  
LS Loftin Life Science Center  
MA Maintenance Building  
MU Music Building  
PS World Physical Science Center  
RH Residence Hall  
SF Storage Facility

SH Strausner Hall  
TA Thorson Apartments  
TB Erikson Thunderbird Gym  
TM Tate Geological Museum  
UU University/Union Bldg.  
VA Goodstein Visual Arts Center  
WA Werner Agriculture Pavilion  
WH Wheeler Terrace Apartments  
WM Werner Wildlife Museum  
WT Werner Technical Center

1 Parking Lots  
Selfie Spot



## Helpful Phone Numbers

Academic Testing - 268-3850  
Accounting and Financial Management - 268-2691  
Athletic Office/  
T-Bird Tickets - 268-3000  
College Store - 268-2202  
Career Services - 268-2089  
Early Childhood Learning Center (daycare) - 268-2586  
English Center - 268-2585  
Enrollment Services (admissions, financial aid, registrar) - 268-2323  
Housing/Student Activities - 268-2394  
Library - 268-2269  
Math Learning Center - 268-2865  
Operator - 268-2100  
**SECURITY - 268-2688**  
Student Wellness - 268-2267  
Student Services - 268-2201  
Student Success - 268-2089  
Tate Geological Museum - 268-2447  
Theatre Box Office - 268-2500  
Werner Wildlife Museum - 235-2108  
Writing Center - 268-2610

125 College Drive, Casper, WY 82601  
307-268-2100 • 800-442-2963  
**caspercollege.edu**

### Frequently Visited Locations

College Store (UU)  
Cafes (located in GW, LH, and UU)  
Dufham Auditorium (AH)  
Empire Studio Theatre (KT)  
Enrollment Services (GW)  
Admissions, Financial Aid, Registrar

Fitness Center (TB)  
Goodstein Gallery (VA)  
Goodstein Foundation Library (LI)  
Greenhouse (LS)  
Krampert Theatre Complex (KT)

Ranch Campus (RC)  
(469 N. Six Mile Road)  
Sharon J. Nichols Auditorium (CS)  
Soifers Dance Performance Theatre (KT)  
Tate Geological Museum (TM)  
T-Bird Nest (UU)

Thunderbird Gymnasium (TB)  
Werner Wildlife Museum (WM)  
(426 E. 15th Street)  
Western History Center (LI)  
Wheeler Concert Hall (MU)  
Zahradnick Gallery (MU)



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## **Board of Directors Meeting**

### **Cheyenne, Wyoming – December 8, 2016**

#### **BOARD MEMBERS PRESENT**

Jay Anderson, Cactus Covello, Megan Goetz, Ron Harvey (via phone), Pete Illoway, Kelly Lockhart, Lynne Michelena, Aaron Sopko, Mike Sullivan, Jim Espy, Allen Hoopes, Mike Wandler, Greg Hill and Mike Easley.

#### **BOARD MEMBERS ABSENT**

Tom Scott

#### **WBC STAFF PRESENT**

CEO, Shawn Reese; CFAO, Diane Joyce; CPO, Tom Johnson; Directors: Ben Avery, Lisa Johnson, Julie Kozlowski, Ron Gullberg and Kim Porter; Regional Directors: Leah Bruscino, Pat Robbins, Elaina Zempel, Dave Spencer, Roger Bower, Heather Tupper, and Kim Rightmer (via phone). Other staff present included: Kim Dumas, Karen Fate, Brayden Connour, Ashley Cannon, Linda Klinck, Josh Keefe, Tom Dixon, Grant Gering, Ben Peterson, Andy Greenman, Sandy Quinlan, Shaun Jones and Linda Hollings.

#### **CALL TO ORDER/WELCOME/INTRODUCTIONS**

Co-Chair Espy called the meeting to order at 8:27 a.m. He thanked the city of Cheyenne for hosting the meeting. He stated that board members and staff would participate in an economic development tour the next morning and was excited, as were other board members, to tour a couple of sites in Cheyenne. He thanked all who had traveled to attend the board meeting and those on the phone for their interest in the meeting.

The board members then introduced themselves.

#### **MINUTES APPROVAL**

The minutes from the September 8, 2016 meeting in Worland were presented for approval.

MOTION: Illoway moved to approve the minutes; Covello seconded the motion. All voted in favor; motion passed.

#### **STRATEGIC REPORTS**

CEO Reese stated that reports would be given by the regional directors; the Community Development directors; Main Street; Business Initiatives director, Ben Avery, and the Alliance of Manufacturers.

***South East Region – Heather Tupper, Director***

Tupper welcomed all to Cheyenne. She reported that the Tungsten project in Laramie was on schedule for a January 2017 move-in and the Hospice in Laramie was scheduled to receive its first patients in December.

In Goshen and Platte counties fiber was being laid from Chugwater to Torrington, with a portion being redundant; and the Goshen Senior Care Center will be opening in late spring of 2017.

In Laramie County, WY Malting construction was on schedule and the Microsoft expansion was proceeding with dirt work being done. The Cheyenne Depot Plaza will house a synthetic ice rink beginning in December.

In Platte County, the Chugwater gas station project is moving forward; the electrical substation in Guernsey is being worked on and the Guernsey Culver Hotel renovation is on track.

***South Central Region – Pat Robbins, Director***

Robbins summarized the status of several projects in her region, including Simplot in Sweetwater County; a solar project in Green River, and the start of a Leadership program in Carbon County.

***North East Region – Dave Spencer, Director***

Spencer indicated that he was seeing signs of the economy stabilizing in the region with the unemployment rate going down and the oil field activity increasing. He stated he would be retiring at the end of the year and thanked everyone he had worked with for their professionalism and knowledge. Spencer discussed the New Growth Alliance and Newcastle's main street efforts.

***West Central Region – Roger Bower, Director***

Bower reported on two large projects in his region – an iron processing project and an uranium conversion project. Bower discussed the Prospectors & Developers Association of Canada show he will attend in April.

***South West Region - Elaina Zempel, Director***

SGL, an Evanston carbon fiber manufacturer has been for sale and an offer has been received. There is potential for growth in that industry. Westmorland Coal is working on an expansion project and has purchased the Haystack mine. Sublette County is looking at last mile broadband infrastructure. .

***North West Region – Leah Bruscino, Director***

Park County passed a 1% general purpose tax to fund infrastructure projects and Hot Springs County passed a 1% capital facilities tax to fund a hospital renovation. Hot Springs County voters approved formation of a hospital district. WY Authentic Products is going strong and working with Cody and Forward Cody on an expansion project.

***East Central Region – Kim Rightmer, Director***

Rightmer discussed various Casper downtown projects including a grant given to the city of Casper.

***Main Street – Matt Ashby, Chair, Advisory Board***

Ashby thanked the board for their support. He noted that WBC and Main Street were connected by state statutes. Several large and small communities in Wyoming have benefited from the program. He complimented staff on their professionalism and the fact they are always willing to help on projects.

***Communications – Ron Gullberg, Director***

Gullberg gave a preview of the new WBC website. The site is in preview stage and will be launched after the first of the new year. The new format will allow for easier updating and finding content.

***Business Initiatives – Ben Avery, Director***

Avery reported on efforts to continue the sales tax exemption for manufacturers, which is set to sunset in September 2017. He reported on several incentives including manufacturing sales tax, railroad rolling stock tax, and data center tax.

Rex Lewis, representing Alliance of Manufacturers, presented a brief summary on the newly formed Alliance and its purpose and encouraged support for the group.

**Governor Matt Mead**

Gov. Mead joined the meeting and shared his viewpoint on several items. First, he recognized Dave Spencer and Linda Hollings for their service to the state. Both will retire at the end of the year. Items he addressed included the budget, educational funding, future of gas and coal, and tourism. He stated that the legislators as well as the public needed to be better educated on economic development. He indicated that there were several areas that the state should be working on including diversifying the economy, and increasing manufacturing. He spoke briefly on the Economically Needed Diversity Options for Wyoming (ENDOW) initiative which will outline a strategic plan for the next 20 years. He said he had appointed Greg Hill, a WBC board member, to co-chair the task force with him.

Board members felt transportation was a pressing issue that needs to be addressed and that Wyoming was starting to be recognized as a leader of places to do business.

**Business Development – Lisa Johnson, Director**

Johnson briefed the board on the progress of several programs in her division including: Age and Source Verified Program, Premium Heifer Program, and trade shows that have been identified to promote Wyoming, the Mercantile at State Fair, and trade show incentive grants.

The division was working with 7 active prospects with a total of 809 potential jobs. Two projects with 66 jobs are expected to be announced in the near future.

**Performance Management – Tom Johnson, Chief Performance Officer**

Johnson shared a power point on the WBC's performance management. He discussed each topic with strategies, 5-year targets, outputs and activities, and inputs and resources. He briefed the board on target indicators.

**CEO Report – Shawn Reese, CEO**

Reese indicated that the overall cut to the WBC budget for the biennium was \$64 million for approximately a 37% reduction. He indicated that we were at the point that we would no longer be able to accomplish our mission with more cuts. WBC will have a chance to present our budget to the Joint Appropriations Committee in January.

The Management Audit Committee report on the BRC program will be released to the Board and public next week. At the present time, there was no follow-up legislation or further action recommended.

**Community Development Report – Megan Goetz, Committee Chair**

Community Development Block Grants

Julie Kozlowski, Director, gave a brief summary of the Community Development Block Grant (CDBG) program. She indicated the funds available and criteria for funding.

Kozlowski indicated funding awarded to Buffalo as an Imminent Threat grant was de-obligated due to a timing issue. Staff recognizes the importance of the project to the community and indicated they are committed to researching other sources of funding.

The projects to be considered by the board included the following:

CDBG Application Summary					
	Applicant	Project	Project Type	Amount Requested	Amount Recommended
1	Albany County	Community Facility	Big Brothers Big Sisters Community Mentoring Center Phase II	\$499,857	\$ 488,857
2	Fort Laramie	Public Infrastructure	Sewer/Water Lines Replacement/Sewer Lagoon Project	\$322,229	\$ 322,229
3	Deaver	Public Infrastructure	Potable Water Distribution System and Fire Hydrant/Fire Flow Upgrade	\$489,000	\$ 489,000
4	Rock Springs	Elimination Slum/Blight	Demolition of Downtown Buildings	\$500,000	\$ 500,000
5	Rawlins	Elimination Slum/Blight	Adaptive Reuse of Historic Guards' Quarters	\$500,000	\$ 500,000
6	Evansville	Public Infrastructure	Sidewalk Installation	\$356,000	\$ 356,000
7	Washakie County	Community Facility	County Library Ten Sleep Branch Expansion	\$136,117	\$ 136,117
<b>TOTAL</b>				<b>\$2,803,203</b>	<b>\$2,792,203</b>



A brief summary of each project was given. Community representatives spoke about their projects.

MOTION: Illoway moved to put the seven projects on a consent list; Covello seconded the motion. All voted in favor; motion passed.

MOTION: Covello moved to approve the projects in the amounts presented by staff. Hill seconded the motion. All voted in favor; motion approved.

#### Business Ready Community Applications

Kozlowski stated that the board had previously approved funding to the city of Cheyenne for a skywalk to be used by a proposed Hilton Garden Inn in downtown Cheyenne. The project was awarded funds in September 2014 and to date has not progressed. Kozlowski stated a local bank had been communicating with her and is optimistic the funding will be approved. Kozlowski will provide the board with an update at the March 2017 meeting.

Kozlowski presented the BRC applications received for consideration. They included the following:

BRC Applications Received September 1, 2016				
Applicant	Project	Type	Request	Staff Recommendation
Laramie, City of	HiViz Phase II	Business Committed	\$ 3,000,000	\$ 3,000,000
Laramie, City of	Empress Redevelopment	Community Readiness	\$ 3,000,000	\$ 3,000,000
Lincoln County	Glencoe Junction	Community Readiness - Grant	\$ 3,000,000	\$ -
Lincoln County	Glencoe Junction	Community Readiness - Loan	\$ 1,250,000	\$ -
Old Pen Joint Powers Board	Guards' Quarters Renovation	Community Enhancement	\$ 500,000	\$ 500,000
<b>Total Requests</b>			<b>\$ 10,750,000</b>	<b>\$ 6,500,000</b>

A brief summary of each project was given.

City of Laramie requested a business committed grant in the amount of \$3,000,000 to construct a 20,000 square-foot building for HiViz to expand. Laramie Chamber Business Alliance will own the building and lease to HiViz. The project is expected to create 86 new jobs.

The board heard from Mike Thomas, Chief Operating and Financial Officer from HiViz. The board asked about the company's growth rate and if the available workforce in Laramie was sufficient. Mr. Thomas indicated that in-house manufacturing was driving its success. He also indicated that the available workforce was more than adequate.

Board members inquired about the company's cash match. Staff confirmed, according to the lease agreement, HiViz will not recoup the match if and when they purchase the building. The board indicated its appreciation to the company for their cash match contribution.

City of Laramie requested a \$3,000,000 community readiness grant to redevelop the Empress Lot, a blighted property in the city's downtown district. A two-story building will be constructed providing retail space on the ground floor with second-floor space available for tenant finish. Ground floor space has been pre-leased to a downtown business wishing to expand. Goetz indicated a perceived conflict of interest and stated she would abstain from voting on the project.

The board heard from Janine Jordan, Laramie City Administrator, and Trey Sherwood, Laramie Main Street Director. The board asked about downtown vacancy rates. Ms. Sherwood responded that downtown Laramie space is 95% occupied. The board inquired about the number of co-op members. Marla Peter, the business owner, indicated there are 1,700 member families.

Lincoln County requested a community readiness grant in the amount of \$3,000,000 and a business ready community loan in the amount of \$1,250,000 to purchase the Glencoe Junction Facility south of Kemmerer to create an industrial park with rail access. The project goals would be to create an industrial park with both single-use and

shared-use rail loading facility; increase state/local tax collections, which would fund local economic development projects, and generate revenue to repay the loans and required revenue recapture.

The board heard from Jonathan Teichert, Lincoln County Planner. He discussed rail infrastructure that has been removed in Opal and Cokeville. The board discussed the absence of use agreements (negotiated or anticipated). The board also asked about the source of the loan repayment. Staff indicated Watco (the proposed operator) believes the fees from the rail car storage would be sufficient to service the loan. Staff analysis indicates this may be true but added that storage does not create jobs. Finally, the board discussed the historic lack of private sector interest in the property.

The Old Pen Joint Powers Board requested a community enhancement grant in the amount of \$500,000 to renovate the historic Wyoming Frontier Prison Guards Quarters. The renovated space will be used as offices of the Carbon County Visitors Council, a conference room and additional restrooms.

The board thanked the project's advocates for revising the project and once again bringing it to the WBC for consideration.

Board members and community representatives were given the opportunity to speak about each project, if desired.

Laramie, City of – HiViz

MOTION: Illoway moved to recommend funding the project, as requested, to the State Loan and Investment Board (SLIB). Covello seconded; all voted in favor. Motion passed.

Laramie, City of – Empress Lot Redevelopment

Committee Chair Goetz requested Mr. Covello preside over the discussion on the Laramie Empress Lot Redevelopment to avoid a perceived conflict of interest, as her law firm is doing some work on the project.

MOTION: Lockhart moved to recommend funding for the project, as requested, to the SLIB. Anderson seconded the motion. Goetz abstained from voting. The remaining board members present voted in favor of the motion. Motion passed.

Goetz resumed chairing the committee.

Lincoln County Economic Development JPB

MOTION: Anderson moved to support the staff's recommendation of Do Not Fund. Sopko seconded the motion. All voted to support the staff's recommendation. Motion passed.

Old Pen Joint Powers Board

MOTION: Covello moved to recommend funding for the project, as requested, to the SLIB. Wandler seconded the motion; all voted in favor. Motion passed.

## **PERSONNEL, BUDGET & AUDIT REPORT – Pete Illoway, Chair**

CFAO Joyce reported on and summarized the financial status of the WBC. Due to grant activity, expenditures and encumbered amounts are lower than prior year; amounts for data services are lower than previous year due to a cost reduction in services, and professional service expenditures and encumbrances for the current year are comparable to the previous year.

MOTION: Easley moved to accept the financials; Hoopes seconded the motion. All voted in favor; motion passed.

Joyce introduced Robert Dahill from McGee, Hearne, and Paiz who reported on the results of the financial and compliance audit for fiscal year 2016. Dahill stated that no problems were noted and they issued a clean opinion on the financial statements. The firm also reported no findings or questioned costs on the CDBG program.

MOTION: Hoopes moved to accept the audit report as presented; Michelena seconded the motion. All voted in favor; motion passed.

Chava Case, Human Resources Manager, reported on recruitment activities; retiring employees; open positions being re-evaluated; and positions that had been filled.

### **BUSINESS CONTRACTS AND LOANS COMMITTEE – Kelly Lockhart, Chair**

The Challenge Loan report, which includes past dues, loan loss reserve analysis and charge-off balances, were presented for acceptance. There were not any findings to report on the reports.

MOTION: Illoway moved to accept the report; Hill seconded the motion. All voted in favor; motion passed.

### **OTHER BUSINESS/ADJOURNMENT**

#### ***Nominating Committee***

The following will serve as the nominating committee for the 2017 selection of officers: Lynne Michelena, Jim Espy, Jay Anderson and Mike Wandler.

Outgoing board members Jim Espy and Lynne Michelena shared parting comments, as this will be their last meeting. They spoke of the pleasure they had received serving Wyoming and the lessons they had learned from board members. They thanked WBC staff for their professionalism and both indicated they were going to miss everyone.

MOTION: Illoway moved to accept the proposed dates and meeting locations for 2017. Sullivan seconded the motion. All voted in favor; motion passed.

Proposed upcoming board meetings and locations were announced as follows:

March 8 – 9	Casper
May 17 – 18	Hulett
Sept. 13 – 14	Alpine
Dec. 6 – 7	Cheyenne

Jim Espy and Lynne Michelena were presented with outgoing plaques commemorating their time on the WBC Board of Directors.

There being no other business, the meeting adjourned at 3:47 pm.

Respectfully Submitted:

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Pete Illoway, Secretary/Treasurer

Date



# INCREASING **WYOMING'S** PROSPERITY





Seven years ago, Casper's downtown reached a low point.

City officials had to shut down the KC Apartments, a source of crime and a safety hazard to its residents. The nearby Bi-Rite Pharmacy and Village Inn closed around the same time.

Empty brick buildings dotted the streets. They stood as neglected mementos to the Oil City's history.

The area's renaissance is a testament to the power of

motivated private developers and farsighted public organizations to steer a struggling neighborhood back to a prosperous path.

Downtown Casper's rebirth mirrors the tenacity with which the city's residents are approaching a challenging economy.

### **THINK SMALL, THINK LOCAL**

Wyoming developer Steve Grimshaw purchased the troubled KC Apartments across from

the Nicolaysen Art Museum on Kimball Street and Collins Drive in 2011. He demolished the facility and replaced it with environmentally-friendly affordable apartments.

Since that time, the city has spent millions of dollars improving nearby roadways and creating a hub for the city buses.

The influx of residents, powered by a mode of transportation, drove demand for new businesses. Immigrants turned

the old pharmacy into a facility that houses several businesses, including an urgent care and bakery. The Village Inn reopened.

A few blocks away, the nonprofit Casper Artists Guild purchased part of the century-old Pacific Fruit Company warehouse from the city in 2014 and renovated it. Private contractors bought the rest of the building in 2015 and transformed it into a high-end liquor store and popular bar and restaurant called Racca's Pizzeria Napoletana.

A bike shop and yoga studio moved into vacant space on First Street, and not far from the historic warehouse, a prominent property owner wants to turn his former auto shop into a bar and restaurant.

Plans for a new bar, a brewery and an entertainment venue called The Lyric are all in the works.

The new businesses will need a growing community of patrons. Private builders are working to fill that need, too.

Peter Anderson, a Rapid City-based contractor, in 2014 turned the former County Annex building on First and David streets into 15 market rate apartments called the Hotel Virginia. Just down the street on A and Beech streets, nonprofit Casper Housing Authority is using tax credits to renovate the former Star Apartments, another dilapidated structure closed down because of safety concerns. The new facility, called CentrePointe, will provide a couple dozen market rate units and about the same number of subsidized rentals.

Private individuals elsewhere



have built pockets of two or three loft apartments at a time above downtown businesses.

Lyle Murtha, a downtown architect who has helped with the renovation of some of these historic buildings, restored an old railroad facility into his new Stateline No. 7 offices and home in 2014.

The private and public investment is lifting both downtown proper and the adjacent Old Yellowstone District. Now, the Casper Downtown Development Authority is building a public plaza, dubbed the David Street Station, to serve as a centerpiece of all these efforts and a link between the two neighborhoods.

### THINK GLOBAL

Casper is hoping to finish the public plaza project in time to unveil it to a global audience. Their opportunity comes the morning of Aug. 21, when the moon will block the sun, turning day into night. The total solar eclipse is

the first to pass over the United States in 40 years. Casper is at the epicenter of the event.

As many as 35,000 people could pour into the city to witness the galactic show, including thousands of amateur astronomers in town for a weeklong conference called AstroCon. Japanese, Swiss and Italian eclipse chasers have already visited the city to scout the area for photography.

"We have not spent a dime to promote coming to this area. People are coming anyway, so the hard work has been done for us," said Anna Wilcox, executive director of the Wyoming Eclipse Festival in Casper.

Wilcox estimated the eclipse's economic boon to Casper could triple the benefits of the College National Finals Rodeo, the city's largest annual tourist event.

Many hoteliers and campground managers plan to use the influx of money to pay for renovations

and additional space, which will better serve future tourists.

NASA will film the event live, interspersing shots of the space phenomenon with footage of the city.

The fleeting and happenstance nature of this tourism boon is welcomed by city leaders, but Casper isn't settling for a one-time event. Local officials are also working on two projects to turn the city's two biggest natural attractions – the North Platte River and Casper Mountain – into international destinations.

Conservationists, sportsmen, public organizations and private donors have all partnered to revive a stretch of the North Platte River that snakes through the heart of Casper.

Volunteers have contributed more than \$1 million in labor over the last decade, discarding invasive Russian olives, planting new

trees and removing more than one million pounds of junk.

Now, the city has undertaken a \$16 million project to revitalize seven locations along the river by narrowing and deepening the channel, building riparian zones and stabilizing banks. The work will produce a recreation haven for anglers, cyclists and runners and improved habitat for a prized fishery known worldwide for its trout.

More than one-third of Natrona County's fishing licenses are sold to out-of-state residents. Advocates say the project will bolster those numbers, securing the livelihood of dozens of business owners and drawing more tourism dollars to the county.

The Wyoming Business Council, the state's economic development agency, contributed \$1 million toward the project.

High above Casper is another

Business Council-supported project expected to draw tourists from around the world.

The first phase of the \$7 million Casper Mountain Biathlon Complex is complete. Project leaders call the facility one of the few biathlon facilities of its caliber in North America.

Biathlon, a sport that brings in as many as 100,000 spectators to European events, is still in its infancy in the United States. However, the country's Olympic team continues to make waves and interest is growing, said Harry Brubaker, vice president of the Casper Mountain Biathlon Club.

Casper's cross country skiing venue, for example, has grown from 300 participants to 4,000 in the last decade. Many of those are now picking up the sport of biathlon, which blends cross country skiing with rifle marksmanship.

"It's a perfect fit for Wyoming," Brubaker said.

The complex has 30 shooting lanes and includes bleachers for spectators. Future phases call for three miles of paved trails for summer training, athletic dorms for national teams eyeing the facility and a new lodge.

Casper already hosted its first regional event, which included more than 120 biathletes from eight states.

U.K., Canadian and U.S. national teams have already toured the venue, and the Wyoming National Guard Biathlon team



**REVITALIZING THE NORTH PLATTE RIVER**



will eventually use the biathlon center as its primary training site.

The Business Council provided \$500,000 toward the project. The biathlon center is expected to contribute \$3.6 million in total spending and more than \$250,000 in local and state tax revenue annually, according to the club's website.

At the same time Natrona County is trying to draw people in through competition and recreation, local officials are also working to send more product out of the state.

Natrona County has applied for an expansion of its foreign trade zone designation. The label would apply to any business within the county, eliminating import and export tariffs for local manufacturers. Right now, only the Casper/Natrona County International Airport is designated a foreign trade zone.

The airport continues to expand its commercial and general

aviation services. United Airlines increased its passenger capacity 30 percent this winter. The new, 12,000 square-foot speculative hangar, funded in part by a \$2.6 million Business Council grant, was leased two days after it received its certificate of occupancy. The success has led directly to the construction of a second large hangar, and airport officials are in talks with an interested party about a third large hangar.

New infrastructure has also allowed airport officials to offer more amenities to the Bureau of Land Management for fire operations and prompted discussions with an organization interested in leasing the former flight service station.

### THINK BIG

Some of the companies that might benefit from an expanded foreign trade zone designation include heavy manufacturers and mining companies. Black Hills Bentonite produces

169,760 tons annually of the porous, absorbent clay at its Casper mill. The company operates an additional seven factories and mines across the state, accounting for 96 employees and 1.4 million tons of material in the nation's leading production state.

Bentonite, dubbed the "mineral of 1,000 uses," is found in everything from animal feed and cat litter to cosmetics and cleansers.

Though 2016 was a challenging year for Casper, there were bright spots for heavy manufacturers and energy services companies.

DistributionNOW hired back 90 employees after the energy market plunged. The payroll at the company's Casper division is about \$2 million. Formerly known as Power Service, the Mills company serves the energy industry with custom-engineered parts like pumps, valves and measuring instruments.



CASPER BIATHLON CENTER

Another manufacturer seeking to expand is Nalco FabTech. The Natrona County Economic Development Joint Powers Board received a \$1.86 million Business Council grant last year to build a sewer line along U.S. Highway 20/26 to the oilfield equipment maker's 34-acre facility.

In addition to providing FabTech the infrastructure to expand and potentially add 60 new jobs, the sewer line is available for any number of properties and businesses to hook into as needed.

Meanwhile Westech, an engineering and manufacturing company specializing in mining truck bodies, continues to diversify its products. The firm now offers custom excavator buckets, according to its website.

Westech is known for its Guinness World Record truck bodies, which stand three stories tall. About 500 bodies are sent to locations worldwide every year.

## THINK NEW

Casper's economy has long been anchored to the energy sector, and the industry will continue to play a significant role in the city's fortunes going forward. However, both private investors and state business experts are exploring new ways to help local entrepreneurs launch companies in other fields. Key to these efforts is the Wyoming Technology Business Center's Casper incubator. The incubator, built in 2012 with the help of \$4.3 million in Business Council money, hosts nearly a dozen early-stage companies ranging from video game design firms and information technology

## MCGINLEY ORTHOPAEDIC INNOVATIONS



companies to infrastructure equipment manufacturers.

"All companies go through the same struggles," said John Glassburn, assistant executive director of the Casper incubator. "We have the business experts here to keep startups focused on next steps. Plus, the networking effect of being around all these other bright, motivated entrepreneurs is a resource in itself."

One of the incubator's most prominent success stories is McGinley Orthopaedic Innovations. The medical drill manufacturer has added employees in both Casper and Glenrock and is shipping its drills to nationally-renowned orthopedic surgery units.

The Business Council provided a \$1.35 million grant to Glenrock to refurbish an existing manufacturing facility. The project brought a majority of the drill's construction to Wyoming. Some of the Glenrock employees are

former energy sector workers.

Incubator officials recently created the Casper Start Up Challenge, an entrepreneur contest with a \$50,000 prize pool and the promise of office space in the incubator, to find the next McGinley. A kick-off information meeting held on February 21 attracted nearly 30 people. This spring marks the second year of the competition. Three winners from last year, in addition to a participant who didn't qualify for the later rounds, now call the incubator home.

"This has been a great way for us to connect with people who have been sitting on the fence when it comes to starting their own business," Glassburn said. "This competition might give them the push they needed."

The private sector is also throwing its talent and resources behind local startup companies. Charles Walsh, serial entrepreneur and President and CEO of the Casper Area



Economic Development Alliance, the local economic development organization, has gathered 21 investors and raised \$2.1 million to help entrepreneurs start new firms. The new venture capital business is called Breakthrough 307.

Fast, reliable internet will be crucial for these startups and other companies throughout Casper as they seek to reach wider markets. Investments like those made by Mountain West Technologies, a locally owned and operated data center, are helping provide that infrastructure.

The Business Council provided a \$905,000 grant in 2014 to help Mountain West upgrade its electric capacity and create redundant power to protect against outages.

### **BATTLING DOWNTURN ON ALL FRONTS**

Casper's strength lies in its public and private cooperation. City officials and nonprofit leaders have created more walkable streets, built safer places for people to live and saved historic buildings. That work paved the way for private developers to create more housing and opened new service sector businesses like restaurants, bars and bike shops.



The Business Council has pitched in to create tourism draws that benefit everyday life for the people of Natrona County. That money has leveraged private and local government dollars toward ambitious projects with the potential to change how the world views Casper and Wyoming.

“Fishing, skiing, biking, hiking, running – these projects just give people so much to do,” said Brook Kreder, executive director of the Casper Area Convention and Visitors Bureau. “That goes for visitors and locals alike. It makes Casper a great place to

live, and that makes it more attractive for a business owner to move a company here.”

Finally, the creativity of heavy manufacturers has helped many large local employers survive in trying times. A different kind of ingenuity, coupled with public and private investment, is driving new industries designed to pick up some of the employment slack.

Casper is a prime example of a city working to increase its prosperity by thinking big, small, new, local and global.





# CASPER BY THE NUMBERS

## 1.2 MILLION

Natrona County has received **\$1.2 million** in American Recovery and Reinvestment Act grants from the State Energy Office. Public entities receiving grants are now saving **1.2 million kilowatts** per hour annually.

That's enough to power more than...

## 111 HOMES

## TWENTY TWO

Natrona County  
**Made in Wyoming**  
member businesses.

**496 JOBS** created and  
**65 BUSINESSES** assisted  
from Business Ready Community  
(BRC) grants.

---

**\$121,192,937** in private  
investment leveraged from  
**\$29,807,516** in BRC funding  
for Natrona County from 2004-16.  
That's \$4 in private investment for  
every \$1 in BRC money spent.

**777 ACRES** OF **1,206 BRC-FUNDED BUSINESS PARK ACRES**  
ARE OCCUPIED. THAT'S **64.4 PERCENT.**

# COMMUNITY PROFILE

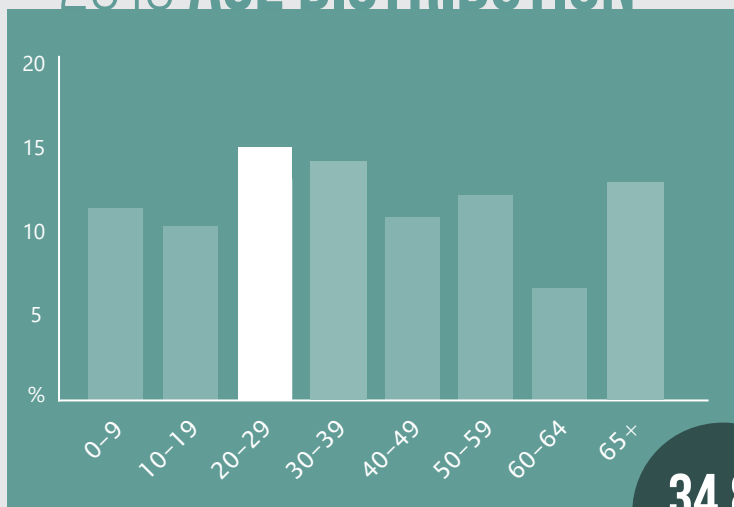
# 61,407

Total population of the city of Casper.

49.86  
MALE

50.14  
FEMALE

## 2016 AGE DISTRIBUTION



34.87  
MEDIAN AGE

## HOW MANY EMPLOYEES DO BUSINESSES IN CASPER HAVE?



1-4 Employees	62.56%
5-9 Employees	19.29%
10-19 Employees	9.26%
20-49 Employees	5.65%
50-99 Employees	2.06%
100+ Employees	1.17%

## TRANSPORTATION

Residents spend an average of 17 minutes commuting to work. Casper is served by 2 airports within 50 miles. Interstates and rail can be accessed within the community.



17 MIN.  
COMMUTE TRAVEL TIME



MEDIAN  
HOUSEHOLD  
INCOME

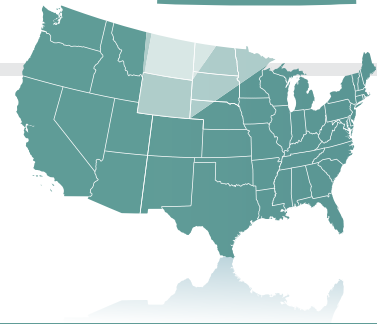
# \$61,168

## INCOME AND SPENDING

Workers in Casper earn an average yearly household income of \$61,168. 50.92% of the households earn more than the national average each year. Household expenditures average \$59,293 per year. The majority of earnings get spent on shelter, transportation, food and beverages, health care and utilities.

# INCREASING WYOMING'S PROSPERITY

GDP GROWTH  
**2X**



## VISION

- Wyoming's industries are strong, diverse and expanding.
- Small business is a big deal.
- Wyoming is the technology center of the High Plains.
- Communities have the highest quality of life.
- Wyoming knows no boundaries.

## STRETCH GOAL

Wyoming will outpace the nation's GDP growth rate by a factor of two.

## STRATEGIES

### THINK BIG

Industrial Development

- Expand value-added opportunities for at least 3 resource bases
- Increase industrial readiness

### THINK SMALL

Business Development

- Grow jobs and profitability of existing businesses with special attention to those that create the highest economic output

### THINK NEW

Technology Development

- Grow technology to be the fourth largest economic sector

### THINK LOCAL

Community Development

- Increase livability of communities

### THINK GLOBAL

International Development

- Increase investment in Wyoming
- Increase international trade

## TARGETS

- Increase jobs in advanced industries by 25%
- Increase average earnings per job by 10%

- Rank first in number of new business starts per 1,000 employees
- Increase five-year small business survival rate to 50%

- Double number of patents awarded
- Double SBIR grants awarded
- Achieve 1-gigabit-per-second internet service in 75% of municipalities

- Increase score on diversity index by 10%
- Increase total property and sales tax collections by 35%

- Double foreign direct investment in Wyoming
- Increase Wyoming exports by 50%

## BUILDING BLOCKS

### KEY INITIATIVES

#### LEADERSHIP/CIVIC DEVELOPMENT & THE ROLE OF PUBLIC POLICY

Wyoming communities leverage policies and partnerships in an efficient regulatory environment.

