

Wyoming Bicycle and Pedestrian System Task Force

Agenda

Monday, November 21, 2016
Conference Call 1-855-459-2716

In Attendance:

Matt Carlson	Jeff Wiggins
Patrick Collins	Tim Young
Angela Emery	Andy Greenman
Jim Hellyer	Peggy Caldwell
Domenic Bravo	Jack Koehler
John Rutter	Wendy Braund
Kim Porter, Task Force Secretary	

Public attendees: Liz Storer, George B. Storer Foundation

Absent: Greg Venable

Review of Minutes

Amendments – change meeting to meetings in 1st paragraph, correct spelling Domenic Bravo and Angela Emery last names. Domenic Bravo moved to accept the minutes as amended, John Rutter seconded the motion. Motion passed

General Public Comments

None; comments on agenda topics noted below

Subcommittee Updates

1. Community pathways and local streets - None
2. Main Streets & downtowns - None
3. Long Distance Bicycling and Walking Routes - None
4. Natural Surface Trails – Have not met, but updated have been made to report outline.
5. Heath Benefits & Safety Analysis – None

Review of Public Comments Received

Seventeen comments received. Andy prepared and reported a bulleted list of comments:

1. Communication director – make for better walking and biking
2. Wide shoulders on highways
3. Trail from Rock Springs to Green River
4. Pathways make people happier, build more paths
5. More rails to trails system
6. Take note of conflicts with wildlife and hunters
7. Consider working with triathlons in WY – Rock Springs race director
8. Agree with direction of task force, improvements will help recruit people to Wyoming
9. Rumble strips by Rawlins are dangerous, Medicine Bow Rail Trail is lovey
10. Make roads safer for cars and bikes, wider shoulders on two lane roads, make Wyoming only state with safe riding paths

11. Natural surface trails for runners beneficial, safe routes for school kids, state should offer help to local clubs, state trails crew should offer education to maintain trails
12. Enrich communities with multi-use trails system
13. More natural paths on vast Wyoming land
14. Physical activity make for healthier people and a better environment
15. Build more cinder paths, alternative surfaces, highways with better signs
16. Build more bike paths
17. Make biking safe

Tim asked Andy Greenman to prepare a table to be used in the future to keep the comments received available for the Task Force to use in preparing the report.

Agency Updates

WYDOT – The Transportation Commission has reviewed the report and looks forward to the Task Force report, which they will use in the WYDOT Bike and Pedestrian plan. Matt Carlson will follow up on the request to help fund the report.

Tourism – Tourism Board has no comments on the draft report. The Board is meeting today and John Rutter will have a better idea then about Tourism’s ability to help fund the report.

WBC – The Wyoming Business Council has no comments on the report draft. The Chief Performance Officer has been briefed on the request for funds and is taking the request under advisement.

State Parks – Has received feedback and is incorporating it into the committee draft report. Funding has been requested.

Health – No comments on the draft report. Department of Health is unlikely able to help with funding the report.

Discussion on consultant to assist in report preparation, cost share

The Task Force agreed there was value in hiring a consultant to help prepare the report.

Tim Young med with Jerimiah Rieman from Governor Mead’s office. Mr. Rieman was comfortable with state agencies helping with funding if funding was available in their current budgets. He was encouraging about the benefits of the report.

- Wyoming Pathways will contribute \$5,000 to the report.
- Platte River Trails has a meeting December 7. They are open to donating to this important report, but due to budget constraints the amount will need to be decided.
- Friend of Pathways has requested \$5,000 to put toward the report; the decision will be available in mid-January. Friends of Pathways also offered to manage the contract for the report.

Discussion followed on the best way to handle the contract between the public and private partners. Tim Young will send out Alta Planning and Designs informal bid and proposal of \$42,000 to the Task Force. The State of Utah is currently working a similar study, with a focus on the economic impacts of bicycling. Colorado recently finished a study as well, which can be sent to the Task Force.

- John Rutter, Jeff Wiggins and Tim Young will craft a scope of work.
- Jack Koehler and Angela will help them by sending a list of firms qualified to do this kind of study.

- The WBC will work to determine the best way to do the contact and act as a liaison between the state agencies and non-profits. Jack Koehler, Kim Porter and Tim Young will work as a committee on the procurement method.
- Domenic Bravo will help craft a Sole Source Bid Waiver, if needed.
- Work needs to begin soon to meet the October 1, 2017 deadline.
- The question was asked, “what if we are short on funding?”
 - Agencies and non-profits will get firm commitment.
 - Tim Young will keep a spreadsheet.
 - The Task Force members will consider other beneficiaries of the report for possible financial input.
 - The Task Force will give an update to the Governor’s office, and may request the additional funds needed if the Task Force comes up short.

Public Comments on Preparing Report

Liz Storer, George B. Storer Foundation provided public input, and stated the Foundation may be in a position to contribute to the cost of hiring a consultant to help prepare the Report. “It is important to have strong ties to the economy to sell this as a state investment, not just a nice thing to have. Should include a survey of cities so the legislators know this is a local need and not just a Non-Governmental Agency (NGO) need/want. Think of how events can tie into the community or at least envision in the report,” she said.

Next meeting will be in early January, the date will be selected via Doodle poll. The sub-committees are encouraged to meet during this time to flush out outline and start working on sections of the report.

Peggy Caldwell made the motion to adjourn, John Rutter seconded the motion. The meeting adjourned at 9:55.

TASK LIST

What	Who	Timeline
Table of public comments	Andy	On-going
Financial Commitment from agencies/organizations	All	By Jan. meeting
Scope of Work	Tim, Jeff, John	By Jan. meeting
Qualified list of firms who do studies	Angela, Jack	ASAP
Sole Source Bid Waiver, if needed	Domenic	Not determined
Procurement Process	Tim, Jack, Kim	By Jan. meeting
Spreadsheet of financial commitment	Tim	
Send out Alta bid and proposal	Tim	December 1
Seek funding outside the Task Force	All	By Jan. meeting
Update Governor’s Office	Tim	
Committee Meetings	All	By Jan. meeting
Tim Young will send Liz Storer the Utah Report	Tim	asap

Respectively submitted,
Kim Porter, Secretary