



**COMMUNITY DEVELOPMENT BLOCK GRANT
APPLICATION**

FOR

**COMMUNITY DEVELOPMENT
PROJECTS**

**HANDICAPPED ACCESSIBILITY,
PUBLIC INFRASTRUCTURE,**

or

COMMUNITY FACILITIES

SECTION I: COVER SHEET

1. PROJECT TITLE:

- 2. PROJECT GRANT TYPE:** **Handicapped Accessibility**
 Public Infrastructure
 Community Facilities
 Other

3. APPLICANT INFORMATION

APPLICANT: (City, Town,
County):

Chief Elected Official:

Mailing Address:

LOCAL CONTACT:

Position:

Mailing Address:

Phone:

Email:

**If application is being
submitted on behalf of sub-
grantee, name of organization:**

4. SUBGRANTEE INFORMATION (IF APPLICABLE)

Contact Person:

Position:

Mailing Address:

Phone:

Email:

5. PROJECT ADMINISTRATION CONTACT

Project Administrator:

Mailing Address:

Phone:

Email:

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6. PROJECT COSTS	
a. Amount of grant requested:	\$
b. Total local/other match:	\$
TOTAL Project Cost (a+b):	\$

DECLARATION: I HERBY CERTIFY THAT THE INFORMATION GIVEN IN THIS APPLICATION TO THE WYOMING BUSINESS COUNCIL IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Chief Elected Official's Signature

Date

PRELIMINARY REGIONAL COMMENTS.

The WBC Regional Director must provide an overview of the project and address any concerns he or she may have. If there are concerns, the applicant is urged to address those as soon as possible before submitting the application. (Note, these comments are preliminary, and the Regional Director will have an opportunity to revise during the recommendation process.)

Regional Director Signature

Date

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<p>Converse, Niobrara, and Natrona Counties</p> <p>Steve Elledge East Central Regional Director 300 South Wolcott, St 300 Casper, WY 82601</p> <p>Tel: 307.577.6012, Fax: 307.577.6032, Cell: 307-262-6346 Email: steve.elledge@wybusiness.org</p>	<p>Big Horn, Hot Springs, Park, and Washakie Counties</p> <p>Leah Bruscano Northwest Regional Director 143 South Bent, Ste B Powell, WY 82435</p> <p>Tel: 307.754.5785 Fax: 307.754.0368 Cell: 307-421-0140 Email: leah.bruscano@wybusiness.org</p>	<p>Campbell, Crook, Sheridan, Johnson, and Weston Counties</p> <p>Dave Spencer Northeast Regional Director PO Box 962 Gillette, WY 82716</p> <p>Tel: 307.685.0283 Fax: 307.686.7268 Cell: 307-689-1320 Email: dave.spencer@wybusiness.org</p>
<p>Lincoln, Sublette, and Uinta Counties</p> <p>Elaina Zempel Southwest Regional Director 1100 Pine Avenue, Ste F Kemmerer, WY 83101</p> <p>Tel: 307.877.2203 Fax: 888.507.4482 Cell: 307-723.1510 Email: e.z@wybusiness.org</p>	<p>Fremont and Teton, Counties</p> <p>Roger Bower West Central Regional Director 213 West Main Street, Ste B Riverton, WY 82501</p> <p>Tel: 307.857.1155 Fax: 307.857.0873 Cell: 307-851-0908 Email: roger.bower@wybusiness.org</p>	<p>Albany, Goshen Laramie, and Platte Counties</p> <p>Tom Johnson Southeast Regional Director LCCC 1400 E. College Dr., Ste 203 Cheyenne, WY 8</p> <p>Tel: 307.635.7735 Fax: 307.635.7742 Cell: 307-631-9275 Email: tom.johnson@wybusiness.org</p>
<p>Carbon and Sweetwater Counties</p> <p>Pat Robbins South Central Region Director 1400 Dewar Drive, Ste 208A Rock Springs, WY 82901 Tel: 307.382.3163 Fax: 307.382.3217 Cell: 307.389.0867 Email: pat.robbins@wybusiness.org</p>	<p>Send 1 original and 2 copies of completed applications to:</p> <p>Susan Flobeck Community Development Program Manager Wyoming Business Council 214 W. 15th Street Cheyenne, WY 82002 Phone: (307) 777-2821 Fax: (307) 777-2838 Email: susan.flobeck@wybusiness.org</p>	

