

# Energy Rebound Program FAQs

1. Should I fill out one application for each project, or one application that includes all my projects?
  - a. Please fill out one application for your company. This application should include all projects for which the company is applying for funds.
2. Why is the timeframe to complete reimbursable work so short?
  - a. To comply with federal CARES Act guidance, all work for which you wish to be reimbursed for must be completed on or before December 30, 2020.
3. Does the project need to be completed by December 30, 2020?
  - a. No. Only the work that you wish to be reimbursed for needs to be completed by December 30, 2020.
4. What type of work may I invoice for?
  - a. You may invoice for reimbursement of work performed after the date you receive approval, and on or before December 30 on projects for which a stipend was approved under the Energy Rebound Program. Examples of this might include, but are not limited to, purchasing and hauling of water or other materials, engineering, design or other planning and preparation work (please track hours), and time and materials charged by a general contractor.
5. Where should I send invoices?
  - a. Invoices can be emailed to [wbc-accounting@wyo.gov](mailto:wbc-accounting@wyo.gov) with the subject line "Energy Rebound Program" or mailed to:  
Wyoming Business Council  
attn: Accounting - Energy Rebound Program  
214 W. 15th Street  
Cheyenne, WY 82002
6. What backup documentation will I need to supply for invoices?
  - a. Backup documentation will be needed to verify that expenses invoiced to the WBC. Please supply any subcontractor invoices, time tracking for in-house work on project, receipts or invoices for materials, and other similar documentation.
7. Do I need to sign a separate contract before I start working?
  - a. No. By signing the application, you agree to the terms listed in the application.
8. Who will review my application?
  - a. Your application will be reviewed by a team of state agencies including the Wyoming Oil and Gas Conservation Commission. Final funding decisions are made by the Wyoming Business Council.
9. Is there an appeal process?
  - a. No. The approval or denial determination of the Wyoming Business Council is final.
10. Will I be subject to an audit?
  - a. The Wyoming Business Council may conduct and contract for audits of eligible businesses receiving awards under this program to ensure awarded funds are expended in compliance with state and federal law. By accepting an award under

this program, the applicant agrees to assist and provide the information requested by the auditors during any such audits.

11. I don't meet the requirements of this program. Is other funding available?
  - a. Please visit [wyobizrelief.org](http://wyobizrelief.org) or [covid19.wyo.gov/business](http://covid19.wyo.gov/business) to learn more about other COVID-19 relief and economic rebound programs.
12. Does my company have to be headquartered in Wyoming?
  - a. No. Projects for which you apply for funding must be located in Wyoming.
13. How do I submit my application?
  - a. Download the fillable form available at [wyomingbusiness.org/ERP](http://wyomingbusiness.org/ERP). Fill out and sign the form electronically. Send the completed and signed form via email to [wbc.erp.gov](mailto:wbc.erp.gov).
14. What if there is not enough funding to award stipends for all eligible projects?
  - a. Priority will be given to projects that provide the greatest economic and employment benefit to Wyoming. Other factors include, but are not limited to, estimated date of start and completion of the project, completeness of the application, estimated amount of increased production of oil and gas, date of the application and ability to P&A in a timely manner.
15. Who do I contact with more questions?
  - a. Attend a Q&A webinar at 8 am on Tuesday, November 17th, or at 8 am on Thursday, November 19th. Register at [wyomingbusiness.org/ERP](http://wyomingbusiness.org/ERP).

Beyond that, the fastest response will come from emailing [wbc.erp@wyo.gov](mailto:wbc.erp@wyo.gov). You may also contact Sarah Fitz-Gerald at [sarah.fitz-gerald@wyo.gov](mailto:sarah.fitz-gerald@wyo.gov) or 307-777-6319 or Kim Rightmer at [kim.rightmer@wyo.gov](mailto:kim.rightmer@wyo.gov) or 307-577-6012.