#### INFRASTRUCTURE DEVELOPMENT

Wyoming is connected and business ready.

#### WORKFORCE DEVELOPMENT

Wyoming's workforce is educated and ready for the future.

#### QUALITY OF LIFE

Wyoming's communities are destinations where people want to live and work.

#### ENTREPRENEUR DEVELOPMENT

Wyoming's entrepreneurs innovate, create, and compete in the global market.

#### EXISTING BUSINESS DEVELOPMENT

Wyoming businesses are growing and thriving.

#### NEW BUSINESS RECRUITMENT

Wyoming attracts world-class companies through its extensive networks.



## WHAT DRIVES US

We communicate and we are a team.

We are flexible, collaborative and get the work done.

We work in an environment of integrity, support and pride.

We make change happen and we are leaders.



# **COMMUNITY GRANT AND LOAN COMMITTEE**





# Business Ready Community Grant and Loan Program

## Report and Recommendations to the Wyoming Business Council

March 9, 2017

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## OFFICE OF THE MAYOR

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# Received

FEB 15 2017

Wyoming Business Council

February 9, 2017

Julie Kozlowski  
Community Development Director  
Investment Ready Communities  
Wyoming Business Council  
214 W. 15<sup>th</sup> Street  
Cheyenne, WY 82002-0240

Dear Ms. Kozlowski:

As per the conference call yesterday that included your office, the City and LEADS; we respectfully request that our approved Business Ready Community Downtown Development grant award for the Hilton Garden Inn 2013 Elevated Walkway Project be withdrawn.

The City continues to remain in strong support of this project. We also understand that the Wyoming Business Council needs to put these inactive dollars to work and is unable to wait for the developers to obtain final bank financing.

Spirit Hospitality is committed to building a Hilton Garden Inn in Cheyenne, and preferably at the downtown location that they have already purchased. As was discussed on the telephone conference call, it is very possible that as soon as bank financing is approved, the City could bring this project back to the Wyoming Business Council for grant support.

We thank you for your patience through this process and we look forward to working with you in the future on a wide range of community economic development projects.

Sincerely,

Marian J. Orr  
Mayor

Cc: Lois Huff, City Treasurer  
Cindy Schneider, Grants Manager  
Randy Bruns, Chief Executive Officer, LEADS  
Anja Bendel, Director of Business Development, LEADS

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City Of Cheyenne

Municipal Building: 307.637.6200 • Main Fax: 307.637.6454 • [www.cheyennecity.org](http://www.cheyennecity.org) • Follow us on Facebook & Twitter



# Business Ready Community Grant and Loan Program Allocation Plan

## Background

At its quarterly meeting on May 26, 2016 in Rock Springs, the Wyoming Business Council (WBC) Board of Directors unanimously adopted an allocation plan to guide disbursement of funds from the Business Ready Community (BRC) program for the next biennium. The WBC Board believes this is a prudent way to address projects and program priorities while retaining funding for future opportunities.

## Limited Available Funding

Funding for the 2017/2018 program years is limited compared to prior biennial appropriations.

Business Ready Community Funding by Biennial Fiscal Years	
BFY 03/04	\$8,400,000
BFY 05/06	\$31,350
BFY 07/08	\$79,250,000
BFY 09/10	\$68,131,255
BFY 11/12	\$50,000,000
BFY 13/14	\$50,000,000
BFY 15/16	\$74,130,000
BFY 17/18	\$38,588,050
*includes funding for large infrastructure projects (\$15,000,000 in BFY 13/14 and \$10,000,000 in BFY 15/16)	

## Purpose of Allocation Plan

- Ensure funds are available throughout the biennium (July 1, 2016 through June 30, 2018) for opportunities as they arise.
- Allow WBC Board to set and communicate priorities for funding specific project types.

## Considerations

- Flexibility over rigidity
  - o Staff recommends the allocation plan is used as a guideline and not a hard-and-fast rule.
  - o The allocation plan is a guide and may be revisited regularly by the WBC Board.

- Priorities
  - o The WBC Board recommends prioritizing funding.
  - o The WBC Board recommends higher priority projects may pull money from lower priority allocations, but not the other way around.
- Schedules
  - o WBC Board makes allocations quarterly and adjusts funding annually.
  - The WBC Board recommends the allocation plan is developed for quarterly funding to ensure projects recommended align priorities.
  - Budgets will change annually based on actual awards, carry-over funds, de-obligations, loan repayments and revenue recapture.

## Funding availability per the allocation plan

FY16Q1							
	Total Annual Funds Available at Beginning of Quarter	Base Quarterly Allocation	Carry Forward from Previous Quarter	Total Available	Awards	Carry Forward to Next Quarter	
Business Committed	\$ 7,926,313	\$ 1,981,578	\$ -	\$ 1,981,578	\$ -	\$ 1,981,578	
Community Readiness	\$ 6,869,471	\$ 1,717,368	\$ -	\$ 1,717,368	\$ -	\$ 1,717,368	
Community Enhancement	\$ 2,642,104	\$ 660,526	\$ -	\$ 660,526	\$ 660,526	\$ -	
Planning	\$ 176,140	\$ 44,035	\$ -	\$ 44,035	\$ 44,035	\$ -	
Total	\$ 17,614,028	\$ 4,403,507	\$ -	\$ 4,403,507	\$ 704,561	\$ 3,698,946	
FY16Q2 (BASED on WBC Recommendations)							
	Total Annual Funds Available at Beginning of Quarter	Base Quarterly Allocation	Carry Forward from Previous Quarter	Total Available	Awards	Carry Forward to Next Quarter	
Business Committed	\$ 7,926,313	\$ 1,981,578	\$ 1,981,578	\$ 3,963,156	\$ 3,000,000	\$ 963,156	
Community Readiness	\$ 6,869,471	\$ 1,717,368	\$ 1,717,368	\$ 3,434,736	\$ 3,000,000	\$ 434,736	
Community Enhancement	\$ 1,981,578	\$ 660,526	\$ -	\$ 660,526	\$ 500,000	\$ 160,526	
Planning	\$ 132,105	\$ 44,035	\$ -	\$ 44,035	\$ -	\$ 44,035	
Total	\$ 16,909,467	\$ 4,403,507	\$ 3,698,946	\$ 8,102,453	\$ 6,500,000	\$ 1,602,453	
FY16Q3							
	Total Annual Funds Available at Beginning of Quarter	Base Quarterly Allocation	Carry Forward from Previous Quarter	Total Available	WBC Recommendations	Carry Forward to Next Quarter	
Business Committed	\$ 4,926,313	\$ 1,981,578	\$ 963,156	\$ 2,944,734	\$ 1,183,760	\$ 1,760,974	
Community Readiness	\$ 3,869,471	\$ 1,717,368	\$ 434,736	\$ 2,152,104	\$ 3,000,000	\$ -	
Community Enhancement	\$ 1,481,578	\$ 660,526	\$ 160,526	\$ 821,052	\$ -	\$ -	
Planning	\$ 132,105	\$ 44,035	\$ 44,035	\$ 88,070	\$ 44,000	\$ 17,226	
Total	\$ 10,409,467	\$ 4,403,507	\$ 1,602,453	\$ 6,005,960	\$ 4,227,760	\$ 1,778,200	
FY16Q4							
	Total Annual Funds Available at Beginning of Quarter	Base Quarterly Allocation	Carry Forward from Previous Quarter	Total Available	Awards	Carry Forward to Next Fiscal Year	
Business Committed	\$ 3,742,552	\$ 1,981,578	\$ 1,760,974	\$ 3,742,552	\$ -		
Community Readiness	\$ 1,717,367	\$ 1,717,368	\$ -	\$ 1,717,368	\$ -		
Community Enhancement	\$ 660,526	\$ 660,526	\$ -	\$ 660,526	\$ -		
Planning	\$ 61,261	\$ 44,035	\$ 17,226	\$ 61,261	\$ -		
Total	\$ 6,181,707	\$ 4,403,507	\$ 1,778,200	\$ 6,181,707	\$ -		

## BRC Financial Summary

Available BRC Funds Summary	
	BRC
Net Appropriations	\$ 379,549,305
Awards Adjusted by Deobligations	\$ (351,719,336)
BRC Loan Principal and Interest Payments & Fees Received to Date	\$ 2,553,366
CFP Unobligated Funds Transferred to BRC	\$ 1,563
<b>Total Available Funds</b>	<b>\$ 30,384,898</b>

## BRC Application and Program Summary

Awards are contingent on satisfactory execution and administration of previous grants or loans by an applicant. Other contingencies, if any, are defined in the project descriptions.

Any remaining funds will be added to the allocation for next quarter.

FY17 3rd Quarter allocation includes funds from the 2nd quarter that were not expended.

BRC Project Types	Priorities	Q3 Allocation Available
Business Committed & Managed Data	High	\$ 2,944,734
Community Readiness	Medium	\$ 2,152,104
Community Enhancement	Low	\$ 821,052
Planning	Low	\$ 88,070
<b>Totals</b>		<b>\$ 6,005,960</b>

BRC Applications Received December 1, 2016					
Applicant	Project	Type	Request	Available BRC Funding per Adopted Allocation Plan	Staff Recommendation
1. Cody, City of	Wyoming Authentic Products Expansion	Business Committed	\$ 748,360	\$ 2,944,734	\$ 748,360
2. Powell, City of	Aiport Manufacturing Facility	Business Committed	\$ 435,400		\$ 435,400
3. Bar Nunn, Town of	I-25 Interchange at Westwinds Road	Community Readiness	\$ 3,000,000	\$ 2,152,104	\$ 3,000,000
4. Sundance, Town of	Old Stoney Restoration Phase I	Community Readiness	\$ 2,957,434		\$ -
5. Casper-Natrona Co ED JPB	David Street Station	Community Enhancement	\$ 500,000	\$ 821,052	\$ -
6. Sheridan, City of	Renewable Energy Assessment	Planning	\$ 44,000	\$ 88,070	\$ 44,000
<b>Total Requests</b>			<b>\$ 7,685,194</b>	<b>\$ 6,005,960</b>	<b>\$ 4,227,760</b>

If projects are funded as suggested by staff, the Q4 allocation will be as follows:

BRC Project Types	Base Allocation	Carry forward from Q3	Q4 Allocation Available
Business Committed & Managed Data	\$ 1,981,578	\$ 1,760,974	\$ 3,742,552
Community Readiness	\$ 1,717,368	\$ -	\$ 1,717,368
Community Enhancement	\$ 660,526	\$ -	\$ 660,526
Planning	\$ 44,035	\$ 17,226	\$ 61,261
<b>Total</b>	<b>\$ 4,403,507</b>	<b>\$ 1,778,200</b>	<b>\$ 6,181,707</b>







## CODY

**\$748,360 BRC Business Committed Grant**

**Wyoming Authentic Products facility expansion**

*Staff Recommendation:*  
**Fund**

**Business Ready  
Community Grant  
and Loan Program**

### Project Description

The city of Cody requests a \$748,360 Business Ready Community (BRC), Business Committed grant for expansion of Wyoming Authentic Products, a Cody-based company. This additional square footage will add capacity to the operation by expanding the raw meat preparation space and packaging room as well as providing additional smoker capacity. Office space will be added, as well. The addition will be 3,517 square feet. The estimated cost of the project is \$1,095,196. Wyoming Authentic Products currently leases the building from Forward Cody, which was constructed with the help of a BRC grant that was awarded in 2011 in the amount of \$1,223,178.

### The Business

Wyoming Authentic Products, founded in 2010, markets branded Wyoming beef. It specializes in all-natural primal cuts, jerky and beef sticks. Its products are sold in nearly every state, Canada and at Navy exchanges in Guam and Japan. Retailers include over 4,000 7-Eleven stores and 642 Cracker Barrel restaurants plus an additional 1,000 various outlets. Wyoming Authentic Products only uses Wyoming-raised cattle from Wyoming ranches, grown and fattened in a feedlot outside of Torrington and slaughtered in Pierce,



Colorado. All beef jerky and primal cuts can be traced to the Wyoming ranch they came from on every package sold. By doing this, Wyoming Authentic Products has created a niche within the beef industry that has never been tapped. Wyoming Authentic Products is diversifying Cody's economy by adding value to a product grown in the state and exporting the finished product out of the state and country.

Wyoming Authentic Products has been growing rapidly with the introduction to the beef stick and jerky markets. In September 2016, Wyoming Authentic Products saw their peak sales of 350 cases per week of snack sticks to accommodate current and new sales. Currently, Wyoming Authentic Products employs 14 people in all aspects of the business, from production to sale and administrative positions.

## **Project Goals and Benefits**

Project objectives include:

- 10 new employees by January 2020. These employees will start in entry-level positions but will have the opportunity for promotion. Employees will earn approximately \$43,180 per year, which is \$10,000 above the county median.
- Wyoming Authentic Products averaged approximately 300 cases per week by the end of 2016. Wyoming Authentic Products has production goals of 500 cases per week (67% increase) by December 2017, and 788 cases per week (163% increase) by December 2018.
- Expand market reach to 10,000 U.S. outlets by the end of 2018 and expand on current international outlets by 2019. Wyoming Authentic Products currently works with many large-scale food distributors and in grocery chains in the southern United States. Wyoming Authentic Products has grown its sales locations by almost 5,000 since December 2015.

## **Lease and Revenue Recapture**

Forward Cody established a lease in 2012 with the first grant from the Wyoming Business Council. The amended 20-year lease for Wyoming Authentic Products is based on an increasing capitalization rate starting at 2% and increasing by 1% every year until a 5% capitalization rate has been established. Initially, the lease payment will be \$5,247.27 monthly and increases annually with the capitalization rate increase. This rate is an increase from \$4,000 per month the company currently pays. After the expiration of the lease, Wyoming Authentic Products will have the opportunity to purchase the building. Lease payments and investment in the building and expansion will be considered as possible discounts to the purchase price at the time of purchase.

The revenue recapture is based on the difference less expenses (\$1,247.27 per month or \$14,967 per year in year one) between the existing lease rate and the increased rate due to the additional square footage. Fifty percent (50%) of net revenue recaptured will go back to the Business Ready Community account on an annual basis. The other 50% will stay with Forward Cody to address funding opportunities for future projects.

## **Timeline**

If funded, the project will go to bid in May 2017. Construction will start in June and be complete by the end of October. Wyoming Authentic Products committed to paying the upfront architectural design as its in-kind match. The architectural code review and design will take place in March and April so construction can commence as soon as funding is available.



## Funding

The total eligible project cost is \$1,095,196, of which \$748,360 represents the Business Committed grant. The grant is matched with \$346,836, of which \$250,000 is a Wyoming Business Council Value-Added Loan participation. The other \$96,836 is the in-kind match from Wyoming Authentic Products, which will cover the architecture design fees. The cost estimates were done by Daniel Odasz, a licensed Wyoming architect. The cost per square foot for the expansion will be approximately \$207.

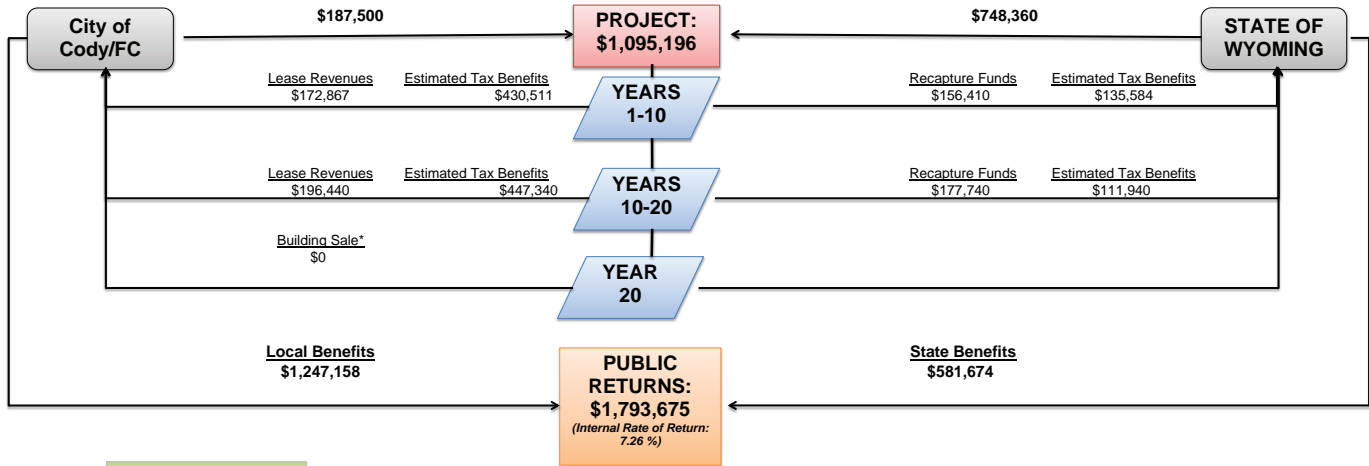
## Staff Recommendation

Staff recommends funding as a Business Committed grant in the amount of \$748,360, as requested, contingent on receipt of the \$250,000 Value-Added Loan participation that will be decided at the Wyoming Business Council Board meeting March 9th.

Sources	
BRC amount	\$ 748,360
Cash Match	\$ 250,000
In-Kind Match	\$ 96,836
<b>Total eligible project cost</b>	<b>\$ 1,095,196</b>
BRC % of total eligible project costs	68%
Local % of total eligible project costs	32%
Uses	
<b>Non-Construction Costs</b>	
Architectural and Engineering fees	\$ 96,836
Other fees (surveys, tests, etc.)	\$ 10,000
Project inspection fees	\$ 10,000
<b>Construction Costs</b>	
Site work	\$ 10,000
Demolition and removal	\$ 10,000
<b>Building Components:</b>	
Electrical Systems	\$ 52,725
Mechanical, plumbing, HVAC systems	\$ 77,330
Foundation and/or Structural Framing system	\$ 360,912
Interior Finishes	\$ 63,000
Other- Mobilization/Supervision/Overhead & Profit	\$ 93,696
Miscellaneous/Other (Meat Smoker Room)	\$ 250,000
Contingencies (6%)	\$ 60,696
<b>Total Uses</b>	<b>\$ 1,095,195</b>

## Project Overview

Cody - WY Authentic Products Expansion				
Purpose	Wyoming Authentic Products is the only USDA beef processing facility in Cody, WY. They are requesting \$748,360 in Business Committed Grant funds to expand their current facility. The expansion will allow the company additional space for processing and packaging their product and they will add a smoker.			
Project Budget	Projected Grant Expenditure Schedule			
	Description	BRC	In-Kind	Cash Match
	Non-Construction Costs	\$ 14,992	\$ 96,836	\$ 5,008
	Construction Costs	\$ 733,368	\$ -	\$ 244,992
	Total Project Cost	\$ 748,360	\$ 96,836	\$ 250,000
Performance Measures	Percentage BRC of all cash			75%
	Measure			Quantity
	Businesses Assisted			1
	Return on Investment			2%
				Initial year cap rate-increase 1% each year up to 5%.
	Revenue Recapture			\$ 334,142
				Over 20 years.
	County Median Wage			\$ 33,331
	Median Wage of Jobs Created			\$ 43,180
				Average in year 3
	Jobs to be Created (3 Year Projection)			10
	Jobs to be Retained			14
				14 employed in current
	Sales			300 cases per week
				2017: 500 cases per week
	Sales Outlets			Approx. 6,000
				2018: 10,000 US outlets
	Original Grant (2011)			\$ 1,223,178
				Match: \$113,828



\*Purchase price may be discounted by lease payments, private investment and job creation. It is unknown at this time. The most conservative estimate is \$0. Any amount greater than \$0 will increase the return on this project.





## POWELL

**\$435,400 Business Committed Grant**

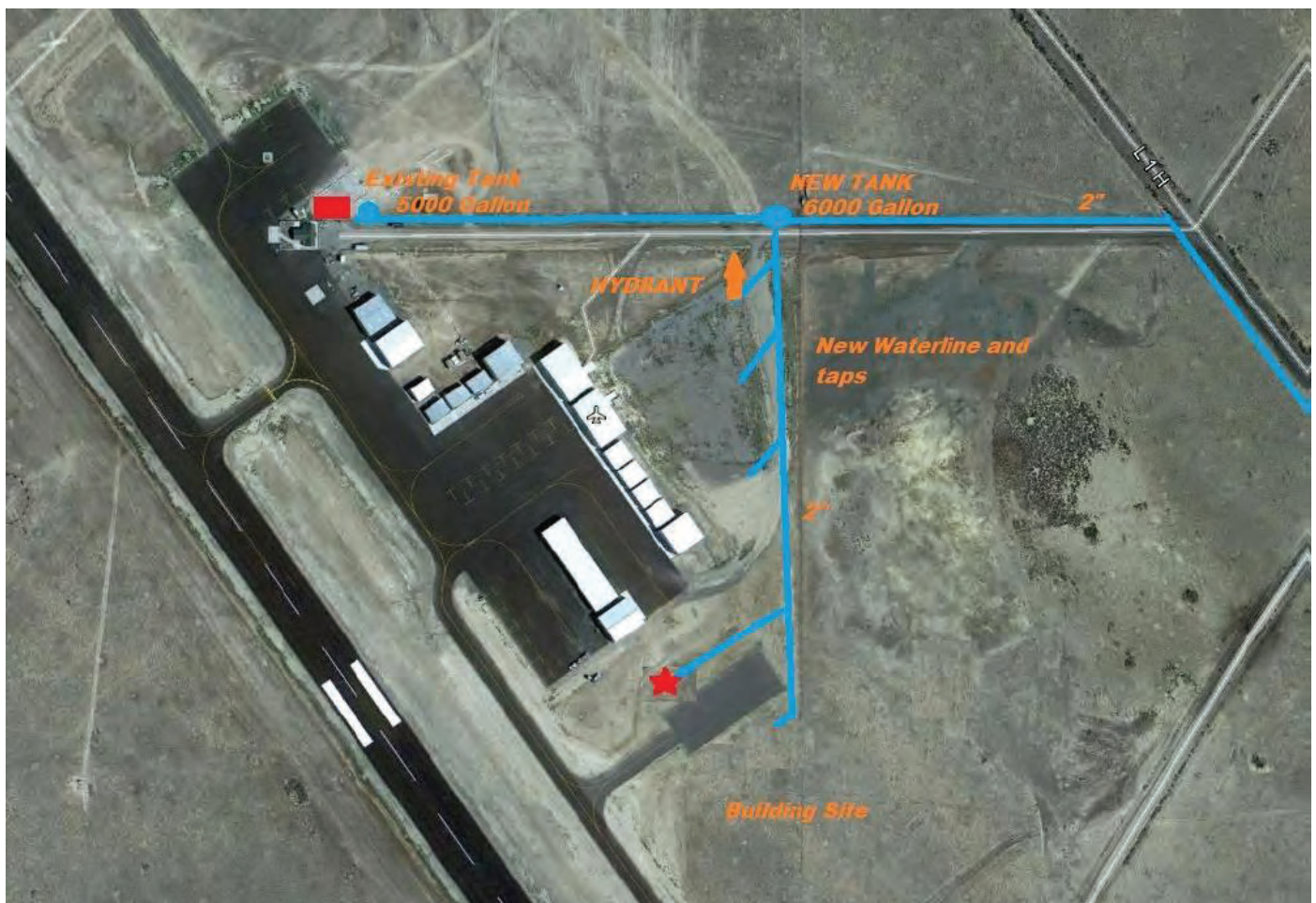
**Light Industrial Manufacturing Building**

*Staff Recommendation:*  
**Fund**

**Business Ready  
Community Grant  
and Loan Program**

### Project Description

The city of Powell requests a \$435,400 Business Ready Community (BRC) Business Committed grant to build a 3,000 square-foot light industrial manufacturing building with two offices. Funding will also include the installation of a 6,000-gallon cistern to allow for firefighting capacity and future business development, installation of a septic system, an extension of electric lines and fiber optic communication line to site for this project and for future development at the Powell Municipal Airport.



## The Business

GT Aeronautics (GTA) will occupy the manufacturing building that will be constructed at the Powell airport. Formally based in California, GTA specializes in fixed wing Unmanned Aerial Vehicles (UAV) with aircraft wing spans of 10 to 17 feet. Tom Rullman, CEO and owner of GTA, relocated to Wyoming after an extensive search for a place to continue promoting his UAV business. He is a commercial pilot with 30 years' experience in the aviation industry. GTA will be a start-up operation at the Powell Municipal Airport.

GTA historically has been in the research and development (R&D) stage, earning revenue primarily from Department of Defense (DoD) contracts. GTA intends to apply its experience and product knowledge from the defense environment to commercial aviation markets. The company will continue to seek R&D contracts.

Precision agriculture, engineering and public safety have all shown interest in this new business and technology being available in Powell. The company is engaged with Northwest Community College (NWCC) offering UAV orientation classes. GTA and NWCC plan to expand credit hour opportunities in flight training for UAVs. This curriculum is also taught at California Polytechnic Institute and the University of Oregon. The University of Wyoming Agricultural Experiment Station has expressed interest in partnering for impending work (see addendum).

GTA applied to the FAA for a certificate of waiver to operate its UAVs within the Powell airport's "aerobatics box". The aerobatics box is a unique aeronautics feature in the western United States; it is a two-mile by three-mile "box" from altitudes of 5,000 to 10,000 feet. GTA has a positive relationship with the FAA and is also working on an air worthiness certification to allow UAVs to fly outside of the aeronautics box and to prepare a curriculum for a flight training school at Powell Municipal Airport. If approved, which could be as soon as six to nine months, Powell will be the first airport in the United States with approval to allow concurrent flight of manned and unmanned aircraft.

## Project Benefits and Goals

The primary goal of this project is to create support for an emerging industry and target the UAV industry. To achieve this goal, Powell wants to build a facility and expand existing infrastructure capacity to accommodate GTA and to attract other manufacturing and commercial aeronautical industries. With the assistance of NWCC and Forward Cody, Powell Economic Partnership hosted a public drone forum. GTA had their UAVs on display and discussed many aspects of operating one of these vehicles. Other industries were involved discussing the commercial and agricultural use of UAVs. The outcome was positive, as many from the community attended.

With BRC funding, Powell can position itself as a leader in this emerging technology and advanced industry. According to the Association for Unmanned Vehicle Systems International, the UAV industry is expected to be a multi-billion-dollar industry in the coming years. The Association of Unmanned Aircraft Systems Integration estimates the industry's economic impact by 2025 will be \$82 billion and more than 34,000 manufacturing jobs nationwide. This industry is not just government-based; it plays a role in agriculture, engineering and public safety.

Project objectives include:

- Leverage nearly 20% match by the city for its investment in the facility and infrastructure.
- Infrastructure in place to support GTA and other light industrial development and an increased on-site workforce capacity.



- Signed lease by a company that is in the aeronautical manufacturing industry, specifically the targeted UAV industry.
- Creation of at least three manufacturing and technology jobs over the course of three years that are of livable wage.
- Increased targeted industry collaboration and support among existing businesses and new businesses.
- Certification of waiver authorization approval by the FAA.
- Generate interest from at least a six UAV companies and operators to access the airport for commercial purposes.
- Continued development of courses at NWCC and possibly UW.
- Continued research and development.

## Lease and Revenue Recapture

The city of Powell has drafted a lease for the light manufacturing building at the Powell Airport. The lease is structured at \$4.00 per square foot, \$1,000 per month plus utilities for five years. The lease rate increases by \$0.50 per square foot on an annual basis through year 5. GTA has the option to purchase the building at market value and the city of Powell would also find city-ownership acceptable.

Due to signed grant assurances required by airports to receive funds from the Federal Aviation Administration for Airport Improvement Projects, the Powell Municipal Airport is required to use all revenues generated by the airport, and any local taxes on aviation fuel must stay at the airport for operating costs, local facilities and noise mitigation purposes. The state of Wyoming will not receive any revenue recapture from this project, but the revenue recaptured will be reinvested at the Powell Municipal Airport.

## Timeline

If funded, it is estimated a bid would be awarded in June 2017 and construction would commence in July. The construction would be complete by December 2017 and the facility would be ready for occupancy.

## Funding

Total eligible project cost is \$530,000, of which \$435,400 represents the Community Readiness grant. The grant is matched with \$75,000 from the city of Powell water funds and \$10,000 from the city of Powell electric funds. There is an in-kind match from Powell of \$9,600, which includes employee time and equipment usage.

Sources	
BRC amount	\$ 435,400
Cash Match	\$ 85,000
In-Kind Match	\$ 9,600
<b>Total eligible project cost</b>	<b>\$ 530,000</b>
BRC % of total eligible project costs	82%
Local % of total eligible project costs	18%
Uses	
<b>Land Acquisition Costs</b>	
Land	\$ 150,000
<b>Non-Construction Costs</b>	
Architectural and Engineering fees	\$ 60,000
<b>Construction Costs</b>	
Site work	\$ 122,500
<i>Building Components:</i>	
Electrical Systems (30% interior finishing)	\$ 18,000
Mechanical, plumbing, HVAC systems	\$ 18,000
Landscaping	\$ 10,000
Foundation and/or Structural Framing system	\$ 40,000
Interior Finishes (insulation + 40% interior finishing)	\$ 36,500
Fire Protection	\$ 7,500
Other (Mobilization)	\$ 7,500
Contingencies (19%)	\$ 60,000
<b>Total Uses</b>	<b>\$ 530,000</b>

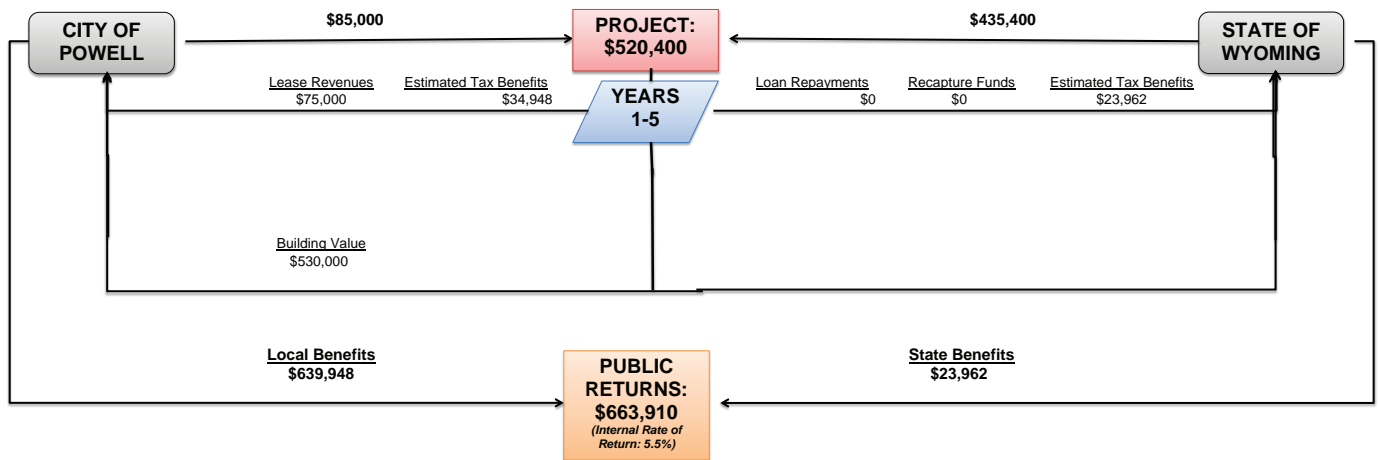
## Staff Recommendation

Staff recommends funding for this project, contingent upon a seven-year, guaranteed lease agreement with GT Aeronautics and Tom Rullman, the owner/CEO of GT Aeronautics.