INTRODUCTION: COMMUNITY DEVELOPMENT PROJECTS

Purpose	The primary intent of these federal Community Development Block Grant (CDBG) project types are to provide funding to local governments to pay for handicapped accessibility through removal of architectural barriers; construction, rehabilitation, reconstruction or installation of public infrastructure; or acquisition, construction or rehabilitation of community facilities.
Rules	Rules governing this CDGB Grant Program are available in the “Community Assistance” section of the Wyoming Business Council (WBC) website, www.wyomingbusiness.org .
National Objective	One of three national objectives must be met to qualify. (see rules Chapter 1, Section 3)
Eligibility	Incorporated cities, towns and counties may apply.
Funds	The maximum grant amount is \$300,000. Projects that indicate financial support from other sources will be given preference over those that have no other source of financing. See the rules for full details.
Due Date	The WBC will accept applications for Community Development projects bi-annually, but recommendations and decisions are subject to WBC Board meeting schedules. Please consult the WBC website for current meeting and application deadline postmark dates.
Review	The review process includes an initial WBC staff screening, site visit and recommendation to WBC Board. The WBC Board will make the final determination. Applicants will be notified of all meetings. Timing of the approval process will depend on when the application is received and WBC Board meeting schedules. Costs may <u>not</u> be incurred prior to an approved environmental review and a fully executed grant agreement has been returned to grantee, typically 3-6 months after a WBC decision. See Rules Chapter 4 Section 8 for information on Ranking Criteria.
Submissions	Applicants shall submit <u>one copy of the completed application to the WBC Regional Director, and two original complete applications to the WBC staff in Cheyenne.</u> Applications must be submitted on 8 ½ X 11” format with all application information and attachments clearly labeled or tabbed. See preceding page ii for Regional Director contact information.
Contact Information	Susan Flobeck CDBG-Community Development Program Manager Wyoming Business Council 214 W. 15 th Street Cheyenne, WY 82002 Phone: (307) 777-2821 Fax: (307) 777-2838 Email: susan.flobeck@wybusiness.org

APPLICATION CHECKLIST

- Schedule consultation with WBC Regional Director.** Your WBC Regional Director needs to be consulted at the beginning of your application process to provide adequate time for their review and to provide an opportunity for you to address any concerns or suggestions they may have for successful approval of your project. Their input is a requirement of application submission. **Regional Director contact information is found on the fourth page of this application or on the WBC website (wyomingbusiness.org) under “Contacts.”**

- Secure Local Match.** If there will be additional funds to match the CDBG funds, they should be confirmed by the time of the application submission. **If they include a third party match, (entities other than local government grantee) include letter(s) of commitment with application.**

- Citizen Participation.** An applicant is required to solicit citizen input through a public hearing before submission of an application. For the purposes of this program **seven (7)** days is the minimum period for notification of a hearing date. Attach public hearing notice, an affidavit of publication or posting and certified/signed public hearing minutes. Complete the “Local Government Citizen Participation Plan” form included in this application on p.6, Include a summary of public comments.

- Attach Resolution of Support and accompanying minutes.** After a public hearing is held, the applicant must pass a resolution of support. The resolution should state, at a minimum:
 - the grant type, amount of grant request and nature of the project
 - specified source and amount of match funding
 - public benefit resulting from the project

- Attach Title I Certification of Applicant.** The chief elected official’s certification of compliance with Title I Housing and Community Act of 1974, CDBG rules and regulations (p.7). **(Read Appendix A to this Application before completing)**

- Applicant and Sub-Grantee Certifications. (This applies to grants sponsored on behalf of non-profit organizations or businesses)** Provide a certification by the local government grantee and the sub-grantee, if applicable, that funds will be expended exclusively for the purposes specified in the application and that in the event the project is not completed all grant funds will be returned to the state.

- Grantee and Sub-grantee Development Agreement.** For successful grant applications, a formal agreement between the Grantee and Sub-Grantee must be received by the WBC after approval. Contact the CDBG Program Manager for more information.

