CALCULATING GRANT AMOUNTS

A FOUR-STEP PROCESS

1. **LOST BUSINESS REVENUE**
   - Substantiated revenue loss that would have been earned in the absence of required closures

2. **COVID-19 RELATED EXPENSES**
   - Substantiated expenses that would not have occurred in the absence of the COVID-19 health emergency

3. **COST SAVINGS REALIZED AS A RESULT OF CLOSURES**
   - Costs the business did not incur, that it would normally incur, as a result of the COVID-19 emergency

4. **CARES ACT GRANT FUNDS**
   - Any funds received and forgiven from the Paycheck Protection Program or other federal CARES Act programs