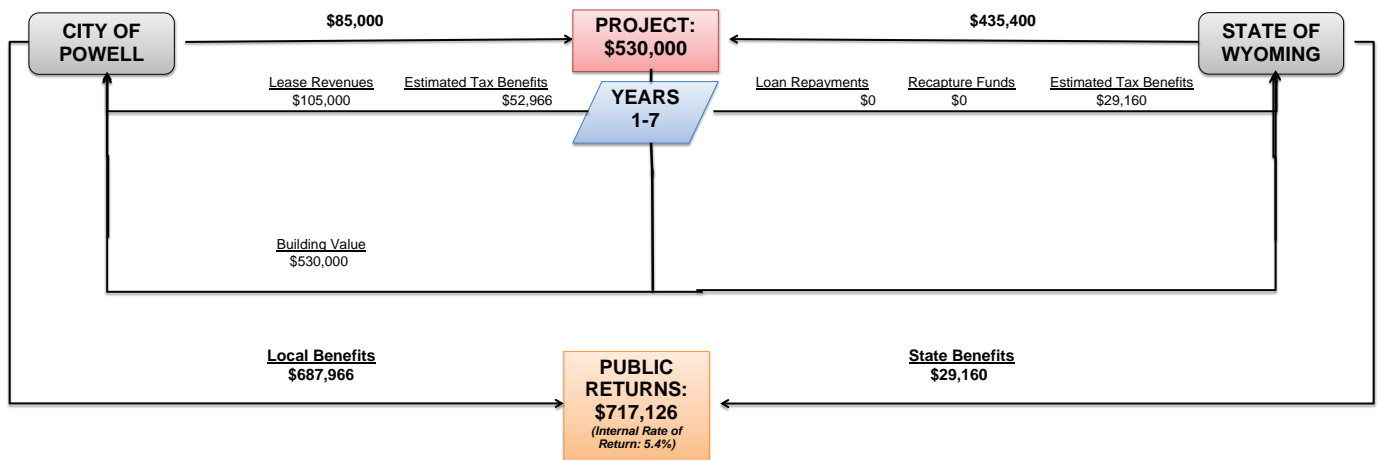
## Project Overview

Powell - Airport Manufacturing Facility				
Purpose	The City of Powell requests \$435,400 to construct a 3,000 square foot building with two offices and a manufacturing area at the Powell Airport. Extension of the electric lines and fiber optic communication to the site for future development will be installed as well as a 6,000 gallon cistern will also be installed for fire-fighting capacity as well as the installation of a septic system. The building will be used as a business incubator for GT Aeronautics, a Unmanned Aerial Vehicle company that has moved to Wyoming from California.			
Project Budget	Projected Grant Expenditure Schedule			
	Description	BRC	Match	Total
			Cash	In-Kind
	Land	\$ 125,500	\$ 24,500	\$ -
	Non-Construction Costs	\$ 50,200	\$ 9,800	\$ -
	Construction Costs	\$ 259,701	\$ 50,699	\$ 9,600
	Total Project Cost	\$ 435,400	\$ 85,000	\$ 9,600
Percentage BRC of all cash		84%		
Performance Measures	Measure	Quantity		Notes
	Businesses Assisted	1		This is a Community Readiness project that is incubating a business in an emerging industry
	County Median Wage	\$ 37,000		
	Median Wage of Jobs Created	\$ 38,000		
	Jobs to be Created (5 Year Projection)	3		
	Acres Developed	<1 acre		The project directly develops <1 acre; however, the added infrastructure allows for future development
	New Building Construction	3,000 square feet		This is a manufacturing facility with 2 office spaces
	Water	6,000 gallon cistern		This expands the water availability to 11,000
Project Infrastructure	Sewer	1,500 gallon		A 1,500 gallon septic system will be installed with a compatible field size
	Road	400 ft		A 12 foot wide access road needs to be established

## Proposed 5 year lease



## Staff recommended 7 year lease



# POWELL, WY









### **Business Ready Community Grant and Loan Program**

## **TOWN OF BAR NUNN**

**\$3,000,000 Community Readiness Grant**

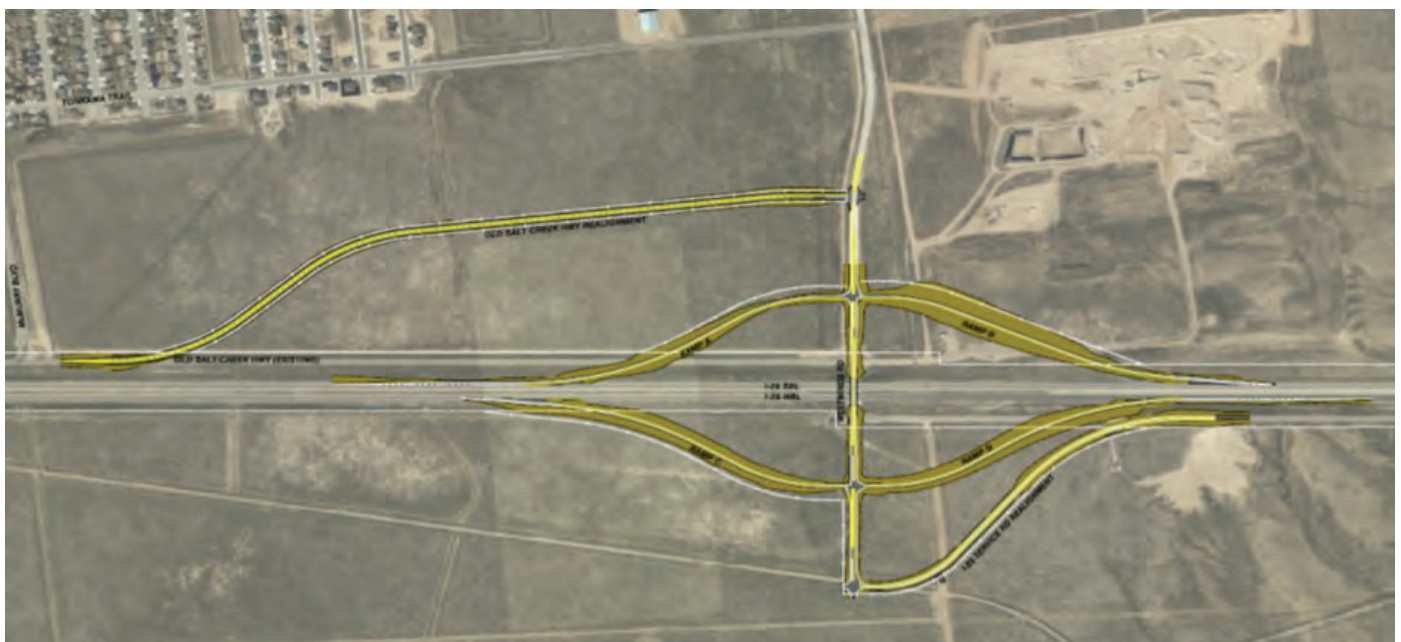
### **I-25 Interchange at Westwinds Road**

*Staff Recommendation:*  
**Fund**

### **Project Description**

The town of Bar Nunn requests a \$3,000,000 Business Ready Community (BRC), Community Readiness grant to construct two on-ramps and two off-ramps located at an existing underpass at the intersection of Interstate 25 (I-25) and Westwinds Road in Bar Nunn. The new construction will include realignment of a portion of Salt Creek Highway to allow for the southbound ramp onto I-25 and extending Westwinds Road to the east to allow for proper access to new northbound off- and on-ramps.

An additional interchange north of Casper has been discussed for 10 years. The town of Bar Nunn has worked closely with Wyoming Department of Transportation (WYDOT) since 2012 to get this project on the agency's construction calendar. The Casper Metropolitan Planning Organization (MPO) and the town of Bar Nunn completed a feasibility study in 2014. The MPO identified the project as a priority through a public process for use of Urban Systems Funds administered by WYDOT. At the end of 2014, Bar Nunn and WYDOT entered into a cooperative agreement to begin project design. The project is in the Surface Transportation Improvement Program (STIP) scheduled for construction in 2018, and project plans are almost complete.



The original estimated cost to construct the interchange was \$6.5 million in 2014. These costs included preliminary engineering and construction costs. Construction costs have increased steadily since 2014 and now total \$9.5M and include utility relocations, right-of-way acquisitions and construction administration costs. All required state and federal studies are completed:

- National Environmental Policy Act (NEPA) – Federal Requirements for Construction – Clean Air Act Transportation Conformity Requirements
- Interchange Jurisdiction Study (WYDOT)
- Endangered Species Study
- Wetlands Study

Bar Nunn is a growing suburban community north of the city of Casper. According to the U.S. Census, the town grew 136% between 2000 and 2010, and grew by an additional 19% between 2010 and 2014. With such rapid growth, access to Bar Nunn has become a critical issue. The only entrance to the town is via Salt Creek Highway. According to the WYDOT 2015 Traffic Report: Annual average weekday traffic was 6,354 in 2015 at 1-25 north of Casper; annual average weekend traffic was 5,908 vehicles. During critical events such as the wildfire in 2014 and one in 2015 that threatened the southern edge of the community, lack of direct access to the town creates a dangerous situation for emergency responders having to contend with high amounts of traffic on Salt Creek Highway, which has only single lanes (no emergency lanes). Emergency response time for ambulance service is 10 minutes one way to Bar Nunn (6.4 miles one way from hospital to town), which is higher than the preferred under-10-minutes response time. If Salt Creek Highway is blocked, or non-passable, the only alternate access for emergency responders would be further north at Ormsby Road via frontage roads, which adds an additional 18 miles and 22 minutes in response time. The new Westwinds Interchange will allow emergency vehicles the most direct access to Bar Nunn, greatly reduce response times and create a direct access for residents.

## Project Goals and Benefits

The Westwinds interchange will be an economic and transportation benefit to the town of Bar Nunn and Natrona County. Additional access from I-25 provides potential for commercial and industrial development that will add both jobs and amenities to Bar Nunn. A truck stop/travel plaza business is interested in locating at the proposed interchange, but those plans will not proceed without firm construction plans. Additionally, the city of Casper is analyzing the potential annexation of a master-planned community to the region east of the proposed interchange.

Local government entities plan to extend Westwinds Road to the west of Bar Nunn in conjunction with the new interchange. The proposed extension will become the Casper's northern outer-belt connection to the Casper Logistics Hub (CLH) and Casper/Natrona County International Airport. The CLH (formerly the Bishop Industrial Ranch) is a 700-acre industrial site adjacent to Casper/Natrona County International Airport. Natrona County received a \$1.5 million Community Readiness grant in 2008 for the construction of an 8,500-foot rail spur with two switches off the Burlington Northern Santa Fe main line. The interchange will also allow direct access to the Bar Nunn Industrial Park located off Westwinds Road. The Bar Nunn Industrial Park was constructed in part with a \$2,989,688 Business Committed grant in 2012 for the construction of roads, water, and sewer to develop a 150-acre site and assist in the construction of a new facility for the former Concrete Products of Wyoming (CPW), now Cretex. This project also assisted in the relocation of Magnum Diversified Services, Inc. (MDS). Both companies added a total of 19 new jobs in 2015. Additionally, the Casper-Natrona County Economic Development JPB received a \$999,953 Community Readiness grant, and in partnership with the Casper Area Economic Development Alliance (CAEDA), constructed a 30,000 square-foot spec building located in the Bar Nunn Industrial Park.

The I-25 interchange at Westwinds Road is a critical first step to linking the Casper Logistics Hub (CLH), Casper/Natrona County International Airport and I-25. The CLH is adjacent to Casper/Natrona County International Airport's Foreign Trade Zone (FTZ), the only FTZ in Wyoming. The FTZ was established by a Federal Permit in 1989 and allows the manufacturing and distribution of imported and exported merchandise conducted in a duty-free environment. The advantage accrues to each company by providing a method to equalize certain tariff inconsistencies and gives U.S. firms equal treatment under import policies. Foreign Trade Zones allow products to be imported duty-free from other countries to an area at a port of entry, such as Casper. Once in the FTZ at Casper, materials, parts or products can be remanufactured, or used to make a different product, and the ultimate duty may be reduced, delayed, or avoided. If the duty on raw materials is 6% and the duty on the finished product is 2%, there is a definite advantage for the manufacturer to complete the manufacturing in the FTZ and sell final product with a 4% duty reduction. Products for resale can also be brought into the FTZ. A major facet of the FTZ is the potential for statewide Foreign Trade Zone subzones. The airport FTZ functions as the general zone, utilized by a broad range of businesses for warehouse and remanufacturing uses. This means that the FTZ subzone expand to the Bar Nunn Industrial Park with ready access to I-25.

In an area where air, rail, and truck freight modes converge, improved access to the CLH means increased savings not only to the private sector suppliers but to global consumers. Currently, freight trucks travel 9.5 miles from the CLH to reach the intersection of I-25 and the U.S. Highway 20-26 Bypass commonly referred to as the Shoshoni interchange. If completed, the Westwinds interchange will decrease travel from the CLH by 8.5 miles, or approximately 280,000 vehicle-miles annually, thus decreasing the cost of shipping.

## Timeline

This project is on the STIP priority list and the 2018 WYDOT list for construction projects.

If funded, the project is scheduled to go out for bid in the spring of 2017. Construction is expected to start by the spring of 2018 and be complete by the fall of 2018. If not funded, the project will be delayed. Any increased costs will be difficult and likely impossible for the community to bear. Thus, the interchange will likely not be built. The land will remain undeveloped and any future growth for the town will be hindered. Without the ability to connect directly to I-25, the proposed extension of Westwinds Road towards the Casper/Natrona County International Airport and the Casper Logistics Hub will not be useful.

## Funding

The total eligible project cost is \$9,550,000, of which \$3 million represents the Community Readiness grant. The grant is matched by \$5,240,000 in Casper Metropolitan Planning Organization (MPO) funds, \$655,000 in funds from Natrona County, and \$655,000 in funds from the town of Bar Nunn. A total of \$2,450,000 in ineligible costs for utility relocation, project design and acquisition of rights-of-way are being paid for by the MPO, Natrona County, and Bar Nunn for a total overall project cost of \$12,000,000.

Sources	
BRC amount	\$ 3,000,000
Cash Match	\$ 6,550,000
<b>Total eligible project cost</b>	<b>\$ 9,550,000</b>
BRC % of total eligible project costs	31%
Local % of total eligible project costs	69%
Uses	
<b>Non-Construction Costs</b>	
Other fees (surveys, tests, etc.)	\$ 155,000
Project inspection fees	\$ 750,000
<b>Construction Costs</b>	
Site work	\$ 6,133,000
Demolition and removal	\$ 153,000
<i>Building Components:</i>	
Electrical Systems	\$ 363,000
Mechanical, plumbing, HVAC systems	\$ 375,000
Foundation and/or Structural Framing system	\$ 228,000
Other (list)	\$ 593,000
Contingencies (9%)	\$ 800,000
<b>Total Uses</b>	<b>\$ 9,550,000</b>

## Staff Recommendation

Staff recommends funding as a Community Readiness grant in the amount of \$3,000,000, as requested.

Performance Measures are listed in the chart below.

## Project Overview

Bar Nunn - I-25 Interchange			
Purpose	The Town of Bar Nunn requests \$3,000,000 in Community Readiness grant funds to construct 2 on-ramps and 2-off ramps at the I-25 interchange at Westwinds Road, located in Bar Nunn. The interchange will bring much needed businesses to Bar Nunn and create fast, safe access to the town for emergency services and residents of the town. This project will also open up undeveloped property for future industrial, commercial and residential development.		
Project Budget	Projected Grant Expenditure Schedule		
	Description	BRC	Match
			Cash
	Non-Construction Costs	\$ 284,293	\$ 620,707
	Construction Costs	\$ 2,715,707	\$ 5,929,293
Performance Measures	Total Project Cost	\$ 3,000,000	\$ 6,550,000
	Percentage BRC of all cash	31%	
	Median Wage of Jobs Created	\$ -	The construction project will create temporary jobs
Performance Measures	Jobs to be Created (3 Year Projection)	?	Potential creation if proposed truck stop/travel plaza does commit to construct new facility at interchange. Numbers will be higher with other related development projects that will take place if project is constructed.
	Additional Investment	\$ 2,450,000	\$1,760,000 - MPO, \$345,000 - Natrona County, \$345,000 - Bar Nunn for ineligible costs for utility relocation, right-of-way acquisition and project design.
	Increased Industrial/Commercial Development		Potential annexation of a master-planned community to region east of interchange which could become the northern gateway to Casper area with commercial and residential developments; increased development at CLH and greater use of foreign trade zone; expansion/attraction/relocation of businesses to the Bar Nunn Industrial Park.
Project Infrastructure	Potential Acres to be Developed	64	New interchange will utilize 64 acres
	Road		2 on-ramps & 2 off-ramps





**Business Ready  
Community Grant  
and Loan Program**

## TOWN OF SUNDANCE

**\$2,957,434 Community Readiness Grant**

### **Old Stoney Restoration Phase 1**

*Staff Recommendation:*  
**Do Not Fund**

### Project Description

The town of Sundance requests a \$2,957,434 Business Ready Community (BRC), Community Readiness grant to renovate the first and second floors of Old Stoney, Sundance's iconic school building near downtown and along Main Street. Old Stoney was built in 1923 and served as Sundance High School for many years. In 1985, it was added to the National Register of Historic places. Sundance is a Wyoming Main Street community, and Old Stoney will be the focal point of its Main Street program. Next to Old Stoney to the south is the condemned Crook County School District Administration Building, which will be demolished with funds from the Legislature and reclaimed to green space to provide a welcoming space and entry way to Old Stoney and the Main Street of Sundance.

Sundance is located along Interstate 90 (I-90) in northeast Wyoming. It is the gateway to Wyoming that travelers use when coming from South Dakota. Crook County's attractions and history include Devils Tower and the "Sundance Kid" spending time in the jail that shares the grounds with Old Stoney. The vision for downtown Sundance will be a tourist attraction for those traveling along I-90 and many others who visit the area.

The Crook County Commissioners approved the Crook County Museum District Board's purchase of Old Stoney from the county in 2009. Work began immediately to raise revenue to reverse the dilapidation and deterioration through the following efforts:

- \$230,000 Brownfields (EPA) Grant
- \$30,000 State Loan and Investments Grant
- \$90,000 Cultural Trust Fund Grant
- Bake Sales
- Annual Art Auction
- Other fund raising efforts and donations



The city of Sundance has raised over \$650,000 in six years to pay for the completion of new roofing, windows, asbestos and lead paint abatement and point and tuck on the stonework. Of the \$650,000 total, \$190,000 is in a trust fund to provide a matching fund base for grant applications.

The renovated building will provide a more suitable location for the Crook County Museum and Cultural Center. The museum boasts exhibits and artifacts from Crook County, including the Vore Buffalo Jump site, Native American culture, Old West life and the Sundance Kid trial court room with an armory display.

The renovation will also include:

- 2,400 square feet of rental space for local businesses and events.
- A research area will also be formed here, which will give access to the thousands of historical records that the museum offers the public.
- Broadband capabilities in the building.

The entrepreneurial space will be rented out for \$1.25 per square foot with utilities included. There will be three units of business space within Old Stoney, each of various sizes. The rental space revenue is estimated at \$22,035 for year 2019. The events center will also be available for rent at \$400 per event; therefore, the estimated 2019 revenue from events space is \$6,400. The Crook County Museum will also charge a \$5 entry fee. A previous three-year visitation average showed over 5,000 people per year. It is estimated 5,500 people will visit the museum annually by 2019, bringing an estimated \$27,500 in revenue. These revenue options, as well as an annual art auction, will generate enough money to pay operational and utility expenses.

The basement of Old Stoney will be a museum archival storage and restoration area for artifacts that will be housed for preservation purposes. An ADA-accessible elevator will be installed in Old Stoney for moving art, as well as disabled visitors.

## **Project Benefits and Goals**

Sundance has the potential to be a premier destination for meetings, conferences and conventions when Old Stoney is renovated. Broadband capabilities will allow for state, regional and local conference opportunities. Old Stoney plans include a marketing plan to capitalize on meeting opportunities, including planning services to arrange meals, lodging, transportation and entertainment for multiple-sized conferences.

Project goals include:

- Renovate the first and second floors of Old Stoney.
- Offer three premium entrepreneurial retail spaces.
- Offer event/conference rooms.
- Increase visitation, retail sales and sales tax.
- Create six part-time jobs and retain two museum full-time positions.

Revenue streams include:

- Old Stoney Event Center room rentals.
- Entrepreneurial rental space.



- Admissions to Crook County Museum.
- Old Stoney Annual Art Auction.

## Timeline

If funded, the Old Stoney renovation is expected to award the construction bid by January 2018. Construction will commence as soon as the construction bid is awarded. The construction is expected to be complete by December 2018.

## Funding

The overall project cost is \$3,607,434. There is a total of \$449,000 in ineligible costs that are funded with a Brownfields (EPA) grant, as well as local fundraising, a cultural trust and Crook County Museum Foundation dollars. The total eligible project cost is \$3,158,434, of which \$2,957,434 is BRC Community Readiness grant funds. The grant is matched by \$192,000 in Landers Trust funding specific to the rehabilitation of Old Stoney, as well as a \$9,000 Waugh/Schelldorf Families cash donation, which is specific to doors and windows for the Old Stoney renovation.

## Staff Recommendation

Staff does not recommend funding due to limited available funding in accordance with the BRC allocation plan and available Community Readiness funding.

Sources	
BRC amount	\$ 2,957,434
Cash Match	\$ 201,000
<b>Total eligible project cost</b>	<b>\$ 3,158,434</b>
BRC % of total eligible project costs	94%
Local % of total eligible project costs	6%
Uses	
<b>Land Acquisition Costs</b>	
Land	\$ 20,000
<b>Non-Construction Costs</b>	
Architectural and Engineering fees	\$ 275,500
Project inspection fees	\$ 18,805
<b>Construction Costs</b>	
Site work	\$ 138,344
Demolition and removal	\$ 157,302
<i>Building Components:</i>	
Electrical Systems	\$ 242,000
Mechanical, plumbing, HVAC systems	\$ 390,000
Landscaping	\$ 11,955
Foundation and/or Structural Framing system	\$ 223,370
Interior Finishes	\$ 729,209
Fire Protection	\$ 90,300
Other (Freight/ADA elevator)	\$ 200,000
Contingencies (21%)	\$ 661,649
<b>Total Uses</b>	<b>\$ 3,158,434</b>

## Staff Recommendation

Sundance - Old Stoney Restoration Phase 1			
Purpose	The City of Sundance requests \$2,957,434 in Community Readiness grant funds for the renovation of Old Stoney, Sundance's iconic old school building. Old Stoney will be home to the Crook County Museum and Cultural Center. In addition to the museum, there will also be a gathering/conference room with kitchen capabilities as well as an entrepreneurial space.		
Project Budget	Projected Grant Expenditure Schedule		
	Description	BRC	Match
			Cash
	Land	\$ 18,727	\$ 1,273
	Non-Construction Costs	\$ 275,576	\$ 18,729
Performance Measures	Construction Costs	\$ 2,663,131	\$ 180,998
	Total Project Cost	\$ 2,957,434	\$ 201,000
	Percentage BRC of all cash	94%	
	Measure	Quantity	Notes
	Businesses Assisted	4	Museum, 3 additional
Project Infrastructure	Return on Investment	3%	
	Revenue Recapture	\$ 10,000	3rd year 2021
	County Median Wage	\$ 58,795	
	Median Wage of Jobs Created	\$ 24,960	
	Jobs to be Created (3 Year Projection)	7	
	Jobs to be Retained	2	
	Additional Investment	\$ 650,000	Donations and Grants
	Acres Developed	.32 acres	
	Existing Building Construction	15,000 s.f.	Refurbish
	Water	600 l.f.	Updated exiting
	Sewer	300 l.f.	

## SUNDANCE, WY





# CASPER-NATRONA COUNTY ECONOMIC DEVELOPMENT JOINT POWERS BOARD

## **\$500,000 Community Enhancement grant for Phase IV of the David Street Station (Casper Downtown Public Plaza) Project**

### **Business Ready Community Grant and Loan Program**

*Staff Recommendation:*  
**Do Not Fund**

### **Project Description**

The Casper-Natrona County Economic Development Joint Powers Board (EDJPB), in cooperation with the Casper Downtown Development Authority (DDA), requests a \$500,000 Business Ready Community (BRC), Community Enhancement grant for completion of Phase IV of the David Street Station project (formerly the Casper Downtown Public Plaza). Funds will be used for the construction of a 4,068 square-foot building on the eastern half of the David Street Station site, which will include a maintenance area, small storage area, restrooms, mechanical/equipment room and guest services kiosk that will serve as the operations and systems facility for the full project site.

The city of Casper is continually seeking for ways to enhance the downtown area. In 2012 the city engaged in the public process for the Downtown Strategic Plan, and the completion of the business survey conducted by the Casper Downtown Development Authority (DDA), identified the first goal in providing public restrooms as an economic development project. In October 2013, the city of Casper was awarded a \$185,580 Community Enhancement grant for the construction of a 673 square-foot restroom facility on the west side of the downtown parking structure located at 237 South Center St. Other goals identified were to accommodate shoppers and visitors, enhance quality of life and downtown's walk-ability, and increase physical count of public access and public offered facilities. In January 2014, Casper was awarded \$1,000,000 in BRC funds for improvements to the Old Yellowstone District. In October 2015, the Casper DDA, through the Economic Development Joint Powers Board (EDJPB), was awarded a \$500,000 Community Enhancement grant for Phase I development of the David Street Station. Those funds were used for property acquisition, demolition and site preparation of the 47,000 square-foot space.



## Project Goals and Public Benefit

David Street Station's construction consists of four phases. Phase I, which has been completed, included property acquisition, demolition and site preparation. Phase II, which began in the fall of 2016, includes a band shell, walkways and lighting for the western half of the project. Phase III will include site improvements on the eastern half the site including gateways, flatwork and landscaping. Phase IV, which is estimated to be complete by fall of 2017 or early spring 2018, consists of construction of the proposed building on the eastern half of the project site.

Completion of Phase IV will increase the community's ability to attract and retain businesses. The David Street Station will provide a year-round public gathering space that bridges Casper's downtown core with the Old Yellowstone District, which itself is undergoing refurbishment. Plans include hosting more than 200 events per year on the plaza, which can hold up to 6,000 people. Most events will be free or low cost to the public.

Since the announcement of David Street Station, a renewed interest in downtown Casper and the Old Yellowstone District has spurred private investment nearing \$30 million including extensive renovations to: Racca's Pizzeria, The Lyric, T.C. Building, Petroleum Building, Iris Theater, Mobil Building, Botticelli Ristorante Italiano, Sanford's, the Wonder Bar, Yellowstone Garage, Roaring 22 and Wolfords, among others.

Once the plaza is complete, it will employ up to 20 part-time staff for event help and guest services.

## Timeline

If funded, Phase IV will go to bid in June 2017. Construction is expected to be complete between November 2017 and Spring 2018.

## Funding

Total project cost is \$1,065,000, of which \$500,000 represents the BRC Community Enhancement grant, \$500,000 in cash match from the city of Casper and \$65,000 cash match from private donors.

Cost estimates are provided by Caspar Building Systems, Inc.

The Casper DDA will be responsible for operations and maintenance of the David Street Station. Revenue generated from corporate sponsorships will be put back into operations and maintenance of the plaza. Operations and maintenance of the plaza will also be supplemented by a \$1,000,000 endowment, private events, sponsorships and donations.

Sources	
BRC amount	\$ 500,000
Cash Match	\$ 565,000
<b>Total eligible project cost</b>	<b>\$ 1,065,000</b>
BRC % of total eligible project costs	47%
Local % of total eligible project costs	53%
Uses	
Surveying fees (surveys, tests, etc.)	\$ 5,000
<b>Construction Costs</b>	
Site work	\$ 77,500
<i>Building Components:</i>	
Electrical Systems	\$ 71,597
Mechanical, plumbing, HVAC systems	\$ 53,698
Foundation and/or Structural Framing system	\$ 688,636
Interior Finishes	\$ 168,569
<b>Total Uses</b>	<b>\$ 1,065,000</b>

## Staff Recommendation

Staff does not recommend funding due to limited available funding for lower priority projects in accordance with the BRC allocation plan.



## Project Overview

	Economic Development JPB - Casper David Street Station			
Purpose	The Casper-Natrona County Economic Development Joint Powers Board (EDJPB), in cooperation with the Casper Downtown Development Authority (Casper DDA), requests a \$500,000 Community Enhancement grant for completion of Phase IV of the David Street Station Project (Casper Downtown Public Plaza).			
Project Budget	Projected Grant Expenditure Schedule			
	Description	BRC	Match	Total
	Non-Construction Costs	\$ 2,347	Cash \$ 2,653	\$ 5,000
	Construction Costs	\$ 497,653	\$ 562,347	\$ 1,060,000
	Total Project Cost	\$ 500,000	\$ 565,000	\$ 1,065,000
	Percentage BRC of all cash		47%	
Performance Measures	Measure		Quantity	Notes
	Businesses Assisted		100	Estimated
	Number of events/visitors served		200 + events per year	Number of no to little cost events held per year/ Number of visitors attending these events
	Additional Investment		\$ 20,000,000	expected through year 5
Project Infrastructure	Acres Developed		5	
	New Building Construction		4,068 square-feet	proposed facility





TM





**Business Ready  
Community Grant  
and Loan Program**

## **CITY OF SHERIDAN**

### **\$44,000 BRC Economic Development Planning Grant Request**

### **Sheridan Renewable Energy Assessment for Related Business**

*Staff Recommendation:*  
**Fund**

### **Project Description**

The city of Sheridan requests a \$44,000 Business Ready Community (BRC) Planning grant to conduct a study that identifies opportunities to increase renewable energy—particularly solar, for the purpose of high tech business recruitment and expansion. Development of a community-wide strategy for renewable energy will help the city attract data centers and other high-tech businesses with renewable portfolio goals. The plan will address local options for on-site solar generation, rooftop solar, private and public solar projects, and municipal-owned solar projects (for instance on vacant city-owned land adjacent to city landfill).

Objectives of the planning process will be to:

- Analyze physical, financial, market, regulatory and political barriers that inhibit the development of solar energy in Sheridan;
- Outline ways the city can resolve barriers to solar power development and incentivize private investments in solar power;
- Research, identify and conduct preliminary evaluation of the potential for solar installation at strategic sites throughout the community including, but not limited to, the Sheridan Hi-Tech Park (Hi-Tech Park), landfill and other properties owned by the city;
- Analysis of rooftop solar in residential and commercial settings;
- Assess potential funding opportunities and funding mechanisms to realize solar power implementation;
- Coordinate planning efforts with business owners, economic development entities, and other governmental agencies to identify the opportunities that solar power can provide in terms of both green power deployment and community branding for business recruitment.

## Project Goals and Benefits

A Public Works Commission survey released in June 2016 on corporate energy procurement showed that 72 percent of respondents stated they were actively pursuing renewable energy. The 2008 Sheridan County Comprehensive Plan noted the need to ensure the energy needs of future residents and businesses are met through a range of energy options including renewables such as solar.

Sheridan's utilities (electric and gas) are provided by Montana-Dakota Utilities (MDU). The Sheridan area has limited potential for wind energy development because average wind speed is below what is considered suitable for wind development. Renewable energy investors are overlooking solar development in the community because local policies suggest these activities are not encouraged. This planning process will help Sheridan review and possibly amend its policies. MDU supports this application.

The Wadley-Donovan targeted market study paid for by the Wyoming Business Council (2005-06) concluded that Sheridan is well positioned to attract knowledge-based industries such as data processing and information-retrieval services. Several studies, including the Sheridan High-Tech Park Conceptual Study, the Sheridan Economic and Educational Development Authority Target Industry Profiles and Career and Technical Education and Training Strategy indicate industries often desire access to renewable energy and Sheridan is not sufficiently prepared to capitalize on the movement toward renewable energy like solar. This has significantly disadvantaged Sheridan from business recruitment that targets companies and industries with renewable energy purchasing requirements.

The Sheridan High-Tech Park Conceptual Study in 2010, outlined three main goals, one of which is to attract new high-tech businesses to Sheridan. The plan highlighted the need for redundant electrical systems as one of the goals.

Sheridan has begun this pursuit of a broad renewable energy strategy in business attraction. One of the first steps in this process was the recent installation of a small, city-owned hydro-micro turbine (completion anticipated in spring 2017) that will generate renewable energy. Results of the renewable energy produced by this hydro-micro turbine will be better realized in 2018.

## Timeline

The city of Sheridan commits to completing the Sheridan Renewable Energy Assessment for Business Recruitment within 155 days from the date the grant is executed.

## Funding

Total project cost is \$60,530, of which \$44,000 represents the BRC Planning grant. The grant is matched by \$16,530 from the city of Sheridan. This project has been scaled back from the original intended request of \$50,000.

## Staff Recommendation

Staff recommends funding of \$44,000 as requested.

Sources	
BRC amount	\$ 44,000
Cash Match	\$ 16,530
<b>Total eligible project cost</b>	<b>\$ 60,530</b>
BRC % of total eligible project costs	73%
Local % of total eligible project costs	27%
Uses	
<b>Planning &amp; Consultant Costs</b>	
Planning and Consultant fees	\$ 60,530
<b>Total Uses</b>	<b>\$ 60,530</b>

# SHERIDAN, WY

Renewable Energy for Business Recruitment





Senator Henry H.R. "Hank" Coe  
Education Committee Chairman  
Wyoming Senate Senate District 18  
P.O. Box 1088 • Cody, WY 82414



home (307) 587-4655  
email Hank.Coe@wyoleg.gov

January 5, 2017  
Julie Kozlowski  
Community Development Director  
Wyoming Business Council  
214 W. 15<sup>th</sup> Street  
Cheyenne, WY 82002

Dear Ms. Kozlowski,

I would like to express my support for the Powell Airport Manufacturing Facility application submitted by the City of Powell to the Wyoming Business Council.

As you know diversification is "front of mind" for the Wyoming State Legislature and this project would bring a strong technology component to Powell and Park County. Additionally, the benefit to the State of Wyoming to showcase an airport that supports both manned and unmanned operations, one of few in the entire country, would open doors to this exponentially growing industry of Unmanned Aerial Vehicles (UAVs).

I am currently President of CYAIR, an independent group focused on air service enhancement and was a member of the Yellowstone Regional Airport Board of Directors from 1982-1995. These important groups have given me first-hand experience in understanding and dealing with the challenges that many of our rural airports, both commercial and general aviation, face in trying to generate more revenue. This opportunity for the Powell Airport is in line with their existing master plan, fits the community and truly opens doors for additional business interest and investment in the UAV and aviation industries.

Additional benefits of this project include the creation of jobs in an industry that may keep or attract our Wyoming kids that are interested in technology, electronics and engineering. And with the engagement of Northwest College and University of Wyoming, it is a win for education and our local businesses that need workforce.

I understand the difficult decisions the Wyoming Business Council has ahead of them and the many qualified projects for consideration in leaner times, but I do consider this project a worthy and significant investment for economic development.

Sincerely,

A handwritten signature in dark ink, appearing to read "Hank Coe", is written over a light blue horizontal line.

Senator Henry H.R. "Hank" Coe  
Senate District 18  
State of Wyoming Legislature

David Northrup  
Representative for HD 50, Wyoming Legislature  
799 Lane 13  
Powell WY 82435

Julie Kozlowski  
Investment Ready Communities Director  
Wyoming Business Council  
214 W. 15<sup>th</sup> Street  
Cheyenne WY 82002

Dear Director Kozlowski:

I am writing to enthusiastically support the Community Readiness Grant application by the city of Powell for the Powell Airport Manufacturing Facility.

The city of Powell, Northwest College and the people of Powell are all great resources of knowledge, experience, and diligence. The jobs created in the unmanned aerial vehicle (UAV) industry and the ancillary jobs will be a great value to Powell and the surrounding communities.

This kind of economic development that is outside of the mineral industry is a must for all of Wyoming, and I wholeheartedly support this project.

The successful start of a light manufacturing facility at the Powell Airport is a win-win for Powell and the Wyoming Business Council.

Sincerely,

Representative David Northrup

(307)272-0617<iframe class='embedPlayer' type='text/html'  
src='https://media.nwc.edu/VEMSWeb/Widgets/EmbedPlayerControllerWidget.html?autoplay=false&c  
ontentID=7033&themeID=2' width='718' height='460' frameborder='0'></iframe>





**Agricultural Experiment Station**

College of Agriculture & Natural Resources  
Department 3354

1000 E. University Avenue

Laramie, Wyoming 82071-2000

(307) 766-3667 • fax (307) 766-3379 • [http:// www.uwyo.edu/uwexpstn/](http://www.uwyo.edu/uwexpstn/)

February 9, 2017

Ms. Julie Kozlowski  
Community Development Director  
Wyoming Business Council  
214 W. 15th St.  
Cheyenne, WY 82002

Dear Ms. Kozlowski,

With this letter I wish to express my support for the Community Readiness Grant Application by the City of Powell for the Powell Airport Manufacturing Facility. The 3,000 square-foot light industrial manufacturing facility proposed to be located at the city-owned airport north of Powell is a great opportunity for the Powell Municipal Airport to become one of the first in the country to allow drones fly in its airspace. Even more exciting is the fact that one of the Wyoming Agricultural Experiment Station's affiliates, the Powell Research & Extension Center, is located approximately 6 miles away from Powell's airport.