- Attach detail cost estimates and site information.** Include detail accurate cost estimates, a map of the site, and identify site ownership if public infrastructure or of building, if community facility. If facility construction or rehabilitation is proposed include preliminary floor plan. Pictures are helpful.

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- Attach Financial Statements & Strategic Plan.** Sub-Grantee non-profit organizations or businesses, as applicable, please attach your three prior years financial statements **and** current plan.

- Complete Application.** All questions must be fully answered on Sections I through V, as they apply to your project and all supporting documentation included.

SECTION II: PROJECT INFORMATION

<p>1. PROJECT DESCRIPTION. What problem will be solved? Discuss the solution in terms of the seriousness of the “need” and the “urgency” of its resolution. (see ranking criteria at the end of Appendix A). Provide a background narrative of the problem, a description of how the project is designed to solve the problem, how the funds will be used and what change will be accomplished as a result of project completion.</p>
<p>2. PUBLIC BENEFIT AND COMMUNITY DEVELOPMENT PLANS. Describe the public benefits of the proposed project. Include the value of the project to the community, how it promotes community and/or economic development and is consistent with your community’s long term plans.</p>
<p>3. BENEFICIARIES. Provide the number of verifiable, unduplicated beneficiaries of this activity during the most recent program year and how many additional people will benefit upon completion of this project. This information will become a part of the grant agreement. (This generally applies to non-profit organizations or government services provided.)</p>
<p>4. NATIONAL OBJECTIVE. Which <u>one</u> national objective below will be met through completion of this project? (see Rules, Chapter 1, Section 3) <i>This objective typically requires verifiable documentation; see your Regional Director for assistance.</i></p> <p> <input type="checkbox"/> Benefit low and moderate income persons <input type="checkbox"/> Aid in the prevention or elimination of slums or blight <input type="checkbox"/> Activity designed to meet community development need having a particular <i>urgency of a health or safety nature.</i> </p>
<p>5. TIMELINE. Provide a realistic project timeline. Include the number of months the project will take over what calendar years. Include activities necessary prior to the commencement of the project, including environmental reviews and grant agreements.</p>
<p>6. PREVIOUS ACTION. What previous actions have been taken and what efforts have been made to solve this problem.</p>

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<p>7. INTEGRATED EFFORT. How does this project combine with other programs or financial resources to solve this problem?</p>
<p>8. STATE HISTORIC PRESERVATION OFFICE Provide verifiable evidence that the State Historic Preservation Office was contacted, consulted and the results of that consultation. (See Rules Chapter 1, Section 13).</p>
<p>9. OPERATION & MAINTENANCE COSTS. Provide assessment of probable operation and maintenance costs of facility or site improvements constructed with CDBG funds. How will these be funded? Include assumptions made in determining costs and funding.</p>
<p>10. PREVIOUS GRANT ADMINISTRATION. a) Describe previous grant management experience of applicant grantee and sub-grantee, as applicable. b) List all previous CDBG, BRC or CFP grant awards, during the last three years, in the chart below. Include type, project name, when awarded, percentage of project completed and grant funds expended to date for each.</p>

Type of Grant (CDBG, BRC, CFP)	Project Name	When awarded	% complete	Funds expended to date

SECTION III: BUDGET INFORMATION

Part A: Project Costs/ Funding Uses

Eligible Project Costs	
1. Land, structures, rights-of-way, appraisals, etc.	\$
2. Architectural and engineering fees	\$
3. Other fees (surveys, tests, inspection fees, etc.)	\$
4. Construction Project Management	\$
5. Site work	\$
6. Demolition and removal	\$
7. Construction	\$
8. Miscellaneous/Other (Please explain in detail below)	\$
9. Subtotal (sum of lines 1 through 8)	\$
10. Contingencies	\$
11. Subtotal of Total Eligible Project costs (sum of lines 9 and 10)	\$

Ineligible Project Costs	
12. Ineligible project costs (equipment, furnishings, etc.)	\$

Total Project Costs	
13. Total Project Costs (sum of lines 11 and 12) <i>This amount should be the same as Part A, Number 4.</i>	\$

Further explanations:

