

# Wyoming Bicycle and Pedestrian System Task Force

## Minutes

Monday, August 22, 2016

### Conference Call

#### In Attendance:

Matt Carlson, WYDOT

Peggy Caldwell, Equestrian

Angela Emery, Platte River Trails

Dr. Wendy Braund, WY Dept. Health

Jack Koehler, Friends of Pathways

John Rutter, Tourism

Kim Porter, Task Force Secretary

Jeff Wiggins, City of Cheyenne

Tim Young, Wyoming Pathways

Andy Greenman, WY Business Council

Domenic Bravo, WY State Parks

Greg Venable, Admiral Trucking

Jim Hellyer, Agriculture

Absent: Patrick Collins, Bicycle Station

Tim Young welcomed the group and suggested adding "Approval of Minutes" to the agenda. Not all members had copies so this was tabled until September. No other additions to the agenda.

New member introduced themselves including their interest and indicated their area of expertise for the task force.

Tim Young reviewed the timeline and responsibilities for the task force. He went over the draft outline and thoughts behind the report sections.

1. Community pathways and local streets – includes greenways and urban paths.
2. Main Streets & downtowns – walkability of business districts.
3. Long Distance Bicycling and Walking Routes – rural paths and highways.
4. Natural Surface Trails – rural paths geared more toward equestrian activities.
5. Health Benefits & Safety Analysis – broad area covered in all sections.

#### Discussion points

- Where to put health benefits and safety – currently in its own section, but each section addresses this in #1. Not enough data to cover in each one, would work better to leave in its own section. However, if there are specific health and safety issues in one of the sections, it could be address there.
- Add "Environmental Concerns" in #7 – Other considerations as the task force may deem appropriate.
- #2 addresses economic development, keep in mind economic impact with tourism, business, events, walkability/bike ability. May be important enough to put in its own section.
- Add a summary to each section to explain the section and include/explain information that is applicable to more than one section.
- Rumbel strips/stripes are a counter measure for vehicles that run off the road and provide more room for people who are walking and biking to make it more usable for pedestrians. Keep this in mind for section III. Long Distance Bicycling and Walking Routes.

- Long distance route/rural areas. Task Force is charged with public lands only, but will need to keep in mind and address private land ownership right of ways.
- Include information from 2016 WYDOT Wyoming Bicycle & Pedestrian Transportation Plan.
- Consider changing the name of III. to Rural Bicycling and Walking Routes.
- Level of detail for first report due October 1, 2016
  - Outline of topics suggested to cover (allows the legislative committee to make comments on direction of report.)
  - Include sub-committee's assignments
  - Report due on October 1, 2017 will have specific data

#### Committee Assignments

Community pathways & local streets	Jack, Angela, Jeff
Main streets & downtowns	Jack, Angela, Andy
Long distance bicycling & walking routes	Matt, John, Greg, Jim, Jeff
Natural surface trails	John, Domenic, Peggy
Health benefits & safety analysis	Matt, Wendy, Peggy, Greg

\*Domenic will also help with economics

\*Tim will help coordinate each sub-committee and help out as needed

\*Patrick needs to be included

The group indicated they would like to keep Tim on as the chairman and asked how they could help make this happen. Tim has been a great leader and the group would like this to continue. Tim will give the Governor an update on the task force and bring forth this suggestion.

Each committee needs to self-organize and have at least one conference call to pick the leader of the subcommittee. A list of subcommittees with contact information will be send out.

Next meeting is Thursday, September 15<sup>th</sup> at the Tate Pumphouse, located at 1775 W. 1<sup>st</sup> Street in Casper from 10-2. Angela will make the arrangements for the room.

#### Tentative agenda items

Review of minutes from both 8/8 & 8/22 meetings

Develop mission and goals (recommended by Governor's board training)

Subcommittee update

#### TASK LIST

What	Who	Timeline
Provide the Governor with an update of the task force and the task force's wish to have Tim continue as the chairman	Tim	
Prepare a sub-committee list with contact information	Tim/Kim	ASAP
Meet and select a leader for the sub-committee	Each committee	9/15/16
Secure Tate Pumphouse for September 15 <sup>th</sup> meeting	Angela	ASAP
Brief outline of subcommittee's expectations before next meeting	Tim	

Respectfully submitted: Kim Porter