The Powell Research & Extension Center's close proximity to the proposed testing facility for Unmanned Aerial Vehicles (UAVs) will encourage the center's further exploration of opportunities to utilize UAVs in research and educational activities. The center has already had a couple of UAV operators contact them about the potential to partner on some impending work. Those contacts coupled with the possible facility at the airport align well with our interest to expand our abilities in drones/UAV technologies. The outcome of this enhanced capability will not only be increased awareness and support locally of drones/UAVs, but I suspect it will be beneficial to the agricultural industry locally and in Wyoming. For example, there are several companies in the agricultural sector that are beginning to incorporate drones into field scouting programs.

I believe it will be important for the Powell Research & Extension Center to be involved as drone/UAV technology continues to advance. Therefore, I am highly supportive of the Community Readiness Grant Application by the City of Powell for the Powell Airport Manufacturing Facility.

Please do not hesitate to contact me if you are in need of additional input.

Sincerely,

Bret W. Hess  
Associate Dean and Director

Kenneth Weimer  
1197 Sequoia Dr.  
Powell, WY 82435

January 4, 2017

Wyoming Business Council  
ATTN.: Julie Kozlowski  
214 W. 15<sup>th</sup> St.  
Cheyenne, WY 82002

Dear Council:

I am writing to you in regards to the recent grant application that the City of Powell has applied for. That being funding for facilities to build a drone manufacturing building at the Powell airport.

I implore you to reject the funding of this grant. It is a wasteful use of limited resources for both the council and certainly for Powell.

Locating a facility of this nature at the airport creates a hazard for air safety. It is well known that there are many incidents of conflicts and crashes between planes and drones throughout the nation. Thus it makes no sense at all to locate a facility of this nature at the local airport.

The scheme to fund this business would be much better left to private lending and private enterprise. It is a very risky financial venture at best and certainly should not involve public monies. The funding portion required by Powell for this grant is being done with money from utility funds-reserves. This is improper use of these funds and if so done will undoubtedly result in civil litigation.

I again pray and plead with this council to reject this terrible misuse of funding request by the City of Powell which despite local objections, persists in plunging on with this scheme.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ken Weimer', with a long horizontal line extending to the right.

21 December 2016

From: William L. Hodgskiss, 1157 Aspen Lane, Powell, WY 82435  
To: Wyoming Business Council, 214 West 15th St., Cheyenne, WY 82002  
Subj: City of Powell grant request for \$435,400; recommend disapproval of

1. BACKGROUND: A recently transplanted Californian, who doesn't even live in Powell, in conjunction with his advocate/lobbyist/grant writer, has successfully convinced the Powell city council (all of whom are non-pilots) and the city administrator (another non-pilot) to pay for his drone making and testing scheme. As a consequence, subject request has been submitted to addressee to construct a 3,000 sq. ft. building at the Powell airport to allow this Californian to establish a drone manufacturing and testing facility. City of Powell plans to contribute a matching \$94,600; \$85,000 paid by electric and water customers and \$9,600 from city taxpayers. There are two main areas of concern which should be considered: (1) Safety, and (2) Costs. These will be discussed in the following paragraphs.

2. SAFETY: We all should be aware of the very real potential dangers inherent in the operation of drones near aircraft. In fact, I had thought (perhaps mistakenly) that all airports were considered to be drone-free zones. One of my best and oldest friends, a former jet fighter pilot and long-time "left-seater" for Braniff and U.S. Airways, was appalled that Powell would even consider such a situation. When I told him of Powell's intentions, his first words were, "drones and airplanes don't mix". Where have I heard that before?

The Californian has stated that he has looked at a number of Wyoming airports, but decided on Powell due to the relative remoteness of the airport from the city. My opinion is that no other city would entertain such a proposition. And, I surmise that his desire to conduct his testing in a non-urban area admits that his drones are subject to various failures.

We have all heard of the many problems to aerial fire-fighting operations caused by drone pests. Aerial fire-fighting is thought to be, short of actual combat, the most dangerous job in aviation--- low level, mountainous terrain, reduced visibility, violent updrafts, etc.. Yet, these brave and supremely capable pilots will stand down and refuse to fly if there are any drones in the vicinity. These interferences have resulted in increased burn times, higher expenses and increased danger to ground fire-fighting crews.

According to the California Fire Chiefs Association public safety bulletin of 15 November 2016, there were 1,744 close encounters between drones and aircraft nationwide from October 2015 to September 2016. Since June 2016, there have been at least nine FAA investigations of drones interfering with fire-fighting efforts in California and Utah. Also reported: that in the 2014-2015 wildfire seasons, 15 drone incursions complicated firefighting efforts in California, Arizona, Utah, Nevada, Alaska, Minnesota and Montana. Hardly a ringing endorsement to allowing drones in our vicinity, let alone at our airport.

The Powell airport manager (yet, another non-pilot) has stated that "all of the pilots who fly in and out of the Powell airport use their radios to communicate". Unless she's at the airport 24/7, this statement is patently untrue.

In my many years of flying in and around the basin, I have heard any number of pilots calling the Powell airport on 122.8, whereas Powell's frequency is 122.7. Of some 35 non-towered Wyoming airports, 20 use 122.8 and only two use 122.7. Also, it should be realized that radios are not required for FAR 91 general aviation. Even among those pilots who have radios, not all use them (mike-fright, contrariness, Poor R/T knowledge, radio failures, etc.) Ergo, not something to hang one's hat on. Incidentally, Powell is the second largest city in Wyoming to have neither a FBO nor a maintenance capability.

3. COSTS: It appears to me that \$530,000 to be expended on such an iffy endeavor is not a very wise utilization of funds. This operation, as reported, is hoped to create three to five jobs in five years. I would hope that more judicious use of these monies would be to invest in more worthwhile projects. Roughly 19 or 20 years ago, a company called Inter-Tech Aircraft, Inc., commenced manufacturing kits for a home-built, sport-utility aircraft named the Raptor. The owner, a Bob Tears, provided six jobs, including himself. All this, and without any half a million dollars (plus) of taxpayer dollars. Unfortunately, after building one prototype, his company folded and he moved on.

If this Californian's scheme is such a slam-dunk, why doesn't he try to obtain bank financing? Also, there's an abandoned air-strip (two crossed runways) about 7 or 8 miles southeast of Powell. Locating there would keep his drones safely out of the way of real aircraft.

There being about 3,100 utility customers in Powell; this equates to roughly \$30 each to subsidize this drone facility. Personally, if given a choice, I wouldn't provide even two cents!

4. CONCLUSION: In view of the factors outlined in paragraphs 2 and 3 above, it is strongly recommended that the \$435,400 grant requested by Powell be disapproved and relegated to the trash can where it truly belongs. Surely, somewhere in Wyoming, there must be more deserving, and safer, projects that warrant such a large amount of taxpayer dollars.

Finally, and most importantly, the possible injury or death of even one pilot due to a drone incident, is much too high a price to pay for maybe having three additional jobs in five years.

*William L. Hodgskiss*  
William L. Hodgskiss

copies to: codes  
1,2,4(WBC rep Powell)



December 16, 2016

Ms. Julie Kozlowski  
Wyoming Business Council  
214 W. 15th Street  
Cheyenne, WY 82002

RE: Community Readiness Grant

Members of the Wyoming Business Council Board;

GDA Engineers is submitting this letter in support of the Community Readiness Grant request to assist in construction of an industrial manufacturing facility at the Powell Municipal Airport (POY). As an engineering firm that specializes in aviation and airports, we would like to offer our insight into the unique benefits that these grant monies would have upon the community of Powell.

Powell is exceptionally situated to support this facility and the planned tenant, GT Aeronautics, who intends to manufacture and test unmanned and remotely controlled aircraft. POY is located roughly seven miles north of downtown and the most densely populated areas of town. As compared to other airports in the state, including Cody, where the airport is in or on the edge of town, the distance to Powell's airport provides an extra level of security and safety for aircraft testing.

If done properly, Powell has the opportunity to be a showcase to the nation on how to meld manned and unmanned aircraft use at a general aviation airport. There is an existing aerobatics box in the local airspace used by pilots for aerobatic maneuver practice. As such, local pilots are already accustomed to uncommon aircraft and movement in the airspace and utilize radio communication frequently. POY has 21 based aircraft and the local airspace is reasonably sparse. Again, all these factors point towards how greatly this business opportunity matches with the local community.

Powell's economy would likely see benefits and diversification from this new facility. The commercial side of unmanned aircraft is an appealing and emerging market, one which GDA recently entered. Within the last year, we purchased a commercial UAV for high-end surveying and photography. This equipment immediately opened new doors for our business and expanded the capabilities we deliver to customers. We've been pleasantly surprised, despite our already lofty expectations, at how often we utilize this equipment and the quality of product that it produces.

The quality and usefulness of these, typically larger, commercial unmanned aircraft are substantially different than the drones hobbyists buy at a local retail storefront. Our drone is equipped with high-end cameras and sensors, and is used only under the watchful eye of our licensed professional staff. There is a distinct possibility that having this proposed facility

CODY, WYOMING

214 W. 15th Street

Cheyenne, WY 82002

Phone: 307.634.3111

HEBER CITY, UTAH

2000 N. 3000 St.

Heber City, UT 84002

Phone: 435.885.4100

[gdaengineers.com](http://gdaengineers.com)

just down the road from our office would lead to collaboration and provide new opportunities for our own staff.

Going forward, we only see the UAV market as becoming more important nationally and globally. Already, companies in Wyoming have been aided by these amazing aircraft. Powell has been presented with a distinctive chance to be at the forefront of this market and should seize it.

Sincerely,  
GDA Engineers

A handwritten signature in black ink, appearing to read 'Dustin Spomer', with a stylized flourish extending to the right.

Dustin Spomer, PE  
CEO





Matthew H. Mead  
Governor

# Wyoming Department of Transportation

*"Providing a safe, high quality, and efficient transportation system"*

5300 Bishop Boulevard  
Cheyenne, Wyoming 82009-3340



William T. Panos  
Director

November 25, 2016

Christine Bekes  
Executive Director  
Powell Economic Partnership, Inc.  
PO Box 1026  
Powell, WY 82435

Dear Ms. Bekes,

I am writing today to express the support of the Wyoming Department of Transportation Aeronautics Division for the City of Powell's proposal to construct a light industrial manufacturing facility at the Powell Municipal Airport. It is imperative that the State's airports are focused on improving economic sustainability, especially during the current economic uncertainty that exists within the State of Wyoming.

The mission of the Wyoming Aeronautics Commission is "to enhance the economic well-being and quality of life in Wyoming by working with public and private partners to produce a safe and efficient aviation system." To that end, the Division recognizes the importance of airports fulfilling their role as important economic centers for local cities, towns, counties, and the State. Not only will the proposed manufacturing facility create a positive economic impact, but it also has the potential to diversify the economy through connection to the emerging field of Unmanned Aerial Vehicles (UAV).

The recruitment of GT Aeronautics is commendable and illustrates the progressive attitude of the City of Powell. We are optimistic that the development of the industrial park at the Powell Municipal Airport will aid future recruitment of other aviation-related businesses creating a larger economic impact and furthering the sustainability of the airport.

Thank you for your hard work on this project. If you have any questions, please contact me at [christy.yaffa@wyo.gov](mailto:christy.yaffa@wyo.gov) or (307) 777-3956.

Regards,

Christine Yaffa  
Interim Aeronautics Administrator



November 17, 2016

Julie Kozlowski  
Investment Ready Communities Director  
Wyoming Business Council  
214 W. 15<sup>th</sup> Street  
Cheyenne, WY 82002

Dear Ms. Kozlowski,

On behalf of the Powell Economic Partnership, Inc. (PEP) Board of Directors, I would like to express our support for the Community Readiness Grant Application by the City of Powell for the Powell Airport Manufacturing Facility. With a local match of nearly 18% being provided by the City of Powell, the project is a win for both the City of Powell and the Wyoming Business Council.

**Community Planning and Impacts**

As part of the 2010 Powell Airport Master Plan, industrial development was identified as a priority in both the Phase I (5 year) and Phase III (20 year) airport goals. Per the Federal Aviation Administration any development at the Powell Airport must be for businesses that are aeronautical in nature.

In 2014, the City of Powell completed an economic development strategic planning process that was sponsored by a CDBG Planning Grant through the Wyoming Business Council. Over 1,300 volunteer hours were invested in this extensive document. As you will find in this Community Readiness Application, this project meets several strategic priorities identified by the community including business recruitment, leading edge technology (business recruitment and expansion around a fast-growing industry), business incubation and support for local businesses (please note the public drone forum and its extensive coverage attached with the application).

In addition to leveraging the Powell Municipal Airport and a considerable match by the City of Powell, this project, will also leverage our local community college, build on workforce development opportunities, create jobs around technology and manufacturing and give the State of Wyoming a seat at the table with a potential testing facility in the Unmanned Aerial Vehicle (UAV) industry, an industry poised for exponential growth – nearly \$82 billion in economic impact and 100,000 jobs over the next 10 years (*2013 Economic Impact of Unmanned Aircraft Systems Integration by the Association of Unmanned Aerial Vehicle Systems International*).

**PEP Focus and Commitment**

While this facility can be occupied by any business that is aeronautical in nature, including general aviation manufacturing, our focus will be on the UAV industry. In the summer of 2015, PEP began conversations with GT Aeronautics, a manufacturer of remotely piloted aircraft (also known as UAVs). Since then, the principal has personally relocated to Park County and is actively pursuing the process for unmanned flight operations at the Powell Airport. This new manufacturing facility at the Powell Airport will allow GT Aeronautics to not only manufacture and test its large UAVs on-site, but also provide formal training for operators to ensure safe and responsible pilots locally and nationwide. Curriculum has already been developed and taught at Cal Poly in California, and GT Aeronautics' principal is currently working with Northwest College.

The UAV industry is growing exponentially and is at a very exciting time, but due to the emerging nature of the UAV industry, GT Aeronautics is very much a business incubation project. Recognizing this opportunity, PEP has formally committed to the Business Incubation Plan to support GT Aeronautics as it hopes to expand into a commercial market – a market that is still being defined in rule and regulation.

Additionally, PEP has committed financially in its recruitment budget for 2017 to begin building relationships and gaining a deeper knowledge of the industry needs. The Recruitment Plan is included with the application. Although a business is poised to occupy this new facility with a 5-year plan, this project is truly the seed for building a "UAV-friendly" airport or an airport in which actual testing and training operations of UAVs is allowed. As the application indicates, this is a complex industry with incredible potential.

PEP is fully supportive of this Community Readiness application and feels confident in its ability to support the existing businesses in the UAV industry, the workforce development around UAVs and recruit new businesses to operate at the Powell Airport.

Sincerely,



Christine Bekes  
Executive Director  
Powell Economic Partnership, Inc.  
307-754-6094 work  
307-272-7899 mobile



**Patrick E. Sweeney**  
*House District 58*  
*Representative Elect*  
*Wyoming House of Representatives*

November 28, 2016

Mayor Patrick Ford  
Town of Bar Nunn  
4820 Wardwell Industrial Avenue  
Bar Nunn, WY 82601

Dear Mayor Ford,

I am writing to support Bar Nunn's efforts on the I-25 Interchange at Westwinds Road Project. This project will not only benefit Bar Nunn but our entire County. This makes sense for a lot of reasons but in particular it will spur commercial development that is much needed for your citizens. That alone will be an economic boost for that area but will also benefit all of us with increased Property Values that benefits our Schools.

These are tough economic times but this project should be a key item for the Wyoming Business Council to consider. Not only does it fit goals of the program it will spur growth in the area for your Business Park, a new possible link to the TransLoad Rail Facility but most importantly an eventual link to the Casper- Natrona INTERNATIONAL Airport which I believe will be a major HUB for International Trade in the not to distant Future. Talk about a home run for the WBC and the State of Wyoming!

Even if I did not represent Bar Nunn in the Legislature I would still support this just for the Public Safety mission that it will serve one of the fastest growing communities in the State. I ask and urge the WBC Board for their support of this project. I don't think you will find another project with this much "BANG FOR THE BUCK".

Respectfully,

A handwritten signature in black ink, appearing to read "Patrick E. Sweeney", written over a horizontal line.

Patrick E. Sweeney

P.O. Box 1325, Casper, WY 82602  
m (307) 259-2145 w (307) 234-6122 ext. 305  
e [Patrick.Sweeney@wyoleg.gov](mailto:Patrick.Sweeney@wyoleg.gov) WWW.WYOLEG.GOV

Received  
11-28-16

February 8, 2017

To whom it may concern;

*As a home owner in the Bar Nunn, McMurry addition area, I am writing to request and encourage you to support the addition of an Off ramp from I-25 at the West Winds Rd intersection both in priority and funding.*

*At this time, there is only one off ramp into the Wardwell area along Salt Creek Highway and into the Town of Bar Nunn. While this was not a concern when we moved into the area in 2004, the town and Wardwell areas have both continued to grow, with more homes being added and more families needing access to their homes as well as community services needing access to the areas. While the families' commute time has been impacted in the past 12 years, It seems that the emergency vehicle response time has been impacted as well. During the time that my family has lived in the area, we have observed flooding, an armed gunman that required the area to be secured, a wild land fire, and many health or medical issues with various neighbors needing assistance. All of these issues have needed law enforcement and/ or an ambulance -at a minimum. The only ways for these to get into the area are currently the 191 off ramp or Salt Creek HWY through Mills. During peak travel times or times with many tourists, like the fire, there is a great amount of congestion, and with only two lane roads, a much slower response than desired for safety reasons of differing magnitudes.*

*With the addition of an off ramp, we believe that the existing traffic would be split between the off ramps and the two directions of travel on Salt Creek Hwy, allowing the congestion to be minimized and less delay for emergency responders attempting to get to Bar Nunn in an emergency.*

*Over the years when we have commented on the potting and wear that the road seems to show, we have been told that it is from use and will be repaired as needed. This seems to be more frequent than in other areas, leading us to believe once again that the road has more use than was expected upon construction. With many of the residents from the north end of Bar Nunn and the commercial traffic using the new off ramp, there will also be the benefit of less wear on the existing roads as it will see potentially half the traffic that it does at the present, and closer to what seems to be the optimal amount of use of the road.*

*For these reasons, again I encourage you to support the addition of the West Wnds Rd. off ramp.*

Sincerely,



Dan and Stoney Busch  
5305 Ute Cir.  
Bar Nunn, WY 82601  
307-337-2302



To Whom It may concern, 11/29/16

Please consider this letter in regard to the second Bar Nunn exit ramp off the interstate.

As a Bar Nunn resident, I know how beneficial another ramp would be to our town. It would make traffic flow easier, and would enable emergency vehicles quick access (and motorists in case of an emergency on Salt Creek)

Thank you for your consideration.

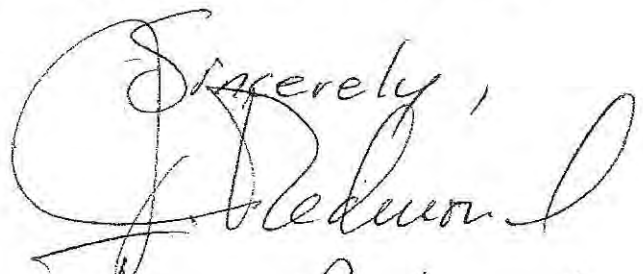
Sumner Melin  
1910 Inca Tr.  
Bar Nunn, WY



11/28/16

To Whom it may Concern:

I have always been a huge advocate for another interchange and possible by-pass here in Bar Nunn. It is in the interest of public safety foremost to have another way to access our Community. It would also be a great convenience for those of us who travel back and forth to Casper and to highway 20/26 towards Shoshoni. These additions would be of great value to our town.

Sincerely,  


Jason Redmond  
2128 Mendota Trl  
Bar Nunn, WY 82601

11/28/16

To Whom it May Concern,  
I am supporting the extra  
exit and bypass into Bar Nunn.  
I feel it will make the citizens  
of Bar Nunn safer having more  
than one way in and out of Bar Nunn.  
It will also draw more  
businesses and create jobs.

Sincerely,

Keena Redmond  
2128 Mandan Trl  
Bar Nunn

To whom it may Concern at The Wyoming Business Council,

I have been a resident of Bar Nunn since 2004. It has been a struggle to justify staying in this community that I call home. The traffic on Salt Creek Highway is not well controlled and is dangerous. I have been to plenty of informational planning meetings that have "promised" that this would be somewhat resolved by another highway interchange but have yet to see any other movement to alleviate the issues that we already have. We have been "promised" this interchange for the past thirteen years and there have been several feasibility studies done on this project, but still we are missing funds or do not have the correct paper work in the mix. This community needs this interchange.

I am a Resident that knows without a doubt that if I were to have an emergency or someone else in my family that it would be faster to drive them to town than to wait for an emergency vehicle. The Salt Creek Highway is too Narrow in places for people to pull off to let emergency vehicles pass. There is not enough space in the center for the emergency vehicles to drive through traffic. The simple fact that there is only one way out is a huge safety hazard.

This community is still growing adding business and houses at a rapid rate. And with these changes the more business and more homes bring more people. At some of the Feasibility studies that I stated above it has been said by the engineers and officials , that Salt Creek Highway is deteriorating at an alarming rate. If plans and new routes are not put into place to alleviate this deterioration then we will not only have a route that is dangerous for our citizens that live in Bar Nunn but also the people that work out here.

Thank you for your time,

Stephanie M. Tygard



OFFICE OF THE SHERIFF  
NATRONA COUNTY, WYOMING

HALL OF JUSTICE  
201 NORTH DAVID STREET  
CASPER, WYOMING 82601



307 235 9282

FAX: 307 235 9252

GUS O. HOLBROOK, SHERIFF

MARK C. SELLERS, UNDERSHERIFF

November 28, 2016

Board of Directors  
Wyoming Business Council  
214 West 15th Street  
Cheyenne, WY 82002

Dear Sir or Madam:

I am writing this letter to express my support for the grant submission made by the Town of Bar Nunn, and its citizens, for the Interstate 25 and Westwinds Road interchange. For several years, the Natrona County Sheriff's Office and the Town of Bar Nunn have partnered together to provide law enforcement services to the citizens of that community. Our partnership has been beneficial for all involved, and has provided the Town of Bar Nunn with crucial emergency services. In the last 15 years, the Town of Bar Nunn has seen exponential growth as they have successfully added new housing subdivisions as well as new businesses and business districts. Bar Nunn's growth has led to difficulties, specifically in regards to the amount of traffic in and out of that area which has hindered the response of emergency services. My understanding is that a new I-25 interchange would be highly beneficial to their further development and expansion as a growing community in this great state.

The Town of Bar Nunn currently has only one access point to Interstate 25. This has posed several concerns, not only for Bar Nunn residents but also emergency services. Several recent construction projects at that single interchange have only exacerbated the problem further. My focus in writing this letter is to highlight the reason a second Interstate 25 interchange would be highly beneficial to emergency services, including those conducted by deputies of this Office.

Current emergency response times to and from the Bar Nunn area have become lengthy. This is due in part to current roadway construction, a single lane roadway in and out of the area, and the high amounts of traffic itself. By adding a second interchange into the Bar Nunn area, response times by emergency services can be dramatically reduced, thus possibly saving lives and protecting the public. Emergency services not only encompass law enforcement functions of this Office, but also fire department functions as well as medical and ambulance services. In emergency situations, time is crucial and can play a vital role in the ultimate outcome of the incident or emergency.

Traffic collisions and their overall reduction have been a focus for law enforcement agencies in Natrona County for several years. Law enforcement has put forth efforts to cut down on the overall crash totals in this county, however, not always is the motoring public the reason for traffic crashes. Sometimes, a roadway design itself and traffic congestion play a major role as well. In the Bar Nunn area, ingress and egress is difficult simply due to the single lane roadway residents must travel to reach Interstate 25. By adding a second Interstate 25 interchange, I truly believe we will successfully alleviate traffic congestion thus reducing traffic crashes in that area.

The new interchange would serve Bar Nunn's large housing community thus alleviating some of the traffic congestion issues which are affecting local businesses as well. Through the acquisition of this funding, the Bar Nunn and Salt Creek area businesses could see real benefits as well, which ultimately may equate to growth and new jobs for citizens of this great state. Reducing traffic congestion and increasing access to major US interstates plays a large role in business development and if businesses choose Natrona County as their location of operations. Transportation of goods is vital in a business's logistical operations and it becomes the responsibility of towns and cities to make access easier and convenient to those businesses to help further their growth and delivery of services and goods.

Wyoming is a truly great state to live in and I believe that Natrona County and its affiliated towns and cities play a crucial role in Wyoming's economy and way life. I fully support the Town of Bar Nunn's efforts in securing a grant from the Wyoming Business Counsel to help with funding for the new Interstate 25 and Westwinds Road interchange. The Town of Bar Nunn, its residents and businesses are an integral part of Natrona County and as such I urge you to vote to grant the funding to the Town of Bar Nunn and their project.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Gus O. Holbrook', written in a cursive style.

Gus O. Holbrook  
Sheriff



11/28/26

To Whom it may Concern:

Since moving to Bar Nunn 5 years ago I have wondered why there wasn't another interchange into Bar Nunn. First of all it would make access to our town so much easier, cut travel times to and from Cooper as well as travel towards Shoshoni. It is within our community's best interest have this interchange also for public safety concerns for example when we had those fires last summer and traffic was dangerously backed up to and from Bar Nunn with only the one way out. This would also immensely help emergency services.

Sincerely,

LARRY E. GROSS

2128 Marden Trl

Bar Nunn, WY 82601



11-24-16

**Robert Hoover**  
**2340 Sunset Blvd**  
**Bar Nunn, WY 82601**  
**Home- 307.337.1288**  
**Fax-307.337.3320**

Wyoming Business Council

**Re: Support of West winds I-25 Interchange Project**

To whom it may concern;

I would like to introduce myself. My name is Robert Hoover I have been a resident of Bar Nunn Wyoming for approximately 27 years. Over the years I have seen Bar Nunn grow to what it is today and have seen the issues of getting in and out of this town with only having one entry and exit point. Over the past few years this has become a problem due to heavy traffic, construction, etc.

As a resident, and Fire chief of the town of Bar Nunn I would like show my support of this project and ask for your support of this also. As it stands now we have a huge problem with access and egress into our town which is very problematic with public safety of our residents and our surrounding communities. It will also help our community in the needed growth to move our community into the future with businesses interest and growth, and Job growth for community. The benefits to this project in my opinion are too numerous to mention all of them.

I would like to thank you for your support of this project, and hope that fund this project to help maintain the growth of not only our community but also to the State Of Wyoming, as in my opinion all parties involved with this project will gain a benefit from this.

Best Wishes,  
Robert Hoover

**From:** Patrick Ford - Bar Nunn Mayor  
**To:** Noelle Reed; Kim Rightmer  
**Subject:** Letter of support. Fwd: I-25 interchange project  
**Date:** Wednesday, November 23, 2016 11:02:52 AM

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Here is another letter

Sent from my iPhone

Begin forwarded message:

**From:** "Eric Evenson (AMB)" <[revenson@wyomingmedicalcenter.org](mailto:revenson@wyomingmedicalcenter.org)>  
**Date:** November 23, 2016, 11:00:33 AM MST  
**To:** [PatrickFord@townofbarnunn.com](mailto:PatrickFord@townofbarnunn.com)  
**Subject:** I-25 interchange project

Wyoming Business Council,

My name is Robert Evenson, Ambulance manager for Wyoming Medical Center. I have worked for Wyoming Medical center for the past 33 years, 26 of which have been on the Ambulance and life flight. In my years of operations, I have personally had thousands of calls with each call having its own challenges. Some of the challenges include- scene safety, scene access, scene approach route safety, scene departure route safety to just name a few.

The town of Bar Nunn has multiple areas of risks when it deals with emergency responses for its citizens and surrounding areas.

1) First safety issue, is access is through a bottleneck via Salt Creek Hwy. This is a narrow 2 lane road with no emergency lanes. If this access is disrupted or unable to be accessed and the alternate route via Ormsby Road would increase the response mileage an extra 12 miles and cause large time delays, 10-15 extra minutes for emergency crews to arrive are expected. In emergency medical situations seconds are the difference between life and death.

2) Second safety issue, emergency vehicles driving emergent through the salt creek narrow 2 lane road with no emergency lanes, causing traffic to exit the roadway onto unsafe locations. This increases the possibility of further accidents and injuries not related to the original incident.

3) Third safety issue, Emergency vehicles responding to the Northern part of Bar Nunn having to drive through the residential areas.

4) Fourth safety issue, Emergency Evacuation of Bar Nunn, access is through a bottleneck via Salt Creek Hwy. This is a narrow 2 lane road with no emergency lanes, with citizens trying to escape via the same route emergency vehicles are trying to gain access to the incident.

I believe an I-25 interchange would greatly improve emergency vehicle responses and reduce the risks as stated above. It would allow emergency vehicle to access Bar Nunn via the most direct route and the ability to alter routes due to unforeseen circumstances. It would naturally reduce current traffic congestion in the Salt Creek bottleneck area by allowing the Bar Nunn residences to use two routes instead of only one.

Thank you for your time,

If any further information or question please email me at: [revenson@wyomingmedicalcenter.org](mailto:revenson@wyomingmedicalcenter.org)

**Robert Eric Evenson**  
**Wyoming Medical Center**  
**Ambulance Manager**

“Like success, failure is many things to many people. With a positive mental attitude, failure is a learning experience, a rung on the ladder, a plateau at which to get your thoughts in order and prepare to try again.”

W. Clement Stone (1902–2002);

## Noelle Reed

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**From:** Patrick Ford - Bar Nunn Mayor <patrickford@townofbarnunn.com>  
**Sent:** Tuesday, November 22, 2016 7:17 PM  
**To:** Noelle Reed  
**Cc:** Kim Rightmer  
**Subject:** LETTER OF SUPPORT. Fwd: I-25 interchange

And another one.

Sent from my iPhone

Begin forwarded message:

**From:** robin mortenson <[robinlm6126@aol.com](mailto:robinlm6126@aol.com)>  
**Date:** November 22, 2016, 5:12:41 PM MST  
**To:** [patrickford@townofbarnunn.com](mailto:patrickford@townofbarnunn.com)  
**Subject:** I-25 interchange

To the attention of the Wyoming business council

This letter is in regards to the I-25 interchange at the westwinds road out in bar nunn. I have been a resident out in bar nunn since 2004 and have seen the town grow with every year. The town does what they can to keep up with improvements to make this a good community to live in. I know there has been numerous meeting in regards to this matter but there is still funding needed to make this a reality to us residence out here. The addition of the I-25 interchange would make the travel back and forth to work and home much less stressful, with there only being one entrance and exit it makes the roads very congested. If there is any road work done at all on salt creek it makes it almost impossible to get in and out of bar nunn. I know it would help with property values for the houses out here because when we bought in 2004 that was one of the appeals to buying was the 2nd exit to get out here. I also think by making access to bar nunn easier maybe some more business would be willing to come out and help build the community out in bar nunn. If there was a option of a second exit those headaches could be avoided. Also we all found out last year when there was a fire out here and there was a mandatory evacuation it was definitely a hazard trying to get everyone out of bar nunn with the one exit and even the emergency vehicles had a hard time just getting to help with the fire. I know that casper is a growing town and love to see the improvements on the east side and west side and would love for the town to make some upgrades for the northern part of town where bar nunn is because the residence out here love our community and love living out here and would love for a second exit out here in bar nunn.

thank you for your attention to this matter

## Noelle Reed

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**From:** Patrick Ford - Bar Nunn Mayor <patrickford@townofbarnunn.com>  
**Sent:** Tuesday, November 22, 2016 7:50 PM  
**To:** Noelle Reed  
**Cc:** Kim Rightmer  
**Subject:** Fwd: Bar Nunn -- Westwinds & I-25 Interchange

Another support letter.

Sent from my iPhone

Begin forwarded message:

**From:** <bmorss.bnfd@gmail.com>  
**Date:** November 22, 2016, 7:38:01 PM MST  
**To:** "PatrickFord@TownofBarNunn.com" <PatrickFord@TownofBarNunn.com>  
**Cc:** "barnunnfire@mwtn.net" <barnunnfire@mwtn.net>  
**Subject:** Bar Nunn -- Westwinds & I-25 Interchange

Good Evening Mr. Ford,

The Town of Bar Nunn has experienced a great deal of growth over the past couple of years, and personally, I find it highly exciting to see such growth in a "rural" community.

I have heard about an interchange being engineered at Westwinds road to facilitate getting into and out of Bar Nunn easier by our residents. As a resident, I see some great value being added to our community through getting the interchange constructed.

- Less congestion at the 4-way stop at Wardwell and Salt Creek
- Additional opportunity to entice businesses to move their facilities within our incorporated town limits.
- Safety: I can get my family out of Bar Nunn quicker in the event of an emergency (I live at the end of Tonkawa Trail).
- Instead of one way (essentially) into Bar Nunn, this would allow two points of entry into the town.
- If a cut across to SR20/26 is completed this will allow better access to NCIA and the route to Riverton/Lander.

As a member of the Bar Nunn Fire Department, I respond to numerous highway calls on I-25. Currently, our two options to get onto the highway are not conveniently located from the Station. Both ways, going to the Wardwell exit, or taking the frontage road to Ormsby Rd. adds critical extra minutes to our response time when we have to access the interstate. If the Westwinds interchange is built, it will allow us to rapidly respond to emergency calls north of our town. In addition to allowing us quicker access to the interstate, it will also allow us to avoid the traffic congestion that is generally found around the Wardwell exit area.

I have had a chance to think long and hard on this subject, and I have weighed the pros and cons to having this interchange built. While there are a few negative issues that may arise from the construction of this interchange, I feel that the potential benefits greatly outweigh the possible problems.

If you have any questions about my thoughts, or would like any additional input, please do not hesitate to reach out to me at either this email address, or the phone number listed below.