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Part B: Funding Sources

1. CDBG Request	\$	1																		
<p>2. Local Match. Community Development Projects that indicate committed financial support from other sources will be given preference over those that have no other source of financing. Include local government applicant match if applicable.</p> <p>a. Cash Match.</p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: center;">Cash Match Source</th> <th style="text-align: center;">Cash Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">\$</td> <td></td> </tr> <tr> <td style="text-align: center;">\$</td> <td></td> </tr> <tr> <td style="text-align: center;">Total Cash Match</td> <td style="text-align: center;">\$</td> </tr> </tbody> </table>			Cash Match Source	Cash Amount	\$		\$		Total Cash Match	\$										
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<p>b. In-kind Match. List in-kind contribution descriptions, sources and values.</p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: center;">Description</th> <th style="text-align: center;">Source</th> <th style="text-align: center;">Fair Market Value</th> </tr> </thead> <tbody> <tr> <td><i>Example: Road Grading</i></td> <td><i>City Employee</i></td> <td><i>40 hrs @ \$15/hr = \$600</i></td> </tr> <tr> <td></td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> <tr> <td></td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> <tr> <td></td> <td style="text-align: center;">\$</td> <td style="text-align: center;">\$</td> </tr> <tr> <td colspan="2" style="text-align: center;">Total In-kind Match</td> <td style="text-align: center;">\$</td> </tr> </tbody> </table>			Description	Source	Fair Market Value	<i>Example: Road Grading</i>	<i>City Employee</i>	<i>40 hrs @ \$15/hr = \$600</i>		\$	\$		\$	\$		\$	\$	Total In-kind Match		\$
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	\$	\$																		
	\$	\$																		
	\$	\$																		
Total In-kind Match		\$																		
2b																				
c. Total Local Match (Sum 2a and 2b)		\$																		
2c																				
3. TOTAL PROJECT BUDGET (Sum 1 and 2c)	\$																			

If no local match exists for this project, please explain.

SECTION IV: BENEFITTING SUB-GRANTEE NON-PROFIT OR BUSINESS ORGANIZATION

(applicable to sub-grantee non-profit or business)

<p>1. How long has this organization been in operation?</p>
<p>2. Describe the organization's mission and services provided.</p>
<p>3. Briefly describe organization's long term plan and what part this project plays in that plan.</p>
<p>4. List current board officers/ officials names and positions.</p>
<p>5. What will be the organization's investment in this project if implemented?</p>
<p>6. Why is public funding necessary for this project?</p>

Please attach 3 most recent years financial statements and current strategic or business plan.

LOCAL GOVERNMENT CITIZEN PARTICIPATION PLAN

(Must Be Completed and Endorsed by the Local Government Grantee)

1. Date of Notice advertising Public Hearing: _____
(Please attach a copy of notice and affidavit of publication)

2. Date of Public Hearing: _____

3. Please summarize public comment received at the hearing:

4. Please attach a copy of the signed minutes of the public hearing.

5. Please attach copy of signed council or commissioner's resolution supporting submittal of the application.

As the Chief Elected Official of _____ I hereby certify
Name of City/Town/County

that we have satisfied the citizen participation requirements listed in the current CDBG Final Rules and Regulations. (see Rules Chapter 1, Section 8)

Chief Elected Officials Signature

Date

TITLE I CERTIFICATION OF APPLICANT

I, _____, the _____
(Typed or Printed Name) (Mayor/County Commissioner)

of _____, Wyoming,
(City, Town, County)

will comply with all provisions of Title I of the Housing and Community Development Act of 1974, as amended, and with all other applicable laws pertaining to distribution of Title I funds including identifying community development and housing needs, the needs of low to moderate income persons and the activities to be undertaken to meet such needs. I certify that I have read the current Final Rules and Regulations as adopted for the CDBG Program and will comply with all applicable rules and regulations which are considered a part of this application. **(see Appendix A)**

Signature (Mayor/County Commissioner)

Date

APPENDIX A

**GENERAL INFORMATION AND SUMMARY OF
GRANTEE RESPONSIBILITIES****Responsibility for Grant Administration:**

The local government is responsible for the proper use and administration of the CDBG funds, regardless of any sub-grantee the government may sponsor. Grant agreements are between the state and the local government, and therefore, the local government is the grantee and responsible entity.