Respectfully,

Brett R. Morss  
Bar Nunn Fire Department - Station 11  
Firefighter - EMR - PIO  
[bmorss.bnfd@gmail.com](mailto:bmorss.bnfd@gmail.com)  
307.267.6267







Date: 11/21/2016

Subject: I-25 interchange at Westwinds Road

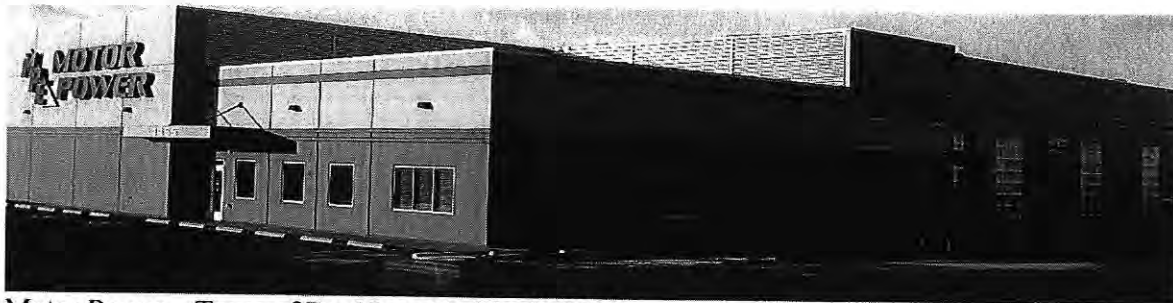
Dear Wyoming Business Council and Local Town of Bar Nunn Leaders,

My name is Brian Sunwall. I'm the owner of Motor Power. Motor Power is a Kenworth Truck Dealership with three locations (Billings and Great Falls, MT and Casper, WY). This year Motor Power is celebrating its 75<sup>th</sup> year in business! More information on Motor Power can be found at [www.mtrpwr.com](http://www.mtrpwr.com).



**A PACCAR COMPANY**

In 2010, Motor Power began to research Wyoming towns that would be able to support a Kenworth truck dealership. Motor Power and Kenworth were attracted to The Town of Bar Nunn because of its I-25 access, recent new home growth, business growth potential, and business friendly local leaders. With the help of The Wyoming Business Council, The Town of Bar Nunn and WYDOT, Motor Power opened up our newest location in The Town of Bar Nunn January 2, 2012.



Motor Power – Town of Bar Nunn Facility in 2012

It is my understanding that The Wyoming Business Council is currently reviewing a grant to add an I-25 interchange at Westwinds Road. The I-25 interchange at Westwinds Road was talked about as a possibility in 2010 and a big reason why Motor Power expanded to its current location in The Town of Bar Nunn.

Below are several other reasons why the I-25 interchange at Westwinds Road would be a great!

- Eliminate the current Bar Nunn Bottleneck access to Casper. Some of our employees live in Casper and complain of the Bar Nunn bottleneck issue.
- Future connection for bypass to Natrona County Intl Airport & US HWY 20/26: The Town of Bar Nunn and Casper continue to grow. Having an interchange that supports a possible future bypass is a great move for Bar Nunn and Casper.
- Business growth and job opportunities: Recently, Motor Power has witnessed two interstate interchange additions near our headquarters in Billings, MT. Similar to The Town of Bar Nunn, commercial land was available after the additional Billings interstate interchanges were completed and several business moved in...hotels, car dealerships, Sam's Club, Cabela's, McDonald's, Popeye's, Dairy Queen, Taco Bell, Pierce's RV, FedEx...
- Increased property values because of business and home growth.
- Faster, easier access for emergency vehicles is always a good thing.

I truly appreciate your time in the past to help us grow our business in Wyoming and the time invested in helping make the I-25 Westwinds interchange project become a reality!

Brian Sunwall



Motor Power (Billings, MT / Great Falls, MT / Casper, WY)  
Mobile 406-690-0608  
[Brian.Sunwall@MtrPwr.com](mailto:Brian.Sunwall@MtrPwr.com)  
[www.mtrpwr.com](http://www.mtrpwr.com)



November 21, 2016

Mayor Patrick Ford  
Town of Bar Nunn  
4820 Wardwell Industrial Avenue  
Bar Nunn, WY 82601

Dear Mayor Ford:

I am writing this letter in support of the Bar Nunn I-25 interchange project and required project funding. This project is crucial for increased safety, reduced traffic on Salt Creek Highway, and faster/easier access for emergency vehicles. All of these areas are key and I believe more than sufficient to secure the additional \$3 million of funding to get the project constructed in 2018. What I would like to focus my comments on, however, is the tremendous impact this project can have on business growth and the opportunities for job creation.

As you know, the Casper Area Metropolitan Planning Organization (MPO) adopted the Casper Area Long Range Transportation Plan (LRTP) in July of 2014. Not only did the LRTP include the I-25 interchange project at Westwinds Road as a priority project, it included an extension of Westwinds Road approximately 8.5 miles from the interchange to Six Mile Road, thus providing a connection to the Casper Logistics Hub (transload facility), the Airport, and Highway 20/26. This connection is significant for a number of reasons, all having to do with economic development and job creation. Construction of Westwinds Road creates a loop around the large Heartland enterprise zone. Connectivity to the Airport, the Airport Business Park, and the Logistics Hub greatly reduces the driving distance to and from I-25. Additionally, as the Airport continues to draw more passengers from a large catchment area, reducing the time to the Airport from the north becomes significant. Over the past four years, the Airport has documented that 31.5% of non-Natrona County vehicles in the terminal parking lot come from Sheridan, Converse, and Johnson counties. This connectivity is very important in our Airport development, and as we gain flights, larger jets, and more direct destinations, the economic benefit to the region increases. The need for this connection from Bar Nunn to the Airport was additionally addressed in the aviation needs section of the LRTP. None of this economic development can occur, of course, without the interchange project moving forward in a timely manner.

I wish you success in obtaining grant funding from the Wyoming Business Council. If I can provide any additional information, please do not hesitate to contact me.

Sincerely,



Glenn S. Januska, A.A.E.  
Airport Director

To: The Wyoming Business Council

With the increase in traffic from the new business's and housing along Salt Creek highway, I feel that another interchange at I-25 and West winds Road is essential. Salt Creek is narrow and hazardous for all people travelling along it including emergency vehicles. There are more heavy duty truck facilities in the area and another option for truck traffic would help significantly. I feel that it would help for future growth in Bar Nunn and would help property values. Please consider putting in the needed interchange.

Thank You

A handwritten signature in black ink, appearing to read "MARSHAL", followed by a long horizontal flourish line.

Marshal Smouse

General Manager

INLAND TRUCK PARTS CO

Sunset Car, Truck and Dog Wash  
1101 Sunset Boulevard  
Bar Nunn, WY 82601  
307-237-0840

November 21, 2016

Town of Bar Nunn  
Attention: Mayor Patrick Ford  
4820 Wardwell Industrial Ave  
Bar Nunn, WY 82601  
[patrickford@townofbarnunn.com](mailto:patrickford@townofbarnunn.com)

Re: I-25 interchange at Westwinds Road

Dear Mayor Ford,

I am writing you this letter as owner/operator of the Sunset Car, Truck and Dog Wash located in Bar Nunn. We would like to express our opinion on trying to get the I-25 interchange at Westwinds Road approved. In 2007 we built the car wash located on Sunset Boulevard. Many times in the past 9 years we have had problems trying to leave Bar Nunn heading towards Casper. This is a major safety concern for us and many others. With the addition of the new interchange this would allow for more options to exit Bar Nunn and decrease the safety factor for all. In addition to our concerns we feel as the addition of the interchange would also increase the opportunities for more business development in the area.

I hope this letter serves as an expression from a business owner in Bar Nunn and will help move this project forward.

Thank you for your time and consideration.

Sincerely Yours,  
Jason Fox

**From:** Patrick Ford - Bar Nunn Mayor  
**To:** [Noelle Reed](#); [Kim Rightmer](#)  
**Subject:** Fwd: I25 Interchange. Letter of support  
**Date:** Tuesday, November 22, 2016 3:05:54 PM

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Sent from my iPhone

Begin forwarded message:

**From:** Marianne Magee <[mvmagee@me.com](mailto:mvmagee@me.com)>  
**Date:** November 18, 2016, 10:22:05 AM MST  
**To:** [PatrickFord@TownofBarNunn.com](mailto:PatrickFord@TownofBarNunn.com)  
**Subject:** I25 Interchange

To Wyoming Business Council,

I am writing in support of the I 25 Interchange. Each weekday morning I drive on Salt Creek North to meet my daughter and pick up my grandchildren. Recently there was an accident which at one point stopped traffic and then had us take turns. I see this situation as safety issue. Although we have a fire department, we do not have an ambulance to transport. A fire or medical call would put the situation or person in jeopardy. Just a few examples where another entrance to I25 would have been great

I have lived in Bar Nunn over 30 years and have watched my community grow and grow. I know that the town is trying very hard to raise the money needed for construction to begin.

Please help us to continue to grow and offer easy access to and from Bar Nunn.

Sincerely,

Marianne Magee  
4755 Bel Vista Drive  
Bar Nunn, WY 82601



11/16/2016

Letter of Support for the westwind Interchange on I-25

This interchange would significantly reduce the traffic on Salt Creek Road into the Town of Bar Nunn. This is a narrow 2 lane road with no shoulders that is used extensively by semi's going to the gravel pit and concrete plant that's just north of the town. I don't feel the section of salt creek road from west winds to the revenue is meant for that type of traffic. Salt creek Road from Wardwell to McMurray is constantly being patched and worked on due to the heavy truck traffic damaging this road. I know that WYDOT has tried to give Salt Creek Road over to the Natrona County Roads and Bridges, but they don't want it due to the cost of the constant maintenance that road needs along with drainage issues. This is the primary road for getting into and out of the Town of Bar Nunn. We have had several accidents over the years that have forced the residents and commercial traffic to turn around and drive north almost 5 miles back to Ormsby Road and then back south to avoid the accident. That's an additional 10 miles out of the way. Had any of these accidents involve Hazardous Materials this could end up shutting the road down for several hours if not days. In August of 2014 we had a major wildland fire where we evacuated part of the town. This evacuation blocked the access for other residents to leave down Salt Creek Road. Had this interchange been in place the evacuation would have been safer and much quicker. The Town of Bar Nunn has been fortunate that this was the only wildland fire to impact the town. We have had several come within ¼ mile of town but were able to catch them before impacting the town.



Richard Ratcliff

Fire Chief

Natrona County Fire District

(307)234-8826

(307)262-2466

Sarah Carlson

1767 Palomino Ave

Bar Nunn, WY 82601

(307)472-5321

11-15-16

Dear Mayor Ford,

I am writing this letter to voice my support of the I-25 interchange project. As a resident of Bar Nunn for 10 years, I am aware of the benefits that this project will bring to our community, as well as those traveling through the area.

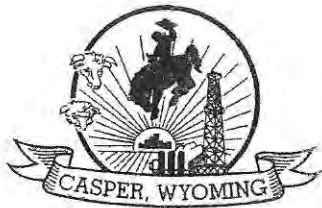
***"Bar Nunn is the fastest growing town in Wyoming, growing 9.4 percent between July 2012 and July 2013."*** -Star Tribune, May 26, 2014

The completion of the I-25 interchange project will allow for easier access for emergency vehicles, and greatly reduce traffic and congestion along Salt Creek Hwy. Both of the aforementioned examples I am able to personally speak about. This year my family needed ambulance service. Currently, having minimal access points in and out of the community is a great concern. Every minute matters! Aside from increased, rapid growth, multiple construction projects over the years have caused Salt Creek Hwy traffic to resemble the congestion seen in areas of a large city. The morning and evening commute can be complete grid lock. Traffic getting backed up on the off-ramp on I-25 causes a hazard to those passing through on I-25 N. Overall, the approval and funding for this project would allow for increased safety for Bar Nunn residents.

With our community continuing to rapidly grow, I am hoping that the approval and funding of this project will become a reality. Please know that you have my support as a Bar Nunn resident.

Sincerely,

Sarah Carlson



OFFICE OF THE MAYOR

## CITY OF CASPER

200 NORTH DAVID STREET  
CASPER, WYOMING 82601-1815  
PHONE (307) 235-8224  
FAX: (307) 235-8313  
[www.cityofcasperwy.com](http://www.cityofcasperwy.com)

November 15, 2016

Mayor Patrick Ford  
Town of Bar Nunn  
4820 Wardwell Industrial Ave  
Bar Nunn, WY 82601

Dear Mayor Ford:

On behalf of the Casper City Council, we are writing in support of the Town of Bar Nunn's \$3.0 million Business Ready Communities grant application for the interchange at Interstate-25 and Westwinds Boulevard.

This grant funding is critical for the purpose of securing the remaining portion of the anticipated \$12.3 million total project costs and would allow the much needed project to become a reality. The interchange will provide the community with infrastructure to allow great opportunities for business growth in Bar Nunn and the surrounding areas while also alleviating many safety concerns for the residents of Bar Nunn. The project funding currently secured for this project is coming from the Casper Area Metropolitan Planning Organization Surface Transportation Program Urban (STPU) funds, Natrona County and the Town of Bar Nunn.

The Casper City Council strongly supports the Town of Bar Nunn's Business Ready Communities grant application and would appreciate the consideration of the Wyoming Business Council in this matter.

Sincerely,

Daniel Sandoval  
Mayor

To whom it may concern,

We wish to take this time to address the need for the new I-25 interchange at Bar Nunn, WY. With the growth the town has experienced the single interchange we now have has become overwhelmed.

In the event of an emergency the lone interchange could become a considerable hazard. In events such as but not limited to fires or tornados people could very well be trapped. Emergency vehicles would be slowed or even unable to get through causing loss of life and or property.

The new interchange would make the town far more accessible for business. With this, more companies would be willing locate themselves in Bar Nunn. The increased revenue from these companies would greatly improve the economy of the town, making us more self sufficient.

Douglas GM Foster  
Tracy Lynn Foster  
2210 Tipton St  
Bar Nunn, WY. 82601

*Douglas Foster  
Tracy Foster*

*Received  
11-28-16*



NATRONA COUNTY COMMISSIONERS  
200 N. CENTER ST., RM. 115  
CASPER, WY 82601  
PHONE (307) 235-9202  
FAX (307) 235-9486

Forrest Chadwick  
Robert Hendry  
Matt Keating  
John Lawson  
Steve Schlager

November 7, 2016

Wyoming Business Council  
Business Ready Communities Grant Application  
214 W. 15th Street  
Cheyenne, WY 82002

Re: Town of Bar Nunn BRC Grant Application

Dear BRC Selection Committee:

Natrona County is committed to seeing the completion of the Westwinds Interchange north of Bar Nunn. This project is the catalyst for improving and expanding Wyoming's ability to process, store, transfer, and ship energy materials and support equipment throughout the state. To this end, the Commission has reserved one million dollars to finance the Westwinds Interchange. The Commission also fully supports the Town of Bar Nunn's application for a BRC grant for the project.

Casper's location in central Wyoming, with its history as the regional support center for energy-industry equipment, materials, and personnel, makes it the ideal location for the creation of an enterprise zone dedicated to fueling America. Casper has the support structure in place not only for freight shipment, but boasts a high quality of life to encourage regular investment in the community. By improving our transportation infrastructure, the Westwinds Interchange will add to the quality of life in the Casper area by increasing jobs, providing additional community amenities, improving mobility, and increasing the tax base.

As part of our long term development plan, the County intends on pursuing a northern connection from the Westwinds Interchange to the Casper/Natrona County Airport and the Casper Logistics Hub, a crude-to-rail commodity transfer facility. We recently invested several million dollars into improving Six Mile Road which serves the hub; however, the volume and weight of truck traffic has already begun deteriorating the road. An additional surface connection also helps decrease the vehicle miles traveled to reach the hub and reach their final destinations.

Sincerely,

A handwritten signature in cursive script, reading "Forrest Chadwick".

Forrest Chadwick, Chairman  
Board of Natrona County Commission



November 3, 2016

Mayor Patrick Ford  
Town of Bar Nunn, WY  
4820 Wardwell Industrial Ave  
Bar Nunn, WY 82601

Re: Support for the Westwinds Interchange located in Bar Nunn, WY

Dear Mayor Ford:

The Casper Area Economic Development Alliance (CAEDA) would like to express its support of the Town of the Bar Nunn, Wyoming's grant application through the Wyoming Business Council Business Ready Communities (BRC) grant program for the construction of the Westwinds/Interstate-25 Interchange located in Bar Nunn, Wyoming.

The area around the proposed interchange has seen and is projected to see continued industrial growth as identified in Natrona County's 2040 Development Plan. Furthermore, CAEDA has identified Transportation as an area of emphasis within their Strategic Plan. Specifically, a goal identified under Transportation is supporting expanded highway infrastructure for the Bar Nunn area.

This proposed interchange will have the potential to connect to the Casper Logistics Hub, which is a railway off-load site featuring approximately 500 acres of industrial land, the CTRAN rail yard, a trans loading facility, and is strategically positioned next to BNSF's Class I rail lines, the Casper/Natrona County International Airport (C/NCIA) and Interstate-25.

Further development of the Bar Nunn area will enhance the projects that are already occurring within the area. The construction of the proposed interchange will encourage ease of access for those industrial properties, which in turn will encourage business growth and job creation. Thus, we encourage you to consider the Town of Bar Nunn's funding request in a most positive manner.

If you have any questions regarding economic and community development within the region, please do not hesitate to contact me at 307.577.7011 or via email at [charles@caeda.net](mailto:charles@caeda.net).

Thank you very much.

Best regards,

A handwritten signature in dark ink, appearing to read "Charles Walsh", with a stylized flourish at the end.

Charles Walsh  
President & CEO  
Casper Area Economic Development Alliance (CAEDA)  
307.577.7011  
[charles@caeda.net](mailto:charles@caeda.net)

---

Casper Area Economic Development Alliance, Inc.  
300 South Wolcott, Suite 300, Casper, WY 82601  
(800) 634-5012 ph (307) 577-7011 fx (307) 577-7014



# ARTS. PARKS. HISTORY.

Wyoming State Parks & Cultural Resources

State Historic Preservation Office  
2301 Central Ave.  
Cheyenne, WY 82001  
Phone: 307-777-7697  
Fax: 307-777-6421  
<http://wvoshoo.state.wy.us>

January 20, 2017

Julie Kozlowski  
Karen Fate  
Community Development Division  
Wyoming Business Council  
214 W. 15th Street  
Cheyenne, WY 82002

Dear Julie and Karen:

I am writing to support the grant application from the City of Sundance for the renovation of Old Stoney. Over the past twenty years, a very dedicated and tentious group of local volunteers have had a dream of utilizing Old Stoney as the Crook County Museum and Cultural Center. The group, led by Rocky Courchain, museum director, have never lost hope that someday Old Stoney would once again become an asset to the community.

The plan to renovate the first and second floors as museum space, include retail space, and conference and community rooms are appropriate uses for this significant historic building. The Wyoming Cultural Trust fund has provided funding for new windows in the building and now the funding being requested will allow the City of Sundance to finish the interior.

I cannot think of another project in the state of Wyoming that is more deserving of the support of the Wyoming Business Council than Old Stoney. Our office presented Rocky Courchain and the friends of Old Stoney a "Preserve Wyoming Award" in 2015 for the over twenty years of hard work and dedication they have given to this project.

Please do not hesitate to contact me if you have any questions or would like more information.

I can be reached at 307-777-6311 or at [mary.hopkins@wyo.gov](mailto:mary.hopkins@wyo.gov).

Regards,



Mary Hopkins

Wyoming State Historic Preservation Officer



Matthew H. Mead, Governor  
Darin J. Westby, P.E., Director



Crook County, Wyoming

OLD STONEY  
SUNDANCE, WY

Crook

County

Heritage

Association

A NON PROFIT ORGANIZATION

**OFFICERS:**

President:  
Donald Stoner  
P.O. Box 199  
Sundance, WY 82729  
307-283-1657

Vice President:  
Chester Hejde  
189 HWY 111  
Aladdin, WY 82710  
307-283-3542

Secretary:  
Opal Oudin  
P.O. Box 1031  
Sundance, WY 82729  
307-283-2860

Treasurer:  
Minnie Williams  
Spring Creek Ranch  
17223 US HWY 14  
Moorcroft, WY 82721

**DIRECTORS:**

Anabel Wattier  
P.O. Box 1146  
Sundance, WY 82729  
307-283-2371

Evelyn Hejde  
189 HWY 111  
Aladdin, WY 82710  
307-283-3542

Vivian Kipp  
P.O. Box 41  
Sundance, WY 82729  
307-283-2631

Wyoming Business Council

November 4, 2016

Dear Council Members,

The Crook County Heritage Association was founded in 1998, for the preservation and restoration of Old Stoney. The first effort of the Association to protect the building was convincing the county not to sell Old Stoney. The Association was successful.

In 2009 the Heritage Association gave \$6000.00 toward the replacement of the roof on Old Stone, the first step in the long and arduous journey to restoration.

The majority of the members of the Crook County Heritage Association went to high school in Old Stoney. Our attachment to the building is real and heartfelt.

We are in complete support of the Crook County Museum District and the city of Sundance moving forward to restore Old Stoney to its once grandeur.

Regards,

Crook County Heritage Association

*Opal Oudin*  
Opal Oudin, Secretary

*Donald L. Stoner*

Don Stoner, President.



# Wyoming State Historical Society

Tamsen Hert, President

November 2, 2016

Wyoming Business Council  
Attn: Julie Kozlowski  
214 West 15<sup>th</sup> Street  
Cheyenne, WY 82201

Dear Julie:

On behalf of myself and the Society's Executive Committee, please consider this our support of a Community Readiness Grant application that the City of Sundance has submitted on behalf of Old Stoney.

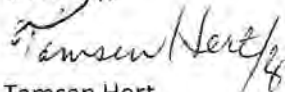
The citizens of Sundance have worked diligently for several years on renovating this historic building. Seeing it to completion would be a huge asset not only for Sundance and Crook County, but also for the entire state of Wyoming.

One of the things this grant will help accomplish is re-locating the Crook County Museum from its basement dwelling at the courthouse to Old Stoney. It is a perfectly logical location for the museum and would provide staff the opportunity to enhance the exhibits and talk about the area's history. Additionally, Old Stoney offers an opportunity for other like organizations to rent space and hold events. It truly has the potential to become a center for cultural resources in Sundance and Crook County.

In addition this first phase of the project will include meeting ADA requirements with ramps to the front door, and an elevator from the basement to the third floor. Heating and air condition, plus some plumbing will also be covered.

The City of Sundance and the Museum District are working together to make this long-held dream come true. Thank you for supporting this project with a Community Readiness Grant.

Sincerely,

  
Tamsen Hert

Cc: Linda Fabian

P. O. Box 247, Wheatland, WY 82201  
(307) 322-3014 [linda@wyshs.org](mailto:linda@wyshs.org)

# CROOK COUNTY BOARD OF COMMISSIONERS

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P.O. Box 37 • 309 Cleveland Street • Sundance, WY 82729  
307-283-1323 • Fax: 307-283-3038  
lindaf@crookcounty.wy.gov • www.crookcounty.wy.gov

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November 1, 2016

Wyoming Business Council  
214 West 15<sup>th</sup> Street  
Cheyenne, WY 82002

Council Members,

This letter is to inform you of the most ardent support the Crook County Commission is lending to the completion of the Old Stoney building as the Crook County Cultural Center and Museum. The Old Stoney Committee has partnered with the City of Sundance to seek a grant from the Wyoming Business Council that would go a long way to completing this most rewarding addition to our Crook County community.

Among the benefits to be realized by completing this project is moving the Crook County Museum to this location from the basement of the Courthouse. This would provide the perfect historic ambiance for an already nationally significant museum along with the added space for additional exhibits for which space does not currently exist. It would also free up considerable needed space for the expanding needs of the courthouse administration.

Once completed there will be attractive rental space for several offices in Old Stoney. Being on the National Register of Historic Places, it will meet these and ADA standards and will be wired to handle the latest in communication technology. The income from these modern, yet historic, offices will help offset the administrative costs of the museum and cultural center.

One of the current deficiencies in the City of Sundance is a facility of sufficient size to accommodate large meetings and medium sized conventions of all types. Gatherings of this type are a huge economic boost to any community (lodging, meals, fuel, shopping, etc.) and Sundance could sure use the boost. The auditorium and stage in Old Stoney would serve this purpose admirably and the attached kitchen would be an added inducement for many groups to schedule their functions in Sundance. Already, in its current stage of construction, Old Stoney has hosted weekly presentations of speakers and musical groups during the summer, fund raising events and Farm Bureau regional meetings.

The Old Stoney Committee has already made a good start on renovating this grand structure toward its ultimate configuration. They have completed a new roof and are just about to complete the installation of more than half of the new windows to current museum quality and State Historic Preservation Office standards. All old hazardous building materials (asbestos and lead paint, etc.) have been removed. Interior walls have been stripped in preparation of all wiring and eventual siding. An elevator and HVAC system are designed and await funding.

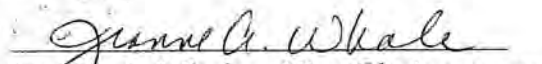
In other words, this is a dynamic and on-going project and the Crook County Commissioners definitely lend their whole-hearted support of this grant to complete this excellent project as soon as possible.

Thanks kindly for your consideration.

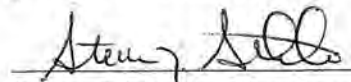
Sincerely,



Kelly B. Dennis, Chairman



Jeanne A. Whalen, Vice-Chairwoman



Steve J. Stahla, Member



Crook County Extension  
Post Office Box 368  
Sundance, Wyoming 82729  
(307) 283-1192 FAX (307) 283-4555

Sara Fleenor: [sfleenor@uwyo.edu](mailto:sfleenor@uwyo.edu)  
Blake Hauptman: [bhauptma@uwyo.edu](mailto:bhauptma@uwyo.edu)  
Sunny Gillespie: [crook@wyoextension.org](mailto:crook@wyoextension.org)

August 24, 2016

To Whom it May Concern:

This letter is on behalf of the building affectionately known as "Old Stoney" in Sundance, WY. This building is one of the remaining historical buildings in our county and is beloved by many. Living in such a small community limits many of the resources that are necessary for sociable processes.

Currently the town of Sundance has only two public spaces for community events, receptions, or banquets. These spaces are limited in their holding capacity as well as not very eye appealing. Having a space in Old Stoney to provide an aesthetically appealing room to hold functions would be a very nice addition to our community.

In addition, office space is very limited in Sundance. Our office is currently housed in the basement of the courthouse, next to the Crook County Museum. The ability to expand or update the offices is limited and also to host meetings or conferences because of the tight space allotment. Having office space in Old Stoney would be very beneficial to the Extension Office in several ways. It would give us more visibility to the community and people outside of our county, as well as a larger, more updated working space.

If you have additional questions, please contact me at [sfleenor@uwyo.edu](mailto:sfleenor@uwyo.edu) or at 307-283-1192.

Sincerely,

Sara Fleenor  
UW 4-H Educator, Crook County





BOX 950 • SUNDANCE, WYOMING 82729 • PHONE 307-283-1074

"YOUR FULL SERVICE BANK SINCE 1895"

August 22, 2016

To Whom It May Concern:

The Crook County Museum is still moving forward on the Old Stoney project of remodeling the old school here in Sundance. We have donated to this project in the past and helped with several fund raisers and the windows that were put up on the West side. We will be willing to support in the future to help with some matching funds for grants and will commit to a minimum of \$10,000 at this time.

This project is critical in completing some long range plans in Sundance in developing meeting spaces, a permanent home for the museum and a cultural center.

We strongly support this project and hope you will also.

Sincerely,

A handwritten signature in cursive script that reads "James R. Durfee".

James R. Durfee, President

## WYOMING BUSINESS COUNCIL

### TO WHOM IT MAY CONCERN:

Crook County Historical Society is in full support of the Old Stoney Committee for the future of the Crook County Museum; this project has been a long awaited dream of the community and we are excited about its completion.

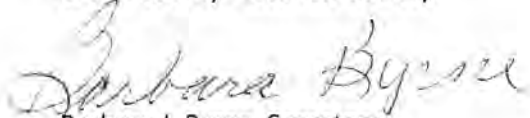
As a member of Wyoming State Historical Society our goal is to educate and preserve the rich history of the State of Wyoming which we do through our local society and the museum as it is now. The museum is presently in the basement of the courthouse and the County Commissioners are in need of that space for other uses thus forcing the museum to find a different location. The Old Stoney School is a perfect location for expansion and growth of the museum. They are not only preserving a historical building but putting it to a great cause which is economically vital to our community. When finished it will be a state of the art museum, along a convention center, rooms for programs and opportunities for local businesses'.

While the committee has done an excellent job of doing some of the basic needs of the building, i.e. replacing a new roof, new windows, and removing existing walls that will not be needed they still have a lot to do to finish the project which of course will take a considerable amount of money.

Please consider this project when allocating your monies; by doing this you will tremendously help the growth of our community and preservation of the history of our great State. This will have a huge impact on the Town of Sundance and surrounding communities.

Thanking you in advance,

Crook County Historical Society

  
Barbara J. Byrne, Secretary

  
Donald Stoner, President

**For over forty years I have dedicated myself to the preservation of Wyoming's historic past. All too often in this state I have witnessed the loss of our heritage because we did not recognize the value until it was too late. Our historic and scenic views are being swallowed up with developments, and wind farms. Like our view sheds, we are annually losing our historic buildings and structures. I realize that we cannot save it all, nor is it prudent when the costs over ride the value of the structure, so we must select and protect what we can.**

**Sundance, Wyoming has one of Wyoming's historic treasures in an old stone school house known as "Old Stoney" that was constructed in 1923. The building was the first designated High School in Crook County, Wyoming and remained in use until 1971. It may well be the only surviving stone school of its type remaining in the state.**

**The building is currently being restored for multiple uses and has gained support of the City of Sundance, Wyoming Business Council, The Crook County Museum District, and local individual and business support lead by the Old Stoney Committee. The Old Stoney Committee has a good start on the renovation, completing a new roof and installation of new windows that met the State Historic Preservation Office standards. Hazardous building materials have been removed in preparation of installing new electrical wiring and wall finishes. The planned ADA elevator and HVAC system is designed, as is the designated use of each floor. But funding is limited and it is time for completion of this interesting and valued project.**

**Please assist the people of Crook County in preserving this valued structure by lending your support.**

**Respectfully,**

**Thomas Lindmier  
Historian**

Wyoming Business Council  
214 West 15<sup>th</sup> Street  
Cheyenne, Wyoming 82002

Council Members,

This letter is to inform you of the most ardent support the Crook County Farm Bureau Federation is lending to the completion of the Old Stoney building as the Crook County Cultural Center and Museum. The Old Stoney Committee has partnered with the City of Sundance to seek a grant from the Wyoming Business Council that would go a long way to completing this most rewarding addition to our Crook County community.

Among the benefits to be realized by completing this project is moving the Crook County Museum to this location from the basement of the Courthouse. This would provide the perfect historic ambiance for an already nationally significant museum along with the added space for additional exhibits for which space does not currently exist. It would also free up considerable needed space for the expanding needs of the courthouse administration.

Once completed there will be attractive rental space for several offices in Old Stoney. Being on the National Register of Historic Places, it will meet these and ADA standards and will be wired to handle the latest in communication technology. The income from these modern, yet historic, offices will help offset the administrative costs of the museum and cultural center.


One of the current deficiencies in the City of Sundance is a facility of sufficient size to accommodate large meetings and medium sized conventions of all types. Gatherings of this type are a huge economic boost to any community (lodging, meals, fuel, shopping, etc.) and Sundance could sure use the boost. The auditorium and stage in Old Stoney would serve this purpose admirably and the attached kitchen would be an added inducement for many groups to schedule their functions in Sundance. Already, in its current stage of construction, Old Stoney has hosted weekly presentations of speakers and musical groups during the summer, fund raising events and Farm Bureau regional meetings.

The Old Stoney Committee has already made a good start on renovating this grand structure toward its ultimate configuration. They have completed a new roof and are just about to complete the installation of more than half of the new windows to current museum quality and State Historic Preservation Office standards. All old hazardous building materials (asbestos and lead paint, etc.) have been removed. Interior walls have been stripped in preparation of all wiring and eventual siding. An elevator and HVAC system are designed and await funding.

In other words, this is a dynamic and on-going project and the Crook County Farm Bureau Federation and its members throughout the county definitely lend their whole-hearted support of this grant to complete this excellent project as soon as possible.

Thanks kindly for your consideration.

Sincerely,

 Paul Hansen, President Crook County Farm Bureau

Wyoming Business Council  
214 West 15<sup>th</sup> Street  
Cheyenne, Wyoming 82002

Council Members,

I am Writing this letter to inform you of my full support of the completion of the Old Stoney building as the Crook County Cultural Center and Museum. The Old Stoney Committee has partnered with the City of Sundance to seek a grant from the Wyoming Business Council that would go a long way to completing this most rewarding addition to our Crook County community.

Among the benefits to be realized by completing this project is moving the Crook County Museum to this location from the basement of the Courthouse. This would provide the perfect historic ambiance for an already nationally significant museum along with the added space for additional exhibits for which space does not currently exist. It would also free up considerable needed space for the expanding needs of the courthouse administration.

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One of the current deficiencies in the City of Sundance is a facility to accommodate large meetings and medium sized conventions of all types. Gatherings of this type are a huge economic boost to any community (lodging, meals, fuel, shopping, etc.) and Sundance could sure use the boost. The auditorium and stage in Old Stoney would serve this purpose admirably and the attached kitchen would be an added inducement for many groups to schedule their functions within Crook County. Already, in its current stage of construction, Old Stoney has hosted weekly presentations of speakers and musical groups during the summer, fund raising events and Farm Bureau regional meetings.

The Old Stoney Committee has already made a good start on renovating this grand structure toward its ultimate configuration. They have completed a new roof and are just about to complete the installation of more than half of the new windows to current museum quality and State Historic Preservation Office standards. All old hazardous building materials (asbestos and lead paint, etc.) have been removed. Interior walls have been stripped in preparation of wiring and plumbing. An elevator and HVAC system are designed and await funding.

The City of Sundance is currently part of the Main street program and it is renovating the down town area where the Old Stoney building will be a cornerstone. The funding of this grant will greatly expedite the Main Street projects progress toward revitalizing our down town district.

In other words, this is a dynamic and on-going project. Bearlodge Mountain Resort and I definitely lend support of this grant to complete this excellent project as soon as possible.

Thanks kindly for your consideration.

Daniel Fairbanks



Bearlodge Mountain Resort, Sundance

Sundance Chamber of Commerce Vice President



Wyoming Business Council  
214 West 15<sup>th</sup> Street  
Cheyenne, WY 82002

To Whom It May Concern:

I am the Director of the Crook County Library System and a resident of Sundance, Wyoming. Our community has an old school building at its center, known as "Old Stoney", which is being renovated for the Crook County Cultural Center and Museum. The Old Stoney Committee has partnered with the City of Sundance to seek a grant from the Wyoming Business Council which would help to complete the restoration of this wonderful building. I am writing this letter in support of this endeavor.

The Old Stoney Committee has already accomplished a great deal in renovating this building. They have replaced the roof and are in the process of replacing the windows to conform to State Historic Preservation Office standards. All old hazardous building materials (asbestos, lead paint, etc.) have been removed. Interior walls have been stripped in preparation for new wiring.

The Crook County Museum is currently housed in the basement of the Crook County Courthouse. The space the Museum inhabits is dark and crowded, with little storage room. The Courthouse as a whole is overcrowded and desperate for space. Moving the Museum into Old Stoney would greatly expand the display space and storage capacity for the Museum, as well as provide the County with more space in the Courthouse. In addition to having more space, the Museum would be housed in a historic building more fitting to their mission and would be able to increase the number of exhibits. There would also be rental space available in Old Stoney, which would provide income for the Museum to help offset their administrative costs.

The City of Sundance would benefit greatly from the restoration of this old building. The City lacks a facility of sufficient size to accommodate large meetings and medium sized conventions. Gatherings of this type are a huge economic boost to any community in the form of lodging, meals, fuel, shopping, etc. Given the current state of the economy, the City is looking for ways to generate income in compensation for decreased funding from state and other sources. The auditorium and stage in Old Stoney could fill this gap and the attached kitchen would be an added inducement for groups to schedule their functions in Sundance.

The Old Stoney Committee has not let the unfinished state of the building stop them. They have been creative in looking for ways to use the building while the renovation is in progress, such as weekly programs over the summer and fundraising events.

Old Stoney and our Crook County Library main branch building are next door to each other. The Library and the Museum frequently partner together in offering events and we are very excited at the prospect of being able to hold our programs in Old Stoney's auditorium. Part of the mission statement of the library is to "enable the people of Crook County to cherish their history and expand their personal horizons..." What a wonderful way to fulfil that mission by being able to utilize the most historical building in our community!

Sincerely,

Jill A. Mackey  
Director, Crook County Public Library System





1200 University Street, Unit 9676  
Spearfish, South Dakota 57799-9676

## *E.Y. Berry Library-Learning Center*

Phone: (605) 642-6834

Fax: (605) 642-6298

**The preservation of Wyoming's historic past is important to us all. Black Hills State University is just over the border into South Dakota. Our special collections library, the Case Library, is focused on collecting documents related to the Black Hills, northern plains region and the Plains Indian wars. As such we collaborate with museums around the area to complement our collections. I see the moving and expanding the Crook County Museum into the Old Stoney building as a benefit to all historians and history buffs interested in our region's rich history. "Old Stoney" is one of Wyoming's historic treasures, being an old stone school house that was constructed in 1923. The building was the first designated High School in Crook County, Wyoming and remained in use until 1971.**

**As you are no doubt aware, the building is currently being restored for multiple uses and has gained support of the City of Sundance, Wyoming Business Council, The Crook County Museum District, and local individuals and businesses. This support is led by the Old Stoney Committee. The Old Stoney Committee has a good start on the renovation, completing a new roof and installation of new windows that met the State Historic Preservation Office standards. Hazardous building materials have been removed in preparation of installing new electrical wiring and wall finishes. The planned ADA elevator and HVAC system is designed, as is the designated use of each floor. But funding is limited and it is time for completion of this interesting and valued project.**

**As a person interested in preserving our history and having assisted the Old Stoney Committee on numerous occasions, I support this endeavor to preserve "Old Stoney". Please assist the people of Crook County in preserving this valued structure by lending your support.**

**Respectfully,**

**Dr. Warren Wilson  
Director of Libraries  
Black Hills State University**



March 24, 2015

Casper City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

Dear Council Members:

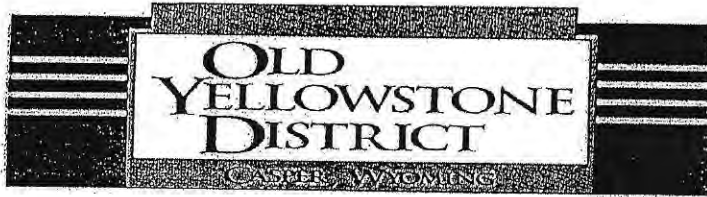
The Downtown Casper Business Association is in support of moving forward on the plans for a downtown public plaza.

In October, 2012, Crandall Arambula PC prepared a Downtown Strategic Plan for the City of Casper. This strategic plan identified creating a public plaza as one of its priority projects. The Downtown Development Authority has not put that plan on the shelf and forgotten about it. The DDA has compiled information from Wyoming communities, as well as, out-of-state communities who have public plazas. The result of that study indicates a downtown public gathering place would provide economic and social opportunities for our community.

The Downtown Casper Business Association hopes to continue to have input on the designed and operation of a downtown public gathering place that can be used year round to create enjoyable memories for all age groups. We trust that Council will investigate the financial aspects of this project to insure the project is in the best interests of the entire community.

Sincerely,

Chris Wolford  
Chairman



March 24, 2015

Kevin Hawley  
Downtown Development Authority  
234 S. David St.  
Casper, WY 82601

Dear Mr. Hawley,

We are looking forward to the development of a public plaza located in the Old Yellowstone District (OYD) and Downtown Casper. The public plaza would complement the current improvements and additions being made to enhance the OYD.

The OYD Advisory Board of Directors wholeheartedly supports your efforts to move forward with construction of a public plaza with exciting opportunities for the community.

Quotes from some of our members of the OYD Advisory Committee, relative to this project, include:

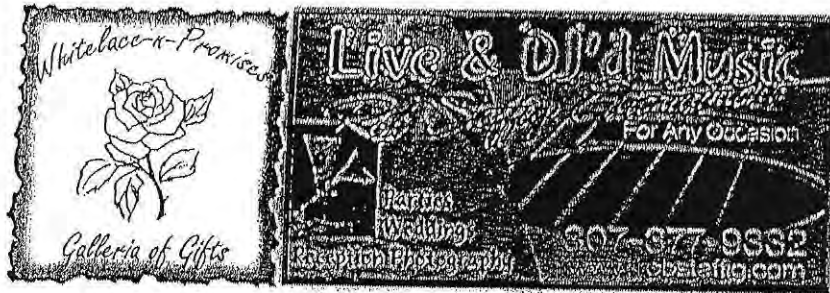
- "Being a lifelong resident of Casper I am in favor of this gathering place in our downtown, that shows our love centric roots of the downtown, the trails and river. This will be a welcomed addition by young and old alike!"
- "Incorporating the Plaza in the downtown area is a blessing for all to enjoy. The Plaza will have a deep impact for business owners, and bringing the center of Casper together as a whole community for future growth and activities. I truly believe the Plaza will be an asset for the City of Casper, and am excited to see the results this will produce in the development of the O.Y.D. and downtown."

We offer our support in the development of the plaza.

Sincerely,

Monte Henrie  
Chairman of the Old Yellowstone District Advisory Committee





March 24, 2015

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

Dear Council Members;

I am writing you with great enthusiasm and support for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. This is a very exciting addition to downtown Casper and will be a wonderful asset to our community.

As a community member, and downtown business owner of Whitlace-n-Promises Galleria of Gifts and Rob Staffig Entertainment, having a plaza would give me a sense of pride in our community. Casper is in need of a something like this that will give us a place where generations are not defined. The possibilities for the project are truly endless in terms of economic, social and cultural growth. From art shows to live entertainment on warm summer evenings, a place where the arts can flourish as Casper has an abundance of talent. Also the plaza would bring more people to downtown, especially in the evenings, businesses would have a reason stay open past 6 p.m. even on weeknights.

The events-driven plaza will give our Downtown the opportunity to become the thriving, vibrant downtown that Casper deserves. With that being said, I fully support the Downtown Development Authority, and the Plaza, as they work to spur economic interest, beautification, and positive activity in Casper and the surrounding community.

Most sincerely,

Rob Staffig

Community Member

Date:

3/24/15

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601



Dear Council Members;

I am writing you with great enthusiasm and support for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. This is a very exciting addition to downtown Casper and will be a wonderful asset to our community.

As a community member, having a plaza would give me a sense of pride in my community. Casper is in need of a something like this that will give us a place where generations are not defined. The possibilities for the project are truly endless in terms of economic, social and cultural growth.

The events-driven plaza will give our Downtown the opportunity to become the thriving, vibrant downtown that Casper deserves. With that being said, I fully support the Downtown Development Authority, and the Plaza, as they work to spur economic interest, beautification, and positive activity in Casper and the surrounding community.

Most sincerely,

Community Member



March 23, 2015

Casper City Council  
200 North David St.  
Casper WY 82601

Council Members,

I am lending my enthusiastic support to the development of a downtown public plaza. Proposed by the Downtown Development Authority this events driven public gathering area would be a fantastic addition to our community.

The possibilities for this project seem endless. Spring, Summer, Fall or Winter I can imagine activities that could be enjoyed by all. What a great boon this would be not only to the downtown area but to Casper as a whole.

Sincerely,

A handwritten signature in black ink, appearing to read "John Norgaard".

John Norgaard  
Metro Coffee Company





Child Development Center

2020 E. 12th Street | Casper, WY 82601

March 23, 2015

City Council  
Casper City Hall  
200 N. David  
Casper WY 82601

Dear Council Members,

Please accept this letter as an expression of the Child Development Center's support for the Casper Downtown Development Authority (DDA) and the proposed events-driven public plaza.

The plaza would bring a much-needed gathering space for our community that would be right in the heart of our downtown, creating possibilities for economic, social and cultural growth.

Help us make Casper the thriving, vibrant downtown we deserve. CDC fully supports this plaza as a beautiful and useful addition to the community.

Sincerely,

Rachel Spear - *Director of Development*  
for the Child Development Center



## JONAH BANK OF WYOMING

March 23, 2015

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

Dear Council Members,

It is with much enthusiasm and support, on behalf of Jonah Bank of Wyoming, I am submitting this letter in support of the Casper Downtown Development Authority's proposed events-driven public plaza. It will be an exciting addition to downtown Casper and will be a tremendous asset to the community.

Casper will greatly benefit from a public plaza as it will allow for economic, social and cultural growth. The plaza will continue to help revitalize the downtown area as well as create an outdoor venue and public space. Downtown Casper and the Old Yellowstone District will be "bridged" by the public plaza and enjoyed by persons of all ages.

The events-driven plaza will give the Downtown an opportunity to be the thriving, vibrant area Casper deserves. Jonah Bank of Wyoming supports the Downtown Development Authority and the Casper Public Plaza as they work to spur economic interest, beautification and positive activity in the Casper community as well as continue to *Build a Better Wyoming!*

Sincerely,

Cidne Skavdahl  
Marketing Director

Jonah Bank of Wyoming

77 W. First St. – Casper, WY 82601

307.237.4555 – [cskavdahl@jonahbank.com](mailto:cskavdahl@jonahbank.com)



# Lindsey Grant

Granted Images

307-267-8469

grantedimages@gmail.com

519 E. 3rd Street, Apt. 1, Casper, WY 82601

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

Dear Council Members;

I am writing you with great enthusiasm and support for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. This is a very exciting addition to downtown Casper and will be a wonderful asset to our community.

The events-driven plaza will give our downtown the opportunity to become the thriving, vibrant downtown that Casper deserves. The possibilities for this project are truly endless in terms of economic, social and cultural growth. Please consider some of the challenges our community faces today and in the future and how this project can help address some of those issues.

I fully support the proposed plaza project, as well as the Downtown Development Authority, as they work to spur economic interest, beautification, and positive activity in Casper and the surrounding community. I ask that you support the downtown public plaza, as I have, to help make Casper the best Casper it can be and to positively impact lives for generations to come.

Most sincerely,



Lindsey Grant  
Downtown Casper Homeowner and Business Owner

Date: 3-23-2015



City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

Dear Council Members;

I am writing you with great enthusiasm and support for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. This is a very exciting addition to downtown Casper and will be a wonderful asset to our community.

As a community member, having a plaza would give me a sense of pride in my community. Casper is in need of a something like this that will give us a place where generations are not defined. The possibilities for the project are truly endless in terms of economic, social and cultural growth.

The events-driven plaza will give our Downtown the opportunity to become the thriving, vibrant downtown that Casper deserves. With that being said, I fully support the Downtown Development Authority, and the Plaza, as they work to spur economic interest, beautification, and positive activity in Casper and the surrounding community.

Most sincerely,

A handwritten signature in black ink, appearing to be 'J. R. ...', written over a horizontal line.

Community Member



March 20, 2015

The Honorable Mayor Charlie Powell  
Casper City Council  
Casper City Hall  
200 N David Street  
Casper, WY 82601

RE: Downtown Development Authority

Dear Mayor Powell and Casper City Council Members:

On behalf of the Natrona County Travel and Tourism Council and the Casper Area Convention and Visitors Bureau, I would like to offer this letter of support for the Downtown Development Authority's (DDA) plans for a Downtown Plaza.

The Natrona County Travel and Tourism Council has met with and reviewed the DDA's plans. We recognize the need for a vibrant and thriving downtown and fully support the DDA as they work to spur economic interest, beautification and progressive activity in the downtown Casper community. Not only would a new Downtown Plaza be a positive asset for the community and visitors, it would also benefit the city's economy.

The Casper Area Convention and Visitors Bureau is the marketing arm of the Natrona County Travel and Tourism Council, a joint powers board, whose mission is to enhance the economic base of Natrona County through tourism. Its primary objective is to encourage more and longer visitor stays through marketing programs aimed at the convention/meeting, individual, motor coach and special events markets.

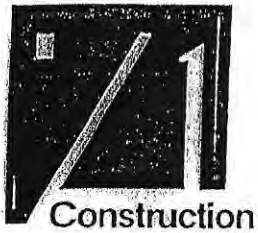
The CACVB has and will continue to promote travel into Natrona County as a destination and we look forward to continuing our relationship with the Downtown Development Authority in this area. Please contact me if our office can assist your evaluation process in any way.

Sincerely,

Aaron M. McCreight, CDME  
CEO

AMM:kjh

Kevin Hawley, DDA



March 20, 2015

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

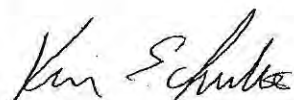
Dear Council Members,

I am writing you to voice my support for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. This is a very exciting addition to downtown Casper and an asset to our community.

As a community member, having a plaza would provide a sense of pride in our community. Casper is in need of a venue like this that will give us a place where generations are not defined. The possibilities for the project are truly endless in terms of economic, social and cultural growth.

This will give our Downtown the opportunity to become the thriving, vibrant downtown that Casper deserves. With that being said, I fully support the Downtown Development Authority, and the Plaza, as they work to spur economic interest, beautification, and positive activity in Casper and Natrona County.

Sincerely,

  
Ken Schulte



201 E. 2<sup>nd</sup> St. #2  
Casper, WY 82601  
307-234-6283



March 19, 2015

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

Dear Council Members;

I am writing you with great enthusiasm and my companies overwhelming support for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. My family, employees and many of my customers are very excited about this addition to downtown Casper and know it will be a wonderful asset to our community.

I've seen firsthand in other communities like Rapid City and Fort Collins, how this events-driven plaza will give our downtown the opportunity to become the thriving, vibrant downtown that Casper deserves. The possibilities for this project are truly endless in terms of economic, social and cultural growth. Please consider some of the challenges our community faces today and in the future and how this project can help address some of those issues.

I fully support the proposed plaza project, as well as the Downtown Development Authority, as they work to spur economic interest, beautification, and positive activity in Casper and the surrounding community. I ask that you support the downtown public plaza, as I have, to help make Casper the best Casper it can be and to positively impact lives for generations to come.

Most sincerely,

  
Mike Stepp  
CEO



March 19, 2015

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

RE: Casper DDA – Public Plaza

Dear Council Members;

On behalf of the Board of Directors of the Casper Area Chamber of Commerce & Visitors Center, I offer the support of the Board for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. This is a very exciting addition to downtown Casper and will be a wonderful asset to our community.

Casper is Wyoming's shopping, entertainment and attractions center and an events-driven plaza will provide our Downtown area the opportunity to become a thriving, vibrant downtown that Casper will be proud of for generations to come.

Our mission at the chamber is to support a strong local economy and this project meets with this mission on many levels.

Sincerely,

A handwritten signature in cursive script that reads "Eric K. Nelson".

Eric K. Nelson  
President  
Board of Directors  
Casper Area Chamber of Commerce  
& Visitors Center

Date: 3/18/15

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601



Dear Council Members;

I am writing you with great enthusiasm and support for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. This is a very exciting addition to downtown Casper and will be a wonderful asset to our community.

As a community member, having a plaza would give me a sense of pride in my community. Casper is in need of a something like this that will give us a place where generations are not defined. The possibilities for the project are truly endless in terms of economic, social and cultural growth.

The events-driven plaza will give our Downtown the opportunity to become the thriving, vibrant downtown that Casper deserves. With that being said, I fully support the Downtown Development Authority, and the Plaza, as they work to spur economic interest, beautification, and positive activity in Casper and the surrounding community.

Most sincerely,

*Clair Matus*

Community Member



March 18, 2015

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

Dear Council Members:

I am writing you with great enthusiasm and support for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. This is a very exciting addition to downtown Casper and will be a wonderful asset to our community.

As a community member, having a plaza would give me a sense of pride in my community. Casper is in need of something like this that will give us a place where generations are not defined. The possibilities for the project are truly endless in terms of economic, social and cultural growth.

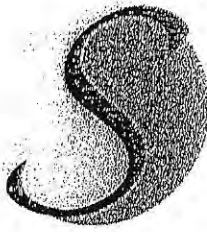
The events-driven plaza will give our Downtown the opportunity to become the thriving, vibrant downtown that Casper deserves. With that being said, I fully support the Downtown Development Authority, and the Plaza, as they work to spur economic interest, beautification, and positive activity in Casper and the surrounding community.

Most Sincerely,

Becky Clark  
Community Member

# absolute fitness

*by Sona*



March 18, 2015

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

Dear Council Members:

I am writing you with great enthusiasm and support for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. This is a very exciting addition to downtown Casper and will be a wonderful asset to our community.

As a community member, having a plaza would give me a sense of pride in my community. Casper is in need of something like this that will give us a place where generations are not defined. The possibilities for the project are truly endless in terms of economic, social and cultural growth.

The events-driven plaza will give our Downtown the opportunity to become the thriving, vibrant downtown that Casper deserves. With that being said, I fully support the Downtown Development Authority, and the Plaza, as they work to spur economic interest, beautification, and positive activity in Casper and the surrounding community.

Most Sincerely,

Sona Rummel

Community Member



First Interstate Bank  
104 South Wolcott  
P.O. Box 40  
Casper, WY 82602-0040  
307-235-4201  
[www.firstinterstatebank.com](http://www.firstinterstatebank.com)

March 17, 2015

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

Dear Council Members;

I am writing you with great enthusiasm and support for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. This is a very exciting addition to downtown Casper and will be a wonderful asset to our community.

The events-driven plaza will give our downtown the opportunity to become the thriving, vibrant downtown that Casper deserves. The possibilities for this project are truly endless in terms of economic, social and cultural growth. Please consider some of the challenges our community faces today and in the future and how this project can help address some of those issues.

I fully support the proposed plaza project, as well as the Downtown Development Authority, as they work to spur economic interest, beautification, and positive activity in Casper and the surrounding community. I ask that you support the downtown public plaza, as I have, to help make Casper the best Casper it can be and to positively impact lives for generations to come.

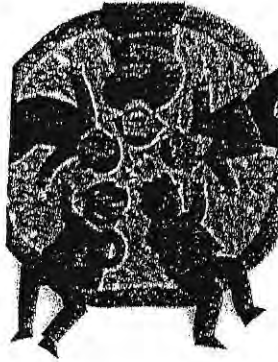
Most sincerely,

A handwritten signature in black ink, appearing to read 'BC' or similar initials.

Brian Cetak  
Commercial Loan Officer  
First Interstate Bank



Date: 3/17/15



Giggles & Wiggles  
Preschool & Before / After School Care  
Janet Sowell  
Owner/ Director

4100 S Poplar St.  
Sunrise Shopping Center  
Casper WY 82601  
307-266-1379  
307-262-5882  
heyjzz@aol.com  
www.gigglesandwiggles.com

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

Dear Council Members;

I am writing you with great enthusiasm and support for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. This is a very exciting addition to downtown Casper and will be a wonderful asset to our community.

As a community member, having a plaza would give me a sense of pride in my community. Casper is in need of a something like this that will give us a place where generations are not defined. The possibilities for the project are truly endless in terms of economic, social and cultural growth.

The events-driven plaza will give our Downtown the opportunity to become the thriving, vibrant downtown that Casper deserves. With that being said, I fully support the Downtown Development Authority, and the Plaza, as they work to spur economic interest, beautification, and positive activity in Casper and the surrounding community.

Most sincerely,

*Janet Sowell*  
Community Member

*Giggles & Wiggles Preschool  
4100 S- Poplar  
Casper WY 82601  
307-266-1379*



March 17, 2015

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

Dear Council Members;

We are writing you to express our enthusiastic support for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. This is a very exciting addition to downtown Casper and will be a wonderful asset to our community as it has been for other communities in the region. I have visited the plaza in Rapid City numerous times over the last several years and it is clear that it has been a key element in the growth and vitality of their downtown. We are convinced that our plaza will have the same positive impact here.

A lively downtown with opportunities for its citizens, both present and those to come, is a vital component of overall economic development in Casper and Natrona County. Even with our focus on infrastructure and primary job development, we realize that we cannot succeed without a broad based quality of life for our citizens. By partnering with the DDA in the construction of the plaza we all can continue to grow our community in a diverse and vibrant way.

We fully support the proposed plaza project, as well as the Downtown Development Authority, as they work to spur economic interest, beautification, and positive activity in Casper and the surrounding community. We ask that you support the downtown public plaza, as we do, to help make Casper the best Casper it can be and to positively impact lives for generations to come. In our humble opinion, it is all about WYOCITY!

Best regards,

Bill Edwards,  
President and CEO



First Interstate Bank  
104 South Wolcott  
P.O. Box 40  
Casper, WY 82602-0040  
307-235-4201  
[www.firstinterstatebank.com](http://www.firstinterstatebank.com)

March 17, 2015

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

Dear Council Members;

I am writing you with great enthusiasm and support for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. This is a very exciting addition to downtown Casper and will be a wonderful asset to our community.

The events-driven plaza will give our downtown the opportunity to become the thriving, vibrant downtown that Casper deserves. The possibilities for this project are truly endless in terms of economic, social and cultural growth. Please consider some of the challenges our community faces today and in the future and how this project can help address some of those issues.

I fully support the proposed plaza project, as well as the Downtown Development Authority, as they work to spur economic interest, beautification, and positive activity in Casper and the surrounding community. I ask that you support the downtown public plaza, as I have, to help make Casper the best Casper it can be and to positively impact lives for generations to come.

Most sincerely,

A handwritten signature in black ink, appearing to read 'Kermit Wille', written over a horizontal line.

Kermit Wille  
Senior Vice President  
First Interstate Bank

## WERCS

400 E. 1st St. P.O. Box 130 Casper, WY 82602  
(307) 473-3000 Fax: (307) 233-4002

March , 2015

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

Dear Council Members:

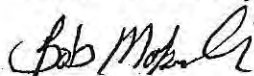
I am writing you with great enthusiasm and support for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. This is a very exciting addition to downtown Casper and will be a wonderful asset to our community.

As a community member, having a plaza would give me a sense of pride in my community. Casper is in need of something like this that will give us a place where generations are not defined. The possibilities for the project are truly endless in terms of economic, social and cultural growth.

The events-driven plaza will give our Downtown the opportunity to become the thriving, vibrant downtown that Casper deserves. With that being said, I fully support the Downtown Development Authority, and the Plaza, as they work to spur economic interest, beautification, and positive activity in Casper and the surrounding community.

Most Sincerely,

Bob W. Moberly



Community Member



**WYOMING FINANCIAL PROPERTIES, INC.**

400 East 1st St., Suite 306

(307) 233-8357

P.O. Box 130

Fax: (307) 233-4002

Casper, WY 82602

March , 2015

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

Dear Council Members:

I am writing you with great enthusiasm and support for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. This is a very exciting addition to downtown Casper and will be a wonderful asset to our community.

As a community member, having a plaza would give me a sense of pride in my community. Casper is in need of something like this that will give us a place where generations are not defined. The possibilities for the project are truly endless in terms of economic, social and cultural growth.

The events-driven plaza will give our Downtown the opportunity to become the thriving, vibrant downtown that Casper deserves. With that being said, I fully support the Downtown Development Authority, and the Plaza, as they work to spur economic interest, beautification, and positive activity in Casper and the surrounding community.

Most Sincerely,

Michael Steele

Community Member



**Wyoming Financial Insurance, Inc.**

400 East 1st Street  
(307) 473-3000

P.O. Box 130  
Toll Free: 800-743-0725

Casper, WY 82602  
Fax: (307) 265-3092

March , 2015

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601

Dear Council Members:

I am writing you with great enthusiasm and support for the Casper Downtown Development Authority (DDA) and their proposed events-driven public plaza. This is a very exciting addition to downtown Casper and will be a wonderful asset to our community.

As a community member, having a plaza would give me a sense of pride in my community. Casper is in need of something like this that will give us a place where generations are not defined. The possibilities for the project are truly endless in terms of economic, social and cultural growth.

The events-driven plaza will give our Downtown the opportunity to become the thriving, vibrant downtown that Casper deserves. With that being said, I fully support the Downtown Development Authority, and the Plaza, as they work to spur economic interest, beautification, and positive activity in Casper and the surrounding community.

Most Sincerely,

Dave Elmer

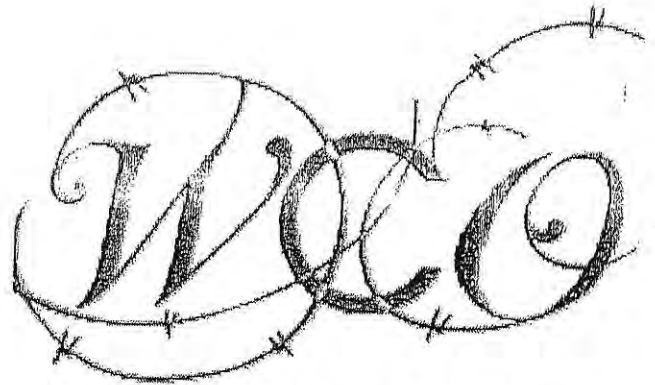
A handwritten signature in black ink, appearing to read 'Dave Elmer', written over a horizontal line.

Community Member



Date: 3-9-16

City Council  
Casper City Hall  
200 N. David  
Casper, WY 82601



Wyoming Camera Outfitters

Dear Council Members;

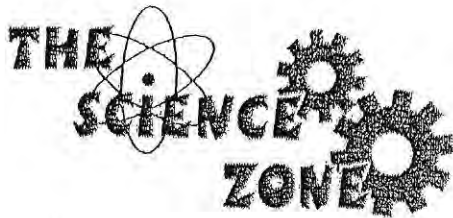
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As a community member, having a plaza would give me a sense of pride in my community. Casper is in need of a something like this that will give us a place where generations are not defined. The possibilities for the project are truly endless in terms of economic, social and cultural growth.

The events-driven plaza will give our Downtown the opportunity to become the thriving, vibrant downtown that Casper deserves. With that being said, I fully support the Downtown Development Authority, and the Plaza, as they work to spur economic interest, beautification, and positive activity in Casper and the surrounding community.

Most sincerely,

Community Member



The Science Zone  
111 W. Midwest Ave.  
Casper, WY 82601  
(307) 473-9663  
TheScienceZone.org

RE: Casper Public Plaza

March 6, 2015

To whom it may concern;

The proposed downtown Casper Public Plaza would be an incredible addition to our downtown core. Speaking personally, it would make for fun and exciting events to go to throughout the year which are easily accessible and close to other downtown businesses. A winter's evening of ice skating and dinner all within walking distance are ideal to anyone looking to spend a quality evening out of the house.

From the perspective of the Science Zone, we would find a tremendous benefit to having a plaza within walking distance from our museum's location. Throughout the year we participate in events all across the community and state serving over 3,000 visitors through these outreach events. Having a public plaza downtown would enable us to be involved in more events and educate more children and families.

Having new opportunities to be involved with events, and having our own events at the plaza not only helps support our mission of educating the public on science topics, but leads to an increase in visits to our museum. An increase in people visiting downtown will invariably lead to more patrons utilizing our museum and taking classes.

The introduction and use of a public plaza would certainly help our business thrive and grow, enabling us to offer our services to a much greater audience. We fully support the building of a public plaza in downtown Casper and are excited to see this project moving forward.

Sincerely,

Steven Schnell  
Executive Director



February 20, 2017

Karen Fate, BRC Project Manager  
Business Ready Community Grant and Loan Program  
Wyoming Business Council  
214 W. 15th Street  
Cheyenne, WY 82002

RE: Sheridan Renewable Energy Assessment – Letter of Support

Dear Ms. Fate:

I am writing this letter to offer support for the City of Sheridan's application for a planning only grant to the Wyoming Business Council for a renewable energy assessment. As it has been communicated to us, the City will be using these funds to explore options for renewable energy production both as an economic development strategy to increase the attractiveness of the community to certain industry targets, and to diversify power production.

MDU has worked with the City in the past to explore renewable energy production options, particularly with the City's small hydro-turbine project. It is our understanding that as part of this project, the City would explore a variety of renewable opportunities and scenarios, including options connected to MDU's network. We also understand that in an effort to be comprehensive, the City will explore additional options that do not involve MDU's distribution system.

We look forward to working with the City of Sheridan to explore the feasibility and potential for renewable production possibilities in the community. As the primary power provider for City residents, we realize that our information and insight are valuable in making the project a success. Please do not hesitate to contact me with any questions regarding this letter.

Sincerely,  
*Lynn Hartje*

Lynn Hartje  
District Manager  
Montana-Dakota Utilities

# **BUSINESS CONTRACT AND LOAN COMMITTEE**



# AGENDA ITEMS

**March 9, 2017**

## **Business Contract and Loan Committee:**

- C-5** Challenge Loan Reporting Requirements — Josh Keefe, **Action Item**
- C-7** Cody (Wyoming Authentic Products)







214 West 15<sup>th</sup> Street  
Cheyenne, WY 82002  
Tel: (307) 777-2800 Fax: (307) 777-2837

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MEMORANDUM

To: Wyoming Business Council Board of Directors  
From: Josh Keefe  
Subject: Challenge Loan Reporting Requirements  
Date: March 9, 2017

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**1. Past Due Report.** Challenge Loan Policy requires quarterly reporting of all loans 30 days or more past due.

- There were two loans past due as of December 31, 2016
  - Loan #400114 (Keller) – Have been in communication with borrower and payment will be received by March 10, 2017.
  - Loan #400128 (Taylor) – Payment was received on January 3, 2017 (last payment) and loan has been repaid in full.

**2. Loan Loss Reserve Analysis.** Challenge Loan Policy requires a review of all loans that are delinquent (over 30 days past due) and a specific reserve will be allocated if the review warrants. There will be an additional unallocated reserve of one-half of one percent of the total portfolio balance.

- As of December 31st, 2016, two loans were 30 days or more past due.
- Council staff recommends a reserve allocation of 10% for the combined balance of the Economic Emergency Loans (Seed Grower, Bean Grower and Beet Grower Loans). The current balance in that reserve is 10% or \$1,072.
- The unallocated reserve is more than adequate with a balance of \$107,492 while policy requires a minimum of \$5,667.
- There are no identified credits that are not past due but could present collection problems in the future.

**3. Charge off balances.**

- None to report.

**Staff Recommendation:** Staff recommends acceptance of this report.





### **Valued-Added Agriculture Loan**

## **CODY**

**\$187,500 Loan**

**Wyoming Authentic Products - Equipment  
Purchase for Expansion of Facility**

*Staff Recommendation:*  
**Fund**

## **Proposal**

Enhanced Capital requests the Wyoming Business Council participate under the Value Added Agriculture Loan provision of the U.S. Department of Agriculture (USDA) Rural Rehab Fund program to provide a term loan to Cody-based Wyoming Authentic Products (WAP). The total expansion will expand the facility by 3,517 square feet, thus increasing productivity to meet increasing demand for WAP beef products. The requested loan would be the first use by the Wyoming Business Council of the Rural Rehab Fund Program for value-added agriculture loans and would fund the equipment portion of WAP's proposed facility expansion.

The Rural Rehab fund was established in 1935 for "relief in stricken agricultural areas." The national fund had an initial allocation of \$500M, with \$250M available to the states. The fund was then used as a loan fund for the Small Water Loan Program in the late 1980s and early 1990s, in which (as of July 1, 1992) there was \$829K in loans made; varying between individuals, water districts and non-profit corporations. The remainder of the fund balance is in an interest-bearing account. The surrounding states have used their fund(s) for grant programs to FFA, 4-H, and BOAC (Building Our American Communities) programs. The fund has also been used for agricultural loan participation programs with banks; over 200 loans closed in Colorado.

Enhanced Capital is a diversified, national asset manager that invests capital into small businesses, renewable energy projects, historic real estate rehabilitation and affordable housing projects through federal and state incentive programs and other public policy investment strategies.

## **Project**

WAP, founded in 2010, markets Wyoming beef. It specializes in all-natural primal cuts, jerky and beef sticks. Its products are sold in nearly every state, Canada and at Navy exchanges in Guam and Japan. Retailers include over 4,000 7-Eleven stores and 642 Cracker Barrel restaurants plus an additional 1,000 various outlets.

WAP only uses Wyoming-raised cattle from Wyoming ranches, which are grown and fattened in a feedlot outside Torrington and slaughtered in Pierce, Colorado. All beef jerky and primal cuts can be traced to the Wyoming ranch they came from on every package sold. By doing this, WAP has created a niche within the beef industry that has never been tapped. WAP is diversifying Cody's economy by adding value to a product grown in the state and exporting the finished product out of the state and country.

WAP has been growing rapidly following introduction to the beef stick and jerky markets. In September 2016, WAP saw their sales peak at 350 cases per week of snack sticks; closely approaching the current production capacity of the facility. Currently, WAP employs 14 people in all aspects of the business, from production to sales and administrative positions. WAP has a snack stick production goal of 500 cases by December 2017 and 788 cases by December 2018. WAP would also look to add 10 jobs by January of 2020.

The net available balance in the Rural Rehabilitation fund is \$1,000,000.