Release of Funds:

Prospective applicants and grant recipients should take special note that in all cases per 24 CFR Part 58.22(a-d) CDBG funds and non-CDBG funds cannot be obligated or expended until the environmental review process has been completed and accepted by the Wyoming Business Council (WBC). 24 CFR Part 58.22(a-d) reads:

- (a) *Neither a recipient nor any participant in the development process including public or private nonprofit or for-profit entities, or any of their contractors may commit HUD assistance under a program listed in Section 58.1(b) on an activity or project until HUD or the state has approved the recipient's RROF and the related certification from the responsible entity. In addition until the RROF and the related certification have been approved neither a recipient nor any participant in the development process may commit non-HUD funds on or undertake an activity or project under a program listed in Section 58.1(b) if the activity or project would have an adverse environmental impact or limit the choice of reasonable alternatives.*
- (b) *If a project or activity is exempt under section 58.34 or is categorically excluded (except in extraordinary circumstances) under Section 58.35(b) no RROF is required and the recipient may undertake the activity immediately after the responsible entity has documented its determination as required in Section 58.34(b) and Section 58.35(d), but the recipient must comply with applicable requirements under section 58.6.*
- (c) *If a recipient is considering an application from a prospective sub-recipient or beneficiary and is aware that the prospective sub-recipient or beneficiary is about to take an action within the jurisdiction of the recipient that is prohibited by paragraph (a) of this Section, then the recipient will take appropriate action to ensure that the objectives and procedures of NEPA are achieved.*
- (d) *An option agreement on a proposed site or property is allowable prior to the completion of the environmental review if the agreement is subject to a determination by the recipient on the desirability of the property for the project as a result of the completion of the environmental review in accordance with this part and the cost of the option is a nominal portion of the purchase price. There is no constraint on the purchase of an option by third parties that have not been selected for HUD funding, have no responsibility for the environmental review and have no say in the approval or disapproval of the project.*

Until the required environmental review is completed, funds are authorized for release by the Wyoming Business Council, the formal grant agreement is fully completed, signed and returned to the grantee, funds for the project cannot be committed or expended.

Funds committed or expended before the signing of a grant agreement will not be eligible for reimbursement. Signing a contract with a consultant, architect/engineer or a construction contractor is considered a commitment of funds.

Federal Laws, Rules & Regulations Requirements:

If selected for funding, a grantee must agree to comply with all applicable federal laws and regulations. The following is a list of the major requirements that apply to projects using CDBG funds. They cover a wide range of issues including environmental impacts, labor standards, financial procedures, and civil rights. Many requirements may affect the cost and complexity of project administration. Therefore, all applicants are advised to understand the responsibility involved in receiving a CDBG grant. Detailed written information concerning these requirements may be obtained from the Wyoming Business Council.

The chief elected official of the grantee or other officer pre-approved by the state consents to or will comply with the following:

- (i) He/she is authorized and consents on behalf of the applicant and her/himself to accept the jurisdiction of the federal courts for enforcement of his responsibilities as such an official.
- (ii) The community development program has been developed to give maximum feasible priority to activities which will benefit low and moderate income families, or aid in the prevention or elimination of slums or blight.
 - (A) The requirement for this certification will not preclude the state from approving a pre-application where the applicant certifies, and the state determines, that all or part of the community development program activities are designed to meet community development needs having a particular urgency as specifically explained in the pre-application.
- (iii) It will consent to prepare an environmental assessment and assume the status of a responsible Federal Official under the National Environmental Policy Act of 1969, insofar as the provisions of such Act apply to the Wyoming Small Communities Block Grant Program; and
- (iv) It will, in connection with its performance of environmental assessments under the National Environmental Policy Act of 1969, comply with Section 106 of the National Historic Preservation Act of 1966 (16 U.S.C.470), Executive Order 11593, and the Preservation of Archaeological and Historical Data Act of 1974 by: (16 U.S.C.469(a)-1, et. seq.) by:
 - (A) Consulting with the State Historic Preservation Officer to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (See 36 CFR Part 800.8) by the proposed activity.