<b>PROJECT</b>	
<b>Total Project</b>	<b>\$1,095,196</b>
<b>BRC Grant</b>	<b>\$748,360</b>
<b>Balance</b>	<b>\$346,836</b>

<b>LOAN TERMS</b>	
<b>Total Loan</b>	<b>\$250,000</b>
<b>Lead Lender Portion</b>	<b>\$62,500</b>
<b>WBC Portion</b>	<b>\$187,500</b>
<b>In-Kind A&amp;E</b>	<b>\$96,836</b>
<b>TOTAL</b>	<b>\$346,836</b>
<b>Amount Re-Financed</b>	<b>\$0</b>
<b>Collateral</b>	<b>Blanket Lien on Equipment</b>
<b>Collateral Value</b>	<b>\$400,000 (estimated)</b>
<b>Loan to Value</b>	<b>Not to Exceed 75%</b>
<b>Interest Rate</b>	<b>4.0%</b>
<b>Blended Rate to Borrower</b>	<b>5.0%</b>
<b>Loan Term</b>	<b>4 Years</b>
<b>Loan Amortization</b>	<b>Years 1&amp;2 = 10 Years Years 3&amp;4 = 5 Years</b>
<b>Payment Frequency</b>	<b>Monthly</b>
<b>Payment Amount</b>	<b>Years 1&amp;2 = \$2,651.64 Years 3&amp;4 = \$3,952.61</b>
<b>Balloon Balance at Maturity</b>	<b>\$131,881.48 (entire note) \$98,911.11 (WBC portion)</b>
<b>Loan Fee</b>	<b>\$1,875</b>
<b>Contingencies</b>	<b>Approval of BRC Grant Request for \$748,360</b>

Proceeds will fund the following equipment:

1. Enviro-Pak CVU 2400 vertical airflow food processing oven with some of the following accessories/features:

- a. Front and rear door with pneumatic door gasket for flow-through operation
- b. Wet sawdust smoke generator with duct to oven
- c. Ten stainless steel smoke sticks
- d. Variable speed blower

## Cash Flow

WAP exhibits the post-contribution/distribution cash flow to service the existing and proposed debt based on the financials for years 2013-16. The company has had several additional equity investments, as the business has continued to grow since 2010. It is projected WAP will show increased profitability as a result of the proposed expansion of the plant. In four years, if WAP continues its sales and cash flow trends, the company should be able to qualify for traditional bank financing; having established a history of positive cash flow.

## Bank Risk Rating

The loan is presented as a pass credit with Enhanced Capital based on sufficient collateral and an experienced management team in David Fales (CEO), Josh Oilar (Director of Operations), Ryan Schaefer (Inventory/Purchasing), Kristine Fales (Creative Director) and Jeff Vandiver (National Sales Manager).

## Recommendation

Staff recommends the Wyoming Business Council Board of Directors approve the loan participation in the amount of \$187,500 (one hundred eighty-seven thousand, five hundred and 00/100 cents), as presented in this Credit Memorandum. This participation will be with Enhanced Capital of Jackson, Wyoming, as the lead lender. The loan recipient will be Wyoming Authentic Products.







# PERSONNEL, BUDGET, AND AUDIT COMMITTEE



TM

# AGENDA ITEMS

**March 9, 2017**

## **Personnel:**

- D-5**     Personnel Report
- D-6**     Organizational Charts

## **Budget and Audit:**

- D-9**     Notes to Financials
- D-11**   Consolidated Financial Statements



# PERSONNEL REPORT

**March 9, 2017**

## **Recruitment Update:**

Posted:

Database Technician (Formerly CRM Administrator)

Interview Phase:

Chief Financial Officer

Under Evaluation:

Planning Manager

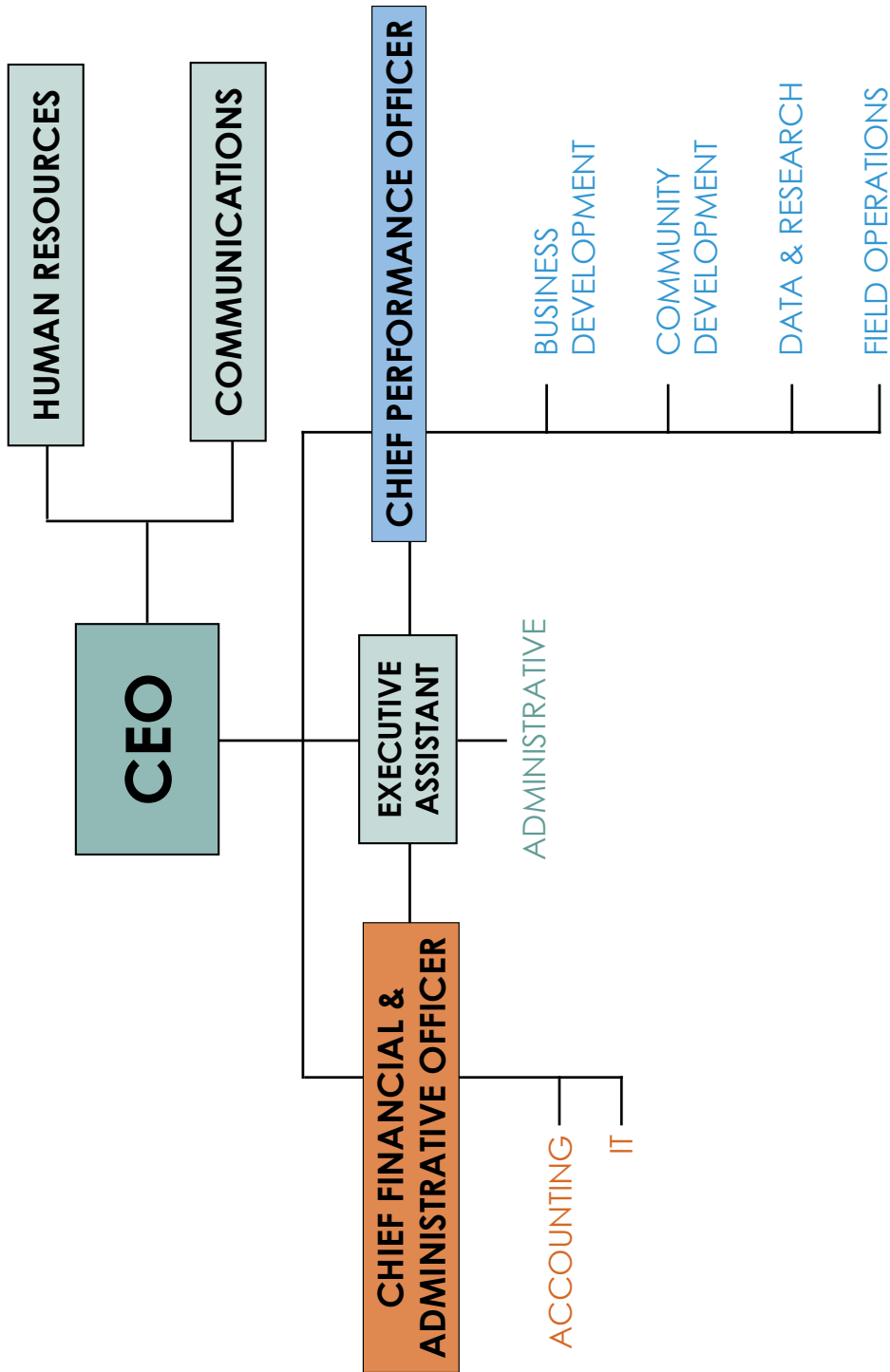
## **Promotions:**

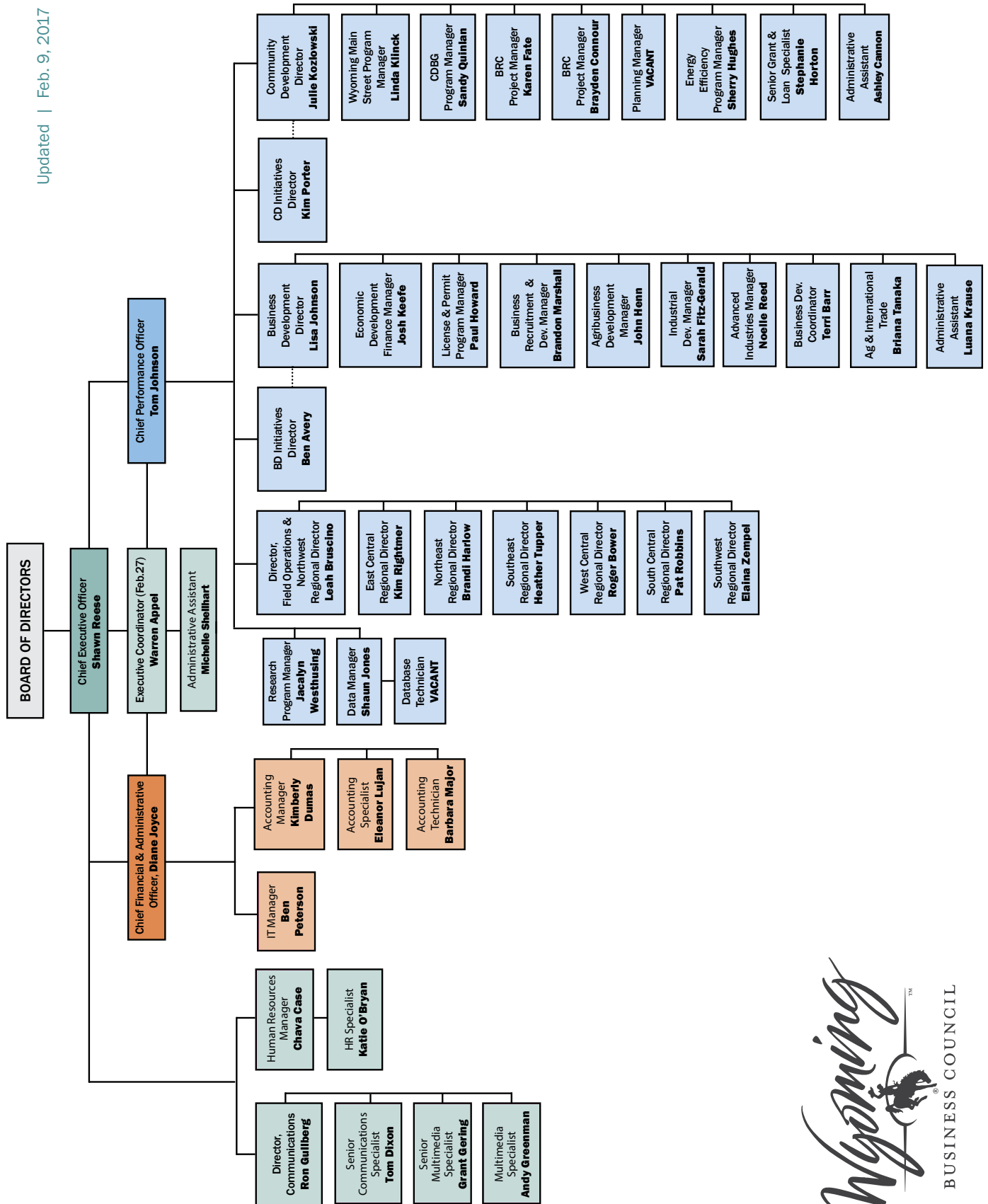
- Data Manager – Shaun Jones, February 2017

## **Positions Filled:**

- Advanced Industries Manager – Noelle Reed, January 2017
- Agriculture & International Trade Coordinator – Briana Tanaka, January 2017
- Northeast Regional Director – Brandi Harlow, January 2017
- Industrial Development Manager – Sarah Fitz-Gerald, February 2017









**WYOMING BUSINESS COUNCIL**  
**FY2017 Comments on Financial Statements**  
**Six months ended December 31, 2016 - UNAUDITED**

**Comparative YTD Expenditures**

- FY2017 is the first of 2 years in the 2017-18 biennium which started July 1, 2016 (see Note 1)
- Total expenditures and encumbrances for the current year-to-date is 29.16% of the budget as compared to 50.46% for the previous year-to-date; this is primarily due to activity in grants
  - o The Business Ready Community Program has \$11.66 million in projects approved by WBC board and SLIB but not yet encumbered as of 12/31/16; as those grants agreements become effective, they will be encumbered.
- Amounts spent and encumbered in the current year for personal services (i.e. wages and benefits) and support services are lower compared to previous year (cumulatively 40.50% in FY17 vs. 45.97% in FY16) due to the organizational restructuring and budget cuts.
- Amounts for data services are comparable to the previous year (34.89% in FY17 vs. 30.84% in FY16).
- Non-operating expenses and encumbrances in the current year include \$116,091.56 expended for a challenge loan to the Cheyenne Family YMCA, \$117,033 encumbered for Town of Alpine commercial expansion project, and \$500,000 encumbered for Jackson Hole Airport Board loan for wastewater infrastructure project.
- Professional service expenditures and encumbrances for the current year are higher compared to the previous year (87.72% vs. 83.27%) due to a timing difference in encumbering certain Business Resource Network contracts.
- Total amount spent in the current fiscal year against encumbrances from previous bienniums is \$16.2 million (see Note 2).

**Community Development Reconciliation**

- Total Community Development available funds per the Financial Statements as of 12/31/16 are \$27,264,243.68 after taking into account reconciling amounts, the funds available for BRC projects is \$30,384,898 including the FY18 program allocation.

**Encumbrances**

- \$11.33 million encumbered in current fiscal year, primarily for BRC and CDBG projects.
- \$35.44 million remains encumbered in previous bienniums, primarily for BRC and CDBG projects.

**Cash Balances**

- Economic Development fund has \$2.53 million in cash after obligations; year-to-date receipts total \$350,527.28 which is comprised of principal and interest payments received on loans and investment income earned through the State Treasurer's office on the cash in the fund.

### **Loans Receivable**

- Total loans outstanding net of allowances, are \$14 million as of 12/31/16; total principal and interest received since 7/1/2016 is \$372,278.

### **Dues and Memberships**

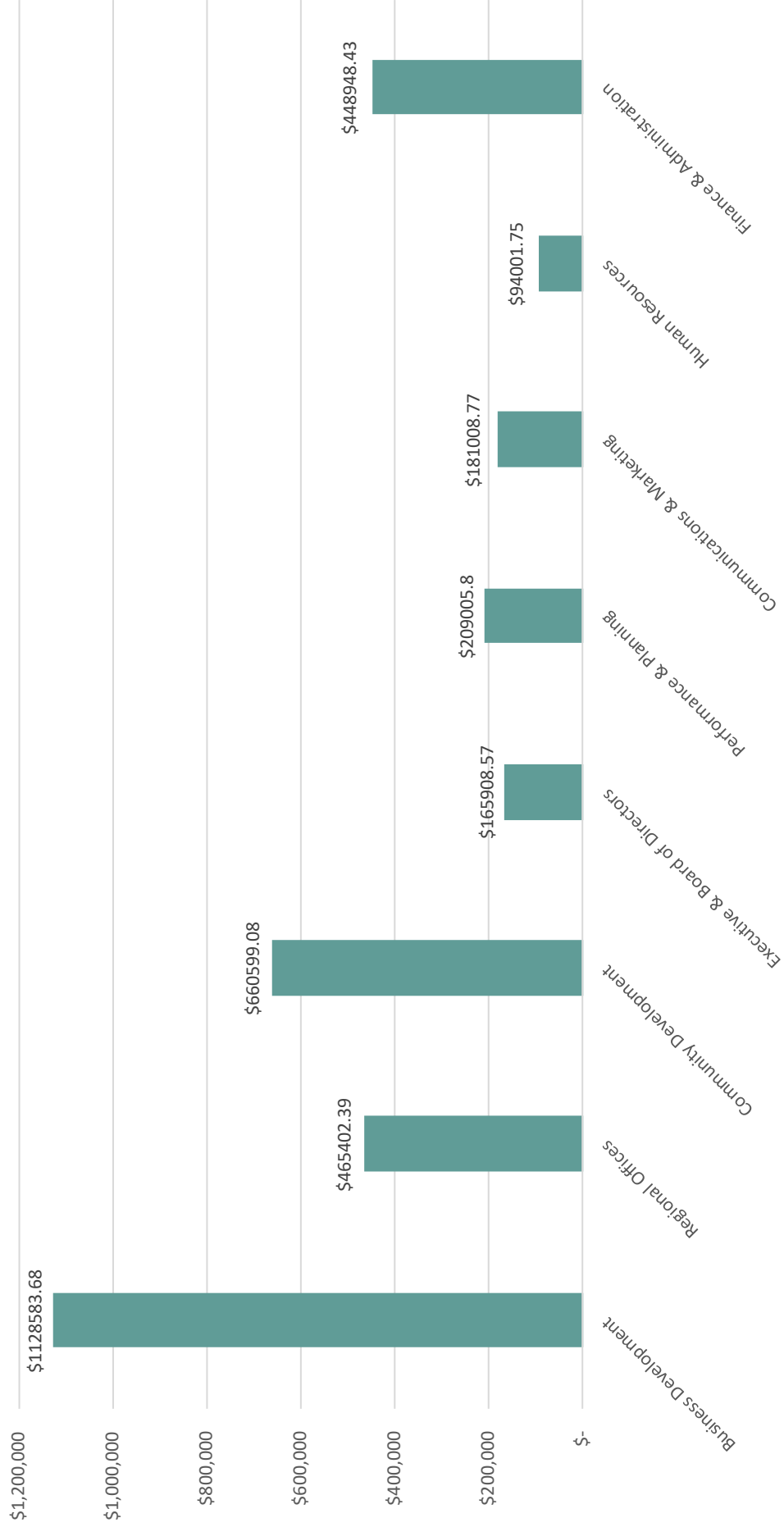
- Total paid year-to-date for dues and memberships is \$7,925 vs. \$25,194 for the previous year.

**WYOMING BUSINESS COUNCIL**  
**Comparative Year to Date Expenditures - Unaudited**

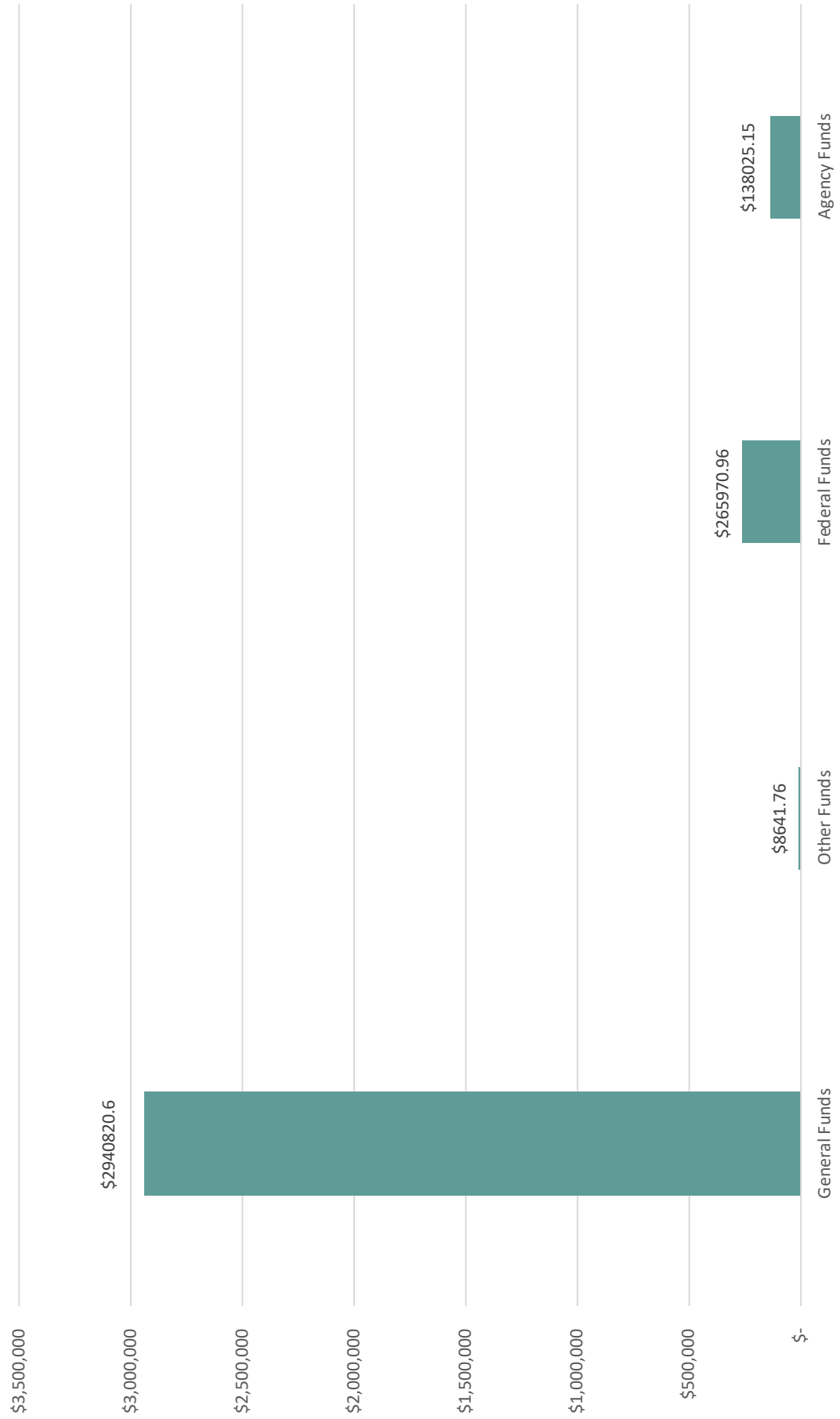
		Current fiscal year to date: 7/1/2016 - 12/31/16					Previous fiscal year to date: 7/1/2015 - 12/31/15				
		BUDGETED	EXPENDED	ENCUMBERED	BALANCE	%	BUDGETED	EXPENDED	ENCUMBERED	BALANCE	%
PROGRAM EXPENDITURE SUMMARY											
Business Development	Note 3	\$ 9,102,515.18	\$ 1,128,583.68	\$ 2,316,697.99	\$ 5,657,233.51	37.85%	\$ 7,690,804.80	\$ 1,389,380.77	\$ 501,201.59	\$ 5,800,222.44	24.58%
	Regional Offices	\$ 1,043,061.00	\$ 465,402.39	\$ 8,730.00	\$ 568,928.61	45.46%	\$ 1,102,294.00	\$ 522,897.83	\$ 8,780.00	\$ 570,616.17	48.23%
Community Development	Note 3	\$ 36,355,919.95	\$ 660,599.08	\$ 8,431,077.19	\$ 27,264,243.68	25.01%	\$ 85,459,158.58	\$ 13,479,836.69	\$ 30,191,729.46	\$ 41,787,592.43	51.10%
	Executive & Board of Directors	\$ 382,504.00	\$ 165,908.57	-	\$ 216,595.43	43.37%	\$ 437,424.46	\$ 208,343.58	\$ 20.00	\$ 229,060.88	47.63%
Performance & Planning		\$ 601,691.00	\$ 209,005.80	\$ 154,136.00	\$ 238,549.20	60.35%	\$ 3,488,470.34	\$ 1,354,154.95	\$ 1,864,590.14	\$ 269,725.25	92.27%
	Communications & Marketing	\$ 460,956.00	\$ 181,008.77	\$ 24,380.00	\$ 255,567.23	44.56%	\$ 484,581.11	\$ 184,977.42	\$ 22,157.00	\$ 277,446.69	42.75%
Human Resources		\$ 224,951.00	\$ 94,001.75	-	\$ 130,949.25	41.79%	\$ 226,770.00	\$ 118,648.14	\$ 1,500.00	\$ 106,621.86	52.98%
	Finance & Administration	\$ 1,124,635.66	\$ 448,948.43	\$ 97,899.00	\$ 577,788.23	48.62%	\$ 1,347,637.90	\$ 613,344.72	\$ 116,754.28	\$ 617,538.90	54.18%
TOTAL		\$ 49,296,233.79	\$ 3,353,458.47	\$ 11,032,920.18	\$ 34,909,855.14	29.18%	\$ 100,237,141.19	\$ 17,871,584.10	\$ 32,706,732.47	\$ 49,658,824.62	50.46%
LINE ITEM EXPENDITURE SUMMARY											
Personal services	100.00	\$ 4,787,299.14	\$ 2,003,080.21	\$ -	\$ 2,784,218.93	41.84%	\$ 4,816,436.33	\$ 2,284,895.06	\$ -	\$ 2,531,541.27	47.44%
	Support services	\$ 1,177,831.31	\$ 343,066.52	\$ 58,545.00	\$ 776,219.79	34.10%	\$ 1,627,216.81	\$ 613,620.46	\$ 63,582.94	\$ 950,013.41	41.62%
Central data services	400.00	\$ 67,495.83	\$ 23,549.04	\$ -	\$ 43,946.79	34.89%	\$ 116,392.04	\$ 35,894.84	\$ -	\$ 80,497.20	30.84%
	Grants	\$ 34,225,617.57	\$ 211,028.23	\$ 7,696,687.92	\$ 26,317,901.42	23.10%	\$ 83,399,921.16	\$ 12,906,957.33	\$ 29,420,509.59	\$ 41,072,454.24	50.75%
Non-operating expenses	800.00	\$ 5,253,833.86	\$ 117,930.81	\$ 617,033.00	\$ 4,518,870.05	13.99%	\$ 4,635,117.15	\$ 8,858.83	\$ 546,057.00	\$ 4,080,201.32	11.97%
	Professional services	\$ 3,784,156.08	\$ 654,803.66	\$ 2,660,654.26	\$ 468,698.16	87.61%	\$ 5,642,057.70	\$ 2,021,357.58	\$ 2,676,582.94	\$ 944,117.18	83.27%
TOTAL		\$ 49,296,233.79	\$ 3,353,458.47	\$ 11,032,920.18	\$ 34,909,855.14	29.18%	\$ 100,237,141.19	\$ 17,871,584.10	\$ 32,706,732.47	\$ 49,658,824.62	50.46%
EXPENDITURES BY FUNDING SOURCE											
General Funds	\$ 40,457,275.15	\$ 2,940,820.60	\$ 10,080,296.74	\$ 27,436,157.81	32.18%	\$ 89,348,753.92	\$ 16,696,073.24	\$ 30,680,552.11	\$ 41,972,128.57	53.02%	
	Other Funds	\$ 165,179.00	\$ 8,641.76	\$ -	\$ 156,537.24	5.23%	\$ 261,585.23	\$ 107,373.90	\$ -	\$ 154,211.33	41.05%
Federal Funds	\$ 3,851,866.20	\$ 265,970.96	\$ 891,705.19	\$ 2,694,190.05	30.05%	\$ 6,304,408.04	\$ 978,977.66	\$ 1,813,392.60	\$ 3,512,037.78	44.29%	
	Agency Funds	\$ 4,821,913.44	\$ 138,025.15	\$ 60,918.25	\$ 4,622,970.04	4.13%	\$ 4,322,394.00	\$ 89,159.30	\$ 212,787.76	\$ 4,020,446.94	6.99%
TOTAL		\$ 49,296,233.79	\$ 3,353,458.47	\$ 11,032,920.18	\$ 34,909,855.14	29.18%	\$ 100,237,141.19	\$ 17,871,584.10	\$ 32,706,732.47	\$ 49,658,824.62	50.46%
Note 1 - Current fiscal year of 2017 is the first year of the 2017/18 biennium which ends June 30, 2018.											
For comparative purposes, following is the total appropriation for the WBC, excluding tourism, for these bienniums:											
	2017/18	\$ 68,255,740.00									
	2015/16	\$ 92,202,246.00									
	2013/14	\$ 83,838,005.00									
	2011/12	\$ 87,093,216.00									
	2009/10	\$ 119,594,084.00									
	2007/08	\$ 141,827,683.00									
	2005/06	\$ 67,583,125.00									
	2003/04	\$ 20,855,289.00									
	2001/02	\$ 11,277,264.00									
	1999/00	\$ 11,564,998.00									
Note 2 - Current year expenditures against prior biennium encumbrances are not included in the FY17 amounts. The total amount of FY17 expenditures made out of prior biennium encumbrances is \$16,221,758 and is comprised of the following:											
Note 3 - Current fiscal year-to-date amounts reflect reorganization and budget reclassifications. Previous fiscal year-to-date amounts have been restated for comparison purposes.											



## Expenditures by Program



## Expenditures by Funding Source



# **WYOMING BUSINESS COUNCIL** **Community Development (CD) Reconciliation** **December 31, 2016 - Unaudited**

Total CD available funds per Financial Statements 12/31/16	\$ 27,264,243.68
Reduce CD available funds for non-BRC amounts:	
Community Development Administration	\$ (445,436.81)
Community Development Block Grant Program	\$ (2,214,238.24)
Main Street Program	\$ (295,727.92)
State Energy Program	\$ (378,418.96)
	<u>\$ 23,930,421.75</u>
Add: BRC encumbrance deobligations after 12/31/16	\$ 752,820.00
Add: BRC FY18 allocation	\$ 19,294,025.00
Add: CFP unobligated funds to be transferred to BRC (January 2017 completed)	\$ 1,563.00
Less: BRC loan repayments budgeted and not received as of 12/31/16	\$ (433,824.89)
Less: BRC awards approved but not encumbered as of 12/31/16	\$ (13,162,559.00)
Less: Variance	<u>\$ 2,452.63</u>
Balance per BRC Available Funds Summary	<u>\$ 30,384,898.49</u>

WYOMING BUSINESS COUNCIL  
List of Encumbrances  
December 31, 2016 - Unaudited

Vendor Name	Division	End Date	Total Encumbrance	Outstanding Encumbrances		Description	Prior Biennium or Expired Encumbrance Status
				Current BFY	Prior BFY		
Civic Resource Group LLC	Administration	30-Jun-17	\$ 19,200	\$ 16,800	-	Maintenance and support of WBC website	
Green House Data Inc.	Administration	31-Oct-17	\$ 9,096	\$ 7,580	-	WBC website hosting	
Kleen Sweep Janitorial Inc.	Administration	30-Jun-17	\$ 21,144	\$ 12,334	-	Janitorial services	
Land Investment	Administration	30-Jun-17	\$ 113,436	\$ 47,285	-	Office Lease	
McGee, Heame, Paiz, LLC	Administration	31-Dec-16	\$ 74,700	\$ 38,300	13,300	Audit Services	
Travel Story GPS LLC	Administration	Various	\$ 24,500	-	\$ 12,250	Cost share communities to create a suite of tours to draw visitors to Main Street	
End of year encumbrances	Administration	Various	\$ 3,500	-	\$ 1,000	Women's Council for Women's Issues	
			\$ 265,576	\$ 122,279	\$ 26,550		
Farmers Market Grants	Business Development	Various	\$ 7,400	-	\$ 3,134	Various	
Marklee Escrow Services Inc.	Business Development	30-Jun-17	\$ 40,000	\$ 35,918	-	Loan servicing and reporting	
National Council for Community Devel.	Business Development	30-Jun-17	\$ 10,000	\$ 5,833	-	Reviewing, structuring, and financing projects for the Council	
Riverside Research Institute	Business Development	31-Dec-16	\$ 15,000	-	\$ 15,000	National Marketmaker	
ROI Research on Investment	Business Development	30-Jun-17	\$ 9,500	\$ 7,000	-	Prospecting efforts to set up meetings with outdoor companies at trade show	
Trade Show Incentive grants	Business Development	Various	\$ 16,855	\$ 14,928	-	Various	
University of Wyoming	Business Development	30-Jun-17	\$ 68,426	\$ 57,522	-	Research Product Center	
University of Wyoming	Business Development	30-Jun-17	\$ 235,628	\$ 199,626	-	SBIR-research and development products	
University of Wyoming	Business Development	30-Jun-17	\$ 403,978	\$ 338,890	-	High capacity internet connectivity service to WY Tech Business Center	
University of Wyoming	Business Development	30-Jun-17	\$ 497,005	\$ 399,408	-	Manufacturing Works	
University of Wyoming	Business Development	30-Jun-17	\$ 250,694	\$ 206,571	-	Market Research Center	
University of Wyoming	Business Development	31-Aug-17	\$ 133,887	\$ 133,887	-	PTAC	
University of Wyoming	Business Development	30-Sep-17	\$ 1,570,056	\$ 763,778	120,780	Small Business Development Center	
University of Wyoming	Business Development	29-Sep-17	\$ 24,500	\$ 24,500	-	STEP grant: Small Business Development Center	
US Department of Agriculture	Business Development	30-Jun-17	\$ 22,200	\$ 22,200	-	STEP grant: Manufacturing Works	
Wyoming Agricultural Leadership Council	Business Development	30-Jun-17	\$ 13,400	-	\$ 13,400	Winter Wheat Variety and Sheep Death Loss survey	
Wyoming Chamber of Commerce	Business Development	31-Dec-17	\$ 47,500	\$ 45,000	-	LEAD program	
Wyoming Economic Development	Business Development	30-Jun-17	\$ 21,150	\$ 17,150	-	Conduct professional development	
Wyoming Economic Development	Business Development	30-Sep-17	\$ 105,985	\$ 44,488	2,200	Provide services to local economic development organizations	
End of year encumbrances	Business Development	Various	\$ -	\$ -	\$ -	Telecommunications, Central Mail, Motor Vehicles, Copiers, Workers' Comp. etc.	
			\$ 3,493,164	\$ 2,316,698	\$ 154,514		
Albany County Treasurer	Community Development	30-Sep-17	\$ 408,744	\$ -	\$ 408,744	CDBG grant: Hospice project	
Albany County Treasurer	Community Development	30-Jun-20	\$ 1,000,000	\$ -	\$ 440,620	BRC grant: Hospice House	
Albany County Treasurer	Community Development	30-Jun-20	\$ 1,459,807	\$ -	\$ 1,069,257	BRC grant: PLS Quarry & Lime Plant	
Big Horn County	Community Development	31-Jul-17	\$ 50,000	\$ -	\$ 42,254	CDBG grant: Natural resources and comp land	
Big Horn County Fire District #4	Community Development	30-Jun-17	\$ 20,000	\$ 20,000	-	SEP grant: Lighting, insulation, overhead doors and window replacements	
Buffalo Johnson Commerce JPB	Community Development	30-Jun-19	\$ 1,000,000	\$ -	\$ 55,024	CFP grant: Renovate portion of former Clear Creek Elementary School	
Carbon County Treasurer	Community Development	30-Jun-17	\$ 15,000	\$ -	\$ 9,255	BRC grant: Assisted Living Center study	
Cheyenne Development Partners	Community Development	30-Jun-17	\$ 5,000	\$ 2,500	-	Energy audit and retrofits	
Cheyenne Downtown Development Auth.	Community Development	31-Dec-16	\$ 15,052	\$ -	\$ 15,052	Main Street grant: Technical assistance	
Cheyenne Regional Airport Board	Community Development	30-Jun-20	\$ 3,000,000	\$ -	\$ 3,000,000	BRC grant: CRA new terminal project	
City of Buffalo	Community Development	30-Jun-20	\$ 1,758,961	\$ -	\$ 1,262,640	BRC Grant: Benteen-Lobba-Fetterman	
City of Buffalo	Community Development	30-Jun-17	\$ 10,000	\$ -	\$ 8,949	Main Street: Technical Assistance	
City of Casper	Community Development	30-Jun-20	\$ 500,000	\$ -	\$ 500,000	BRC grant: Platte River revival	
City of Cheyenne	Community Development	30-Jun-20	\$ 500,000	\$ -	\$ 500,000	BRC grant: Cheyenne West Edge and Civic Center Commons	
City of Cody	Community Development	1-Jun-21	\$ 375,000	\$ -	\$ 306,876	CDBG grant: Cody Cupboard	
City of Cody	Community Development	30-Jun-21	\$ 150,000	\$ -	\$ 141,497	BRC grant: Mentock Park Playground Equipment	
City of Evanston	Community Development	30-Jun-19	\$ 498,655	\$ -	\$ 7,815	BRC grant: Bear Meadows Enhancement Plan	
City of Evanston	Community Development	30-Jun-21	\$ 3,000,000	\$ -	\$ 2,970,982	BRC grant: Evanston Round House Phase II	
City of Gillette	Community Development	30-Jun-20	\$ 275,000	\$ -	\$ 137,388	BRC grant: Downtown Plaza-public facilities	
City of Green River	Community Development	30-Jun-20	\$ 84,000	\$ -	\$ 84,000	BRC grant: Wayfinding	
City of Green River	Community Development	30-Jun-21	\$ 1,297,000	\$ -	\$ 1,297,000	BRC grant: Northside Lift Station	
City of Kemmerer	Community Development	30-Jun-19	\$ 500,000	\$ -	\$ 48,609	BRC grant: Sports Field Access & Packing Facilities	
City of Kemmerer	Community Development	31-Dec-15	\$ 15,000	\$ -	\$ 5,273	CDBG grant: Wilcox Building feasibility study	To be

City of Torrington	Community Development	30-Jun-20	\$ 1,887,101	\$ -	\$ 1,705,191	BRC grant: Cold Springs Substation	
City of Torrington	Community Development	1-Dec-21	\$ 398,361	\$ -	\$ 398,361	CDBG grant: Sanitary sewer and water system improvements	
City of Worland	Community Development	1-Jul-21	\$ 386,527	\$ -	\$ 386,527	CDBG grant: Office expansion for Crisis Prevention and Response Center	
Downtown Sheridan Association	Community Development	30-Jun-17	\$ 50,000	\$ -	\$ 50,000	Main Street grant: Technical assistance	
Economic Joint Powers Board	Community Development	30-Jun-19	\$ 994,193	\$ -	\$ 93,493	BRC grant: CAEDA Spec. Building	
Economic Joint Powers Board	Community Development	30-Jun-20	\$ 500,000	\$ -	\$ 217,115	BRC grant: 1st phase property infrastructure for Casper Downtown Public Plaza	
Economic Joint Powers Board	Community Development	30-Jun-21	\$ 1,855,433	\$ -	\$ 951,844	BRC grant: FabTech sewer infrastructure	
Episcopal Diocese of WY	Community Development	30-Jun-17	\$ 8,500	\$ 8,500	\$ -	SEP grant: Level 2 energy audit and retrofits	
Evanson Urban Renewal Agency	Community Development	30-Jun-17	\$ 19,876	\$ -	\$ 19,876	Main Street grant: Technical assistance	
Goshen County Treasurer	Community Development	30-Nov-16	\$ 50,000	\$ -	\$ 5,138	BRC grant: Goshen County regional targeted industry plan	
J & R Hediger LLC	Community Development	30-Jun-17	\$ 5,000	\$ 5,000	\$ -	SEP grant: Level 2 energy audit and retrofits	
JKB Inc.	Community Development	30-Jun-17	\$ 5,000	\$ 5,000	\$ -	SEP grant: Level 2 energy audit and retrofits	
Jackson Hole Energy Sustainability Proj.	Community Development	30-Jun-18	\$ 766,665	\$ -	\$ 766,665	BRC grant: Compressed natural gas fueling station	
Jackson Hole Airport Board	Community Development	30-Jun-21	\$ 1,500,000	\$ 1,391,245	\$ -	BRC grant: Contract pipeline and infrastructure to convey wastewater	
Jackson Hole Airport Board	Community Development	30-Jun-26	\$ 500,000	\$ 500,000	\$ -	BRC grant: Loan for wastewater infrastructure	
Joseph Sharkey	Community Development	31-Jan-17	\$ 10,000	\$ 1,929	\$ -	SEP grant: Northeast region surveying	
Kemmerer Diamondville Water/Wastewater JPB	Community Development	30-Jun-21	\$ 555,914	\$ -	\$ 555,914	BRC grant: Water Storage Tank and Transmission	
Kleen Kare LLC	Community Development	30-Jun-17	\$ 5,000	\$ 5,000	\$ -	SEP grant: Small business energy audit and retrofits	
Kleen Sweep Janitorial Inc.	Community Development	30-Jun-17	\$ 636	\$ 371	\$ -	SEP Janitorial services	
KW Enterprises LLC	Community Development	30-Jun-17	\$ 5,000	\$ 5,000	\$ -	SEP grant: Energy audit and retrofits	
Land Investment LLC	Community Development	30-Jun-17	\$ 6,120	\$ 2,550	\$ -	SEP Office lease	
Laramie County Treasurer	Community Development	30-Jun-18	\$ 5,000,000	\$ -	\$ 3,000,000	BRC grant: Microsoft (project summl)	
Laramie County Treasurer	Community Development	30-Jun-18	\$ 2,250,000	\$ -	\$ 750,000	BRC grant: Microsoft 2013 expansion	
Laramie County Treasurer	Community Development	30-Jun-21	\$ 3,417,719	\$ -	\$ 1,529,218	BRC grant: Wyoming Mailing	
Lincoln County Treasurer	Community Development	30-Jun-19	\$ 1,401,456	\$ -	\$ 141,279	BRC grant: Fiber Optics Extension	
Lincoln County Treasurer	Community Development	1-Jul-21	\$ 58,000	\$ -	\$ 58,000	CDBG grant: County Courthouse ADA accessible restrooms	
Lincoln County Treasurer	Community Development	1-Jul-21	\$ 320,000	\$ -	\$ 320,000	CDBG grant: Demolition of former law enforcement building	
Lincoln County Treasurer	Community Development	1-Dec-17	\$ 15,000	\$ 15,000	\$ -	CDBG grant: Senior Citizens Association	
Myers Anderson Architects PLLC	Community Development	31-Oct-16	\$ 5,000	\$ 1,000	\$ -	Main Street grant: Statement of Work #1 Cortihell and Kinf Law Offices	To be closed out
Natrona County Treasurer	Community Development	30-Jun-18	\$ 1,500,000	\$ -	\$ 409,363	BRC grant: CCR water and sewer infrastructure	
Natrona County Treasurer	Community Development	30-Jun-20	\$ 2,578,000	\$ -	\$ 9,878	BRC grant: CNC International Airport Spec Hanger	
Natrona County Treasurer	Community Development	30-Jun-20	\$ 500,000	\$ -	\$ 95,710	BRC grant: Casper Mountain Biathlon Facility	
Natrona County Treasurer	Community Development	30-Jun-19	\$ 905,249	\$ -	\$ 315,020	BRC grant: Mountain West Data Center cost reduction	
Natrona County Treasurer	Community Development	30-Nov-16	\$ 50,000	\$ -	\$ 10,244	BRC grant: Natrona County CEDS	To be closed out
Owl Creek Ventures	Community Development	30-Jun-17	\$ 5,000	\$ 2,588	\$ -	SEP grant: Level 2 energy audit and retrofits	
Park County	Community Development	30-Jun-19	\$ 485,391	\$ -	\$ 138,855	BRC grant: Park County Fairgrounds Facility	
Platte County Treasurer	Community Development	30-Jun-17	\$ 22,500	\$ -	\$ 3,031	BRC grant: Feasibility study South Guernsey Tank Farm	
Rock Springs Sweetwater County Airport	Community Development	30-Jun-21	\$ 1,000,000	\$ -	\$ 912,405	BRC grant: Phase 1 terminal and general aviation hanger	
Sheridan Economic & Educational Devel.	Community Development	30-Jun-17	\$ 50,000	\$ -	\$ 28,583	BRC grant: Arts and Cultural Economy Sheridan and Johnson County	
Sheridan County Treasurer	Community Development	30-Sep-17	\$ 11,250	\$ -	\$ 11,250	CDBG grant: Child Advocacy Services Planning Study	
Slateline No. 7 Architects	Community Development	30-Jun-17	\$ 5,000	\$ 5,000	\$ -	Main Street grant: SOW #1 Steam Plant	
Sublette County Treasurer	Community Development	31-Dec-15	\$ 50,000	\$ -	\$ 2,726	CDBG grant: ED master plan	To be closed out
Sweetwater County	Community Development	30-Jun-21	\$ 2,480,769	\$ -	\$ 2,480,769	BRC grant: SCEC Infrastructure Expansion	
Teton County	Community Development	30-Jun-20	\$ 750,000	\$ -	\$ 244,198	BRC grant: Mercill Childcare Facility	
Third Wave Consulting Inc.	Community Development	31-Dec-16	\$ 8,910	\$ -	\$ 1,650	Granitsmith software customization	
Town of Alpine	Community Development	30-Jun-23	\$ 117,033	\$ 117,033	\$ -	BRC grant: Commercial expansion special assistance	
Town of Alpine	Community Development	30-Jun-21	\$ 1,538,944	\$ 1,538,944	\$ -	BRC grant: Alpine commercial expansion project	To be closed out
Town of Basin	Community Development	21-Aug-16	\$ 38,800	\$ -	\$ 166	CDBG grant: Town Hall ADA	
Town of Bear River	Community Development	30-Jun-21	\$ 380,000	\$ -	\$ 89,935	BRC grant: Bear River Community and Visitor Center	
Town of Chugwater	Community Development	1-Jul-21	\$ 407,000	\$ -	\$ 3,639	CDBG grant: Gas and convenience store property	
Town of Chugwater	Community Development	30-Jun-21	\$ 100,645	\$ -	\$ 10,671	BRC grant: Park improvements	
Town of Cowley	Community Development	30-Jun-19	\$ 500,000	\$ -	\$ 32,595	BRC grant: Cowley Recreation Complex	
Town of Cowley	Community Development	30-Jun-21	\$ 425,600	\$ 425,600	\$ -	BRC grant: Community center expansion-Rasmussen Building	
Town of Fort Laramie	Community Development	1-Oct-21	\$ 418,750	\$ 403,168	\$ -	CDBG grant: Electrical distribution system upgrade	
Town of Glenrock	Community Development	30-Jun-20	\$ 1,350,000	\$ -	\$ 407,940	BRC grant: McGinley Orthopedic Innovations Building	
Town of Greybull	Community Development	30-Jun-21	\$ 900,000	\$ 900,000	\$ -	BRC grant: Greybull Business Park sewer extension	
Town of Guernsey	Community Development	30-Jun-20	\$ 437,650	\$ -	\$ 156,729	BRC grant: Electrical Substation	
Town of Guernsey	Community Development	30-Jun-21	\$ 750,000	\$ -	\$ 891,116	BRC grant: Culvert Hotel Restoration	
Town of Hama	Community Development	30-Jun-17	\$ 25,000	\$ 20,000	\$ -	SEP grant: Lighting, heating, and door upgrades	
Town of Hulet	Community Development	30-Jun-17	\$ 25,000	\$ -	\$ 25,000	BRC grant: Hulet Clinic Feasibility Study	
Town of Kirby	Community Development	22-Sep-16	\$ 86,000	\$ -	\$ 12,669	CDBG grant: Town Hall ADA retrofit	To be closed out
Town of Kirby	Community Development	30-Jun-17	\$ 5,000	\$ 556	\$ -	SEP grant: Retrofits as identified in energy assessment by John Canfield	
Town of Laramie	Community Development	30-Jun-21	\$ 248,816	\$ -	\$ 160,286	BRC grant: Purchase and renovation of existing senior center	
Town of Lingle	Community Development	30-Jun-18	\$ 236,832	\$ -	\$ 2,204	BRC grant: Electric Substation expansion	
Town of Mills	Community Development	1-Jul-21	\$ 394,992	\$ -	\$ 394,992	CDBG grant: Water well replacement and West Belt Loop water system	
Town of Mills	Community Development	30-Sep-17	\$ 15,000	\$ -	\$ 2,234	CDBG grant: River front property feasibility study	
Town of Meeteetse	Community Development	1-Dec-21	\$ 31,515	\$ 31,515	\$ -	CDBG grant: Warren Street sidewalk community development	
Town of Pine Bluffs	Community Development	30-Nov-16	\$ 50,000	\$ -	\$ 31,350	BRC grant: North Wells land use master plan	New contract in process
Town of Sinclair	Community Development	30-Jun-17	\$ 25,000	\$ 25,000	\$ -	BRC grant: Parco Theater planning grant	
Town of Superior	Community Development	30-Jun-21	\$ 500,000	\$ -	\$ 500,000	BRC grant: Superior Events Center	
Town of Thayne	Community Development	30-Jun-20	\$ 1,141,086	\$ -	\$ 121,346	BRC grant: Thayne Business Ready Lots	

Town of Uptown	Community Development	30-Jun-21	\$ 386,047	\$ -	\$ 375,581	BRC grant: City Park Infrastructure Renovation
Town of Wright	Community Development	30-Jun-21	\$ 190,000	\$ -	\$ 190,000	BRC grant: South Campbell County AG Complex
University of Wyoming	Community Development	30-Jun-18	\$ 121,433	\$ 121,433	\$ -	NREX Software stewardship
WYCO Inc.	Community Development	30-Jun-17	\$ 5,000	\$ 5,000	\$ -	SEP grant: Level 2 energy audit and retrofits
End of year encumbrances	Community Development	Various	\$ 4,750	\$ -	\$ 3,110	Telecommunications, Central Mail, Motor Vehicles, Copiers, Workers' Comp., etc.
			<b>\$ 68,161,963</b>	<b>\$ 8,431,077</b>	<b>\$ 35,216,926</b>	
Wyoming Business Alliance	Performance & Planning	30-Jun-17	\$ 44,000	\$ -	\$ 38,000	Tour 23 Initiative
Wyoming Women's Business Center	Performance & Planning	30-Sep-17	\$ 154,136	\$ 154,136	\$ -	Assist small business and entrepreneurs
End of year encumbrances	Performance & Planning	Various	\$ -	\$ -	\$ -	Telecommunications, Central Mail, Motor Vehicles, Copiers, Workers' Comp., etc.
			<b>\$ 198,136</b>	<b>\$ 154,136</b>	<b>\$ 38,000</b>	
Lincoln County Treasurer	Regional Offices	30-Jun-17	\$ 3,600	\$ 1,800	\$ -	Office lease
Roy L. Markegard	Regional Offices	30-Jun-17	\$ 3,600	\$ 1,800	\$ -	Office lease
University of Wyoming	Regional Offices	30-Jun-17	\$ 3,960	\$ 1,980	\$ -	Office lease
Wells Fargo Bank of Northwest	Regional Offices	30-Jun-17	\$ 6,300	\$ 3,150	\$ -	Office lease
End of year encumbrances	Regional Offices	Various	\$ -	\$ -	\$ -	Telecommunications, Central Mail, Motor Vehicles, Copiers, Workers' Comp., etc.
			<b>\$ 17,460</b>	<b>\$ 8,730</b>	<b>\$ -</b>	
			<b>\$ 72,136,299</b>	<b>\$ 11,032,920</b>	<b>\$ 35,435,989</b>	



**WYOMING BUSINESS COUNCIL**  
**Statement of Cash Balances**  
**December 31, 2016 - Unaudited**

<b>Wyoming Business Council Funds</b>						
	<b>Petty Cash</b>	<b>Economic Development</b> (Note 1)	<b>WBC</b>	<b>Rural Rehabilitation</b> (Note 2)	<b>Business Ready Communities</b>	
Cash balance before obligations	\$ 250.00	\$ 19,686,511.54	\$ 271,013.83	\$ 4,570,190.69	\$ 80,907.40	
Obligated funds:						
Undistributed WIDC challenge loan LOC	\$ -	\$ (1,100,000.00)	\$ -	\$ -	\$ -	-
Encumbered funds**	\$ -	\$ (35,918.25)	\$ -	\$ -	\$ -	(25,000.00)
Accounts payable & other liabilities, and deferred revenue	\$ -	\$ -	\$ -	\$ -	\$ -	-
Large loan infrastructure program projects approved by SLIB (Standard Alcohol, Atlas Carbon, Cody Labs)	\$ -	\$ (16,000,000.00)	\$ -	\$ -	\$ -	-
Unobligated 2017/2018 biennium budget	\$ -	\$ (19,880.00)	\$ (19,885.55)	\$ (29,425.40)	\$ (55,907.40)	
Total obligated funds	\$ -	\$ (17,155,798.25)	\$ (19,885.55)	\$ (29,425.40)	\$ (80,907.40)	
<b>Cash balance</b>	<b>\$ 250.00</b>	<b>\$ 2,530,713.29</b>	<b>\$ 251,128.28</b>	<b>\$ 4,540,765.29</b>	<b>\$ -</b>	
<b>Year-to-date receipts</b>	<b>\$ -</b>	<b>\$ 350,527.28</b>	<b>\$ 9,729.93</b>	<b>\$ 42,416.24</b>	<b>\$ -</b>	
Note 1 - Amendment IV, Challenge and Bridge loans						
Note 2 - Funds must be spent according to the terms of an agreement with the US Farmers Home Administration						
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<b>Governor's Office Funds - Petroleum Violation Escrows -- as of 12/31/2016</b>						
	<b>Exxon</b>	<b>Diamond Shamrock</b>	<b>Stripper Wells</b>			
Cash balance before obligations	\$ 3,214,486.44	\$ 39,680.14	\$ 1,105,146.29			
Obligated funds:						
Encumbered funds**	\$ (88,443.17)	\$ -	\$ (71,997.40)			
Accounts payable & other liabilities, and deferred revenue	\$ -	\$ -	\$ -			
Unspent State Energy Plan	\$ (455,000.00)	\$ -	\$ (1,968.00)			
Total obligated funds	\$ (543,443.17)	\$ -	\$ (73,965.40)			
<b>Cash balance</b>	<b>\$ 2,671,043.27</b>	<b>\$ 39,680.14</b>	<b>\$ 1,031,180.89</b>			
<b>Year-to-date receipts</b>	<b>\$ 30,008.82</b>	<b>\$ 367.82</b>	<b>\$ 10,278.57</b>			
** does not include contracts that have not been fully executed ( i.e. - all signatures obtained)						

WYOMING BUSINESS COUNCIL Loans Receivable - Unaudited									
	Origination Date	Balances as of December 31, 2016				Cash Receipts Since 7/01/16			Comments
		Loan Balance	Allowance	Write-off	Net Balance	Principal	Interest		
<b>Economic Disaster loans (see Notes 1 and 2)</b>									
Beet growers (see attached detail)		\$ 69,599	\$ 7,308	\$ -	\$ 62,291	\$ 112,005	\$ 5,056		
		\$ 69,599	\$ 7,308	\$ -	\$ 62,291	\$ 112,005	\$ 5,056		
<b>Challenge loans</b>									
Ascent 2000 (see Note 1)	12/19/06	\$ 19,483	\$ 19,483	\$ -	\$ -	\$ 1,444	\$ 339	100% reserve against loan balance	
		\$ 19,483	\$ 19,483	\$ -	\$ -	\$ 1,444	\$ 339		
<b>Bridge loans (see Note 1)</b>									
Cheyenne Family YMCA	7/28/16	\$ 113,242	\$ -	\$ -	\$ 113,242	\$ 2,850	\$ 1,071		
Cowboy Inn	8/22/13	\$ 154,543	\$ -	\$ -	\$ 154,543	\$ 5,702	\$ 2,668		
Gluten Free Oats	12/2/09	\$ 103,845	\$ -	\$ -	\$ 103,845	\$ 5,882	\$ 2,628		
L & L Ventures LLC	7/23/13	\$ 88,866	\$ -	\$ -	\$ 88,866	\$ 1,862	\$ 2,032		
Triphyto, LLC	6/12/06	\$ 29,658	\$ -	\$ -	\$ 29,658	\$ 1,804	\$ 585		
		\$ 490,154	\$ -	\$ -	\$ 490,154	\$ 18,100	\$ 8,984		
<b>Mainstreet loans (see Note 1)</b>									
65Coffeen LLC	1/27/10	\$ 9,197	\$ -	\$ -	\$ 9,197	\$ 1,576	\$ 186		
Grimshaw Investments LLC	4/20/10	\$ 29,877	\$ -	\$ -	\$ 29,877	\$ 4,010	\$ 629		
		\$ 39,073	\$ -	\$ -	\$ 39,073	\$ 5,587	\$ 815		
<b>Amendment IV loans (see Note 1)</b>									
Tenupah, LLC	5/12/95	\$ 336,764	\$ 200,000	\$ -	\$ 136,764	\$ 16,274	\$ 1,455		
		\$ 336,764	\$ 200,000	\$ -	\$ 136,764	\$ 16,274	\$ 1,455		
<b>Natural Gas Infrastructure loans (see Note 4)</b>									
Star Valley Natural Gas LLC	9/22/14	\$ 244,733	\$ -	\$ -	\$ 244,733	\$ -	\$ 1,880		
		\$ 244,733	\$ -	\$ -	\$ 244,733	\$ -	\$ 1,880		
<b>BRC loans (see Note 2)</b>									
Campbell County-Intertech land and property	4/14/16	\$ 259,392	\$ -	\$ -	\$ 259,392	\$ -	\$ -		
City of Cheyenne (Swan Ranch) (Note 3)	4/9/15	\$ 2,453,943	\$ -	\$ -	\$ 2,453,943	\$ -	\$ 12,270		
City of Gillette-So. Industrial Addition	6/27/16	\$ 2,645,046	\$ -	\$ -	\$ 2,645,046	\$ -	\$ -		
City of Lander	10/23/14	\$ 92,905	\$ -	\$ -	\$ 92,905	\$ 26,650	\$ 3,045		
City of Laramie - HIVIZ Corporation	6/25/15	\$ 494,951	\$ -	\$ -	\$ 494,951	\$ -	\$ -		
City of Laramie - UL Labs	6/14/16	\$ 391,170	\$ -	\$ -	\$ 391,170	\$ -	\$ -		
Goshen Care Center JPB-Goshen Care Ctr.	8/18/16	\$ 716,232	\$ -	\$ -	\$ 716,232	\$ -	\$ -		
Jackson Hole Airport Board-1	1/7/10	\$ 617,961	\$ -	\$ -	\$ 617,961	\$ -	\$ -		
Jackson Hole Airport Board-2	5/11/15	\$ 2,721,751	\$ -	\$ -	\$ 2,721,751	\$ -	\$ -		
Teton County	12/6/10	\$ 632,281	\$ -	\$ -	\$ 632,281	\$ 150,546	\$ 7,828		
Town of Jackson - Snow King Mountain	3/31/15	\$ 952,448	\$ -	\$ -	\$ 952,448	\$ -	\$ -		
		\$ 11,978,079	\$ -	\$ -	\$ 11,978,079	\$ 177,196	\$ 23,143		
<b>ARRA SEP loans (see Note 3)</b>									
Town of Basin	5/8/12	\$ 75,672	\$ -	\$ -	\$ 75,672	\$ -	\$ -		
Lower Valley Energy	6/27/12	\$ 1,135,578	\$ -	\$ -	\$ 1,135,578	\$ -	\$ -		
		\$ 1,211,251	\$ -	\$ -	\$ 1,211,251	\$ -	\$ -		
<b>Unallocated allowance</b>		\$ -	\$ 107,492	\$ -	\$ (107,492)				
								1 variance	
<b>Total</b>		<b>\$ 14,389,137</b>	<b>\$ 334,283</b>	<b>\$ -</b>	<b>\$ 14,054,854</b>	<b>\$ 330,606</b>	<b>\$ 41,672</b>		
Note 1 - does not include pymts received by Markee (loan service provider) but not yet remitted to WBC; pymts received by Markee in the current month are remitted to WBC after the end of the month									
Note 2 - annual principal and interest payments; repayment of loan commences 1 year after fully drawn.									
Note 3 - interest only payments for 3 years; principal and interest annually thereafter.									
Note 4 - deferred interest is accrued and added to the principal balance. Deferred interest \$20,240.70 as of 9/30/16; repayments begin 10/2016.									

WYOMING BUSINESS COUNCIL									
Loans Receivable - Economic Disaster Loans Detail - Unaudited									
	Balances as of December 31, 2016					Cash Receipts Since 7/1/16			
	Origination Date	Loan Balance	Allowance	Write-off	Net Balance	Principal	Interest	Comments	Principal Bal 7/1/2016
<b>Beef Grower Loans</b>									
Adobe Butte Ranch	4/25/07	\$ -	\$ -	\$ -	\$ -	\$ 2,446	\$ 109	loan balance paid 12/2016	\$ 2,446
Berthod, Michael	4/27/07	\$ -	\$ -	\$ -	\$ -	\$ 2,552	\$ 116	loan balance paid 12/2016	\$ 2,552
Big Horn Land/Livestock	4/26/07	\$ 1,167	\$ -	\$ -	\$ 1,167	\$ -	\$ -		\$ 1,167
Christensen, Dennis	4/27/07	\$ -	\$ -	\$ -	\$ -	\$ 3,469	\$ 156	loan balance paid 12/2016	\$ 3,469
Christensen, Kent	8/3/07	\$ -	\$ -	\$ -	\$ -	\$ 2,537	\$ 116	loan balance paid 12/2016	\$ 2,537
Craft, Lloyd	4/26/07	\$ 2,572	\$ -	\$ -	\$ 2,572	\$ -	\$ -		\$ 2,572
Dellos Farms	4/26/07	\$ -	\$ -	\$ -	\$ -	\$ 3,958	\$ 181	loan balance paid 12/2016	\$ 3,958
Edwards Ranch	4/25/07	\$ 7,244	\$ -	\$ -	\$ 7,244	\$ -	\$ -		\$ 7,244
Eugene Miller & Sons	4/26/07	\$ -	\$ -	\$ -	\$ -	\$ 8,553	\$ 380	loan balance paid 12/2016	\$ 8,553
Foss, Lucas	8/2/07	\$ 3,071	\$ -	\$ -	\$ 3,071	\$ -	\$ -		\$ 3,071
Foss, Jerry	8/2/07	\$ -	\$ -	\$ -	\$ -	\$ 1,628	\$ 73	loan balance paid 12/2016	\$ 1,628
Geis, Nick	4/25/07	\$ 7,139	\$ -	\$ -	\$ 7,139	\$ -	\$ -		\$ 7,139
Haun Farms	4/26/07	\$ 2,851	\$ -	\$ -	\$ 2,851	\$ -	\$ -		\$ 2,851
Jordan Farms	4/26/07	\$ 7,317	\$ -	\$ -	\$ 7,317	\$ -	\$ -		\$ 7,317
Keller Farms	4/26/07	\$ 5,254	\$ -	\$ -	\$ 5,254	\$ -	\$ -		\$ 5,254
Keller, Kevin	4/25/07	\$ 6,667	\$ -	\$ -	\$ 6,667	\$ -	\$ -		\$ 6,667
Madden, Danny	8/2/07	\$ -	\$ -	\$ -	\$ -	\$ 5,727	\$ 261	loan balance paid 12/2016	\$ 5,727
Mendez Brothers	4/25/07	\$ 6,261	\$ -	\$ -	\$ 6,261	\$ -	\$ -		\$ 6,261
Michael Vigil Farms	4/25/07	\$ -	\$ -	\$ -	\$ -	\$ 4,395	\$ 195	loan balance paid 12/2016	\$ 4,395
Ondo, Mike	4/26/07	\$ -	\$ -	\$ -	\$ -	\$ 2,913	\$ 132	loan balance paid 12/2016	\$ 2,913
Pince, Daniel	4/27/07	\$ -	\$ -	\$ -	\$ -	\$ 9,818	\$ 442	loan balance paid 12/2016	\$ 9,818
Sage Creek Land & Cattle Co.	4/25/07	\$ -	\$ -	\$ -	\$ -	\$ 7,770	\$ 356	loan balance paid 12/2016	\$ 7,770
Sage Creek Land & Cattle Partnership	4/25/07	\$ -	\$ -	\$ -	\$ -	\$ 6,653	\$ 305	loan balance paid 12/2016	\$ 6,653
South Flat Land & Livestock	4/26/07	\$ -	\$ -	\$ -	\$ -	\$ 17,100	\$ 751	loan balance paid 12/2016	\$ 17,100
TD Farms	4/26/07	\$ -	\$ -	\$ -	\$ -	\$ 12,312	\$ 565	loan balance paid 12/2016	\$ 12,312
Taylor, Dustin	4/27/07	\$ 4,055	\$ -	\$ -	\$ 4,055	\$ -	\$ -		\$ 4,055
Wildman, Howard	4/25/07	\$ -	\$ -	\$ -	\$ -	\$ 8,363	\$ 382	loan balance paid 12/2016	\$ 8,363
Weber & Sons	4/25/07	\$ 217	\$ -	\$ -	\$ 217	\$ 4,602	\$ 221		\$ 4,819
Weber Ag	4/26/07	\$ 15,782	\$ -	\$ -	\$ 15,782	\$ -	\$ -		\$ 15,782
Weliever, Jearld	4/27/07	\$ -	\$ -	\$ -	\$ -	\$ 7,208	\$ 316	loan balance paid 12/2016	\$ 7,208
Allowance against loan pool (non-specific loans)		\$ -	\$ 7,308	\$ -	\$ (7,308)				\$ -
<b>Total Beef Grower loans</b>		<b>\$ 69,599</b>	<b>\$ 7,308</b>	<b>\$ -</b>	<b>\$ 62,291</b>	<b>\$ 112,005</b>	<b>\$ 5,056</b>		<b>\$ 181,604</b>

<b>WYOMING BUSINESS COUNCIL</b> <b>FY2017 Dues and Memberships Expenditures</b> <b>Three months ended December 31, 2016 - Unaudited</b>					
				Current	Previous
				Year to	Year
Vendor Name	Division			Date	Totals
Government Finance Officer Association	Administration			\$ -	\$ 320
International Economic Development Council	Administration			\$ -	\$ 175
Mountain States Employers Council Inc.	Administration			\$ -	\$ 5,200
National Association of Commissions for Women-WCWI	Administration			\$ 150	\$ -
Society for Human Resource Management Organization	Administration			\$ -	\$ 609
Wyoming Association of Municipalities	Administration			\$ -	\$ 350
Wyoming Association of Non Profit Organizations	Administration			\$ -	\$ 300
Wyoming Economic Development Association	Administration			\$ 545	\$ 545
Wyoming Nonprofit Network	Administration			\$ 300	\$ -
Wyoming Taxpayers Association	Administration			\$ -	\$ 195
Wyoming Press Association	Administration			\$ -	\$ 100
				\$ 995	\$ 7,794
CattleFax	Business Development			\$ -	\$ 400
Cheyenne Rotary Club	Business Development			\$ 400	\$ -
National Association of Rural Rehabilitation Corporations	Business Development			\$ -	\$ 150
National Cattlemen's Beef Association	Business Development			\$ -	\$ 150
Samson LLC (previously Ag Info Link)	Business Development			\$ -	\$ 2,000
Stockgrowers Association	Business Development			\$ -	\$ 120
Western U.S. Agricultural Trade Association	Business Development			\$ 1,030	\$ -
Wyoming Crop Improvement Association	Business Development			\$ -	\$ 10
Wyoming Economic Development Association	Business Development			\$ -	\$ 85
American Wind Energy Association	Business Development			\$ -	\$ 500
Council of Development Finance Agencies Inc.	Business Development			\$ -	\$ 750
Industrial Asset Management Council	Business Development			\$ 1,645	\$ 1,495
International Economic Development Council	Business Development			\$ 1,410	\$ 1,360
Mid-America Economic Development Council	Business Development			\$ 300	\$ 150
National Shooting Sports Foundation Inc.	Business Development			\$ -	\$ 200
Wyoming Bankers Association	Business Development			\$ 300	\$ 300
Wyoming Economic Development Association	Business Development			\$ 255	\$ 255
Wyoming Farmer's Market Association	Business Development			\$ 50	\$ -
				\$ 5,390	\$ 7,925

Council of State Community Development Agencies	Community Development	\$	-	\$	1,500
Energy Services Coalition	Community Development	\$	140	\$	140
International Economic Development Council	Community Development	\$	-	\$	350
Leadership Wyoming	Community Development	\$	-	\$	30
National Main Street Center Inc.	Community Development	\$	-	\$	4,450
National Trust for Historic Preservation	Community Development	\$	-	\$	195
Wyoming Association of Housing and Redevelopment	Community Development	\$	-	\$	75
Wyoming Economic Development Association	Community Development	\$	510	\$	425
		\$	650	\$	7,165
Casper Area Chamber of Commerce	Regional Offices	\$	-	\$	300
Cody County Chamber of Commerce	Regional Offices	\$	-	\$	150
Douglas Area Chamber of Commerce	Regional Offices	\$	-	\$	100
Goshen County Economic Development	Regional Offices	\$	-	\$	200
Lovell Area Chamber of Commerce	Regional Offices	\$	-	\$	65
Meeteetse Visitor Center/Chamber of Commerce	Regional Offices	\$	-	\$	30
Powell Valley Chamber of Commerce	Regional Offices	\$	-	\$	150
Platte County Economic Development Corporation	Regional Offices	\$	-	\$	200
Thermopolis-Hot Springs Chamber of Commerce	Regional Offices	\$	195	\$	195
Washakie Development Association	Regional Offices	\$	100	\$	100
Worland-Ten Sleep Chamber of Commerce	Regional Offices	\$	-	\$	225
Wyoming Economic Development Association	Regional Offices	\$	595	\$	595
		\$	890	\$	2,310
<b>Total</b>		<b>\$</b>	<b>7,925</b>	<b>\$</b>	<b>25,194</b>