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- (v) It will comply with the regulations, policies, guidelines and requirements of the OMB Circular Number A-87, "Cost Principles for State, Local, and Indian Tribal Governments" and 24 CFR Part 85, "Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments," as they relate to the acceptance and use of Federal funds and will comply with all requirements imposed by the state concerning special requirements of law, program requirements, and other administrative requirements.
- (vi) It will administer and enforce the labor standards requirements set forth in the Davis-Bacon Act, Contract Work Hours and Safety Standards Act, Copeland Anti-kickback Act and regulations issued to implement such requirements.
- (vii) It will comply with the provisions of Executive Order 11988 relating to evaluation of flood hazards and floodplain management; and Executive Order 11990 relating to wetlands protection.
- (viii) It will comply with the flood insurance purchase requirement of Section 102(a) of the Flood Disaster Protection Act of 1973, Pub. L.93-234, after March 2, 1974, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any federal financial assistance for construction or acquisition purposes for use in any area, that has been identified by the secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect federal assistance.
- (ix) It will pursuant to Public Law 90-480 require every building or facility (other than a privately owned residential structure) designed, constructed or altered with funds provided under this Part to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to and Useable by the Physically Handicapped", Number A-117.1-R 1971, subject to the exceptions contained in CFR 101-19.604. Reference should also be made to accessibility regulations promulgated under the authority of the Americans with Disabilities Act. The applicants will be responsible for conducting inspections to insure compliance with these specifications by the contractor.
- (x) It will comply with:
 - (A) Title VI of the Civil Rights Act of 1964, (Pub.L. 88-352, and the regulations issued pursuant thereto (24 CFR Part 1), which provides that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to any discrimination under any program or activity for which the applicant receives federal financial assistance and will immediately take any measures necessary to effectuate this assurance.
 - (B) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794) and the regulations issued pursuant thereto (24 CFR Part 8), which provides that "No otherwise qualified individual with disabilities in the United States shall solely by reason of his handicap, be excluded from the participation in, be denied the

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benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance..."

- (C) If any real property or structure thereon is provided or improved with the aid of federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transferee, for the period during which the property or structure is used for a purpose for which the federal financial assistance is extended, or for other purposes involving the provision of similar services or benefits.
 - (D) Title VIII of the Civil Rights Act of 1968 (Pub. L. 90-184), as amended, administering all programs and activities relating to housing and community development in a manner to affirmatively further fair housing in the sale or rental of housing, the financing of housing, and the provision of brokerage services.
- (xi) It will:
- (A) Comply with Title II (Uniform Relocation Assistance) of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and HUD implementing regulations at 24 CFR Part 42 and 24 CFR 570.602(a);
 - (B) Provide relocation payments and offer relocation assistance as described in Section 205 of the Uniform Relocation Assistance Act to all persons displaced as a result of acquisition of real property for an activity assisted under the Wyoming CDBG Program. Such payments and assistance shall be provided in a fair and consistent and equitable manner that insures that the relocation process does not result in different or separate treatment of such persons on account of race, color, religion, national origin, sex, or source of income;
 - (C) Assure that, within a reasonable period of time prior to displacement, comparable decent, safe and sanitary replacement dwellings will be available to all displaced families and individuals and that the range of choices available to such persons will not vary on account of their race, color, religion, national origin, sex or source of income.
- (xii) It will comply with the provision of the Hatch Act which limits the political activity of employees.

COMMUNITY DEVELOPMENT GRANT RANKING CRITERIA

PROGRAM ASSESSMENT
Seriousness (Need) of Problem (150 Pt. Maximum)
Problem identified and seriousness of need documented. Relationship established between need and proposed activities in specific measurable terms.
Ranking criteria are clarity of problem identification, quality of need documentation and results of proposed activities.
Urgency of Problem (75 Pt Maximum)
Urgency of identified problem documented. Immediacy of need verified and consequences if not implemented within proposed timeline established.
Ranking criteria are demonstration of need, quality of urgency documentation and measurement of consequences relative to timeline.
INTEGRATED EFFORT
Program Partnerships & Match (50 Pt Maximum)
Relationship with other programs established, that in combination address identified problem area. Sources and amounts of match.
Ranking criteria are the number of programs and degree of interdependence between activities and financial resources, which in combination produce greater solution to problem than could have been achieved individually; Match amounts in relation to amount of grant request, number of sources and participants.
Total Points 275 maximum