

SAMPLE NOTICE OF A FINDING OF NO SIGNIFICANT IMPACT

Used by: Responsible Entity (RE) or grantee requesting HUD funding

Description: This is a sample of the information that the RE must either publish, or disseminate, when preparing a notice of a Finding of No Significant Impact (FONSI) prior to requesting the release of funds (RROF). This notification is a precondition to HUD releasing funds assigned to a project. This notification describes actions required in the Code of Federal Regulations, specifically 24 C.F.R. Part 58, Subpart E. This sample format is one example of a format that contains all the required information of which the underlined portions would provide information relevant to each specific project.

If the RE makes a finding of no significant impact, it must prepare a notice of a FONSI, using the current HUD-recommended format or an equivalent format. As a minimum, the RE must send the FONSI notice to individuals and groups known to be interested in the activities, to the local news media, to the appropriate tribal, local, State and Federal agencies; to the Regional Offices of the Environmental Protection Agency having jurisdiction and to the HUD Field Office (or the State where applicable). The RE may also publish the FONSI notice in a newspaper of general circulation in the affected community. If the notice is not published, it must also be prominently displayed in public buildings, such as the local Post Office and within the project area or in accordance with procedures established as part of the citizen participation process.

The RE may disseminate or publish a FONSI notice at the same time it disseminates or publishes the Notice of Intent to Request the Release of Funds (NOI/RROF) required by Sec. 58.70. If the notices are released as a combined notice, the combined notice shall: (1) Clearly indicate that it is intended to meet two separate procedural requirements; and (2) Advise the public to specify in their comments which "notice" their comments address.

The RE must consider the comments and make modifications, if appropriate, in response to the comments, before it completes its environmental certification, required by Section 58.71, and before the recipient submits its RROF. If funds will be used in Presidentially declared disaster areas, modifications resulting from public comment, if appropriate, must be made before proceeding with the expenditure of funds.

Required notices must afford the public the following minimum comment periods:

Notice of Finding of No Significant Impact (FONSI).....	15 days when published or, if no publication, 18 days when mailing and posting
Notice of Intent to Request Release of Funds (NOI-RROF).....	7 days when published or, if no publication, 10 days when mailing and posting
Concurrent or combined notices.....	15 days when published or, if no publication, 18 days when mailing and posting

SAMPLE

ERR GUIDE #6

NOTICE OF A FINDING OF NO SIGNIFICANT IMPACT

(Date of Notice)

(Name of Responsible Entity)

(Complete Address of Responsible Entity)

(Telephone Number of the Responsible Entity Preparer Agency)

This notice shall satisfy a procedural requirement for activities to be undertaken by the (Name of Responsible Entity or Grantee, as applicable).

FINDING OF NO SIGNIFICANT IMPACT

The (Name of the Responsible Entity) has determined that the project will have no significant impact on the human environment. An Environmental Impact Statement under the National Environmental Policy Act of 1969 (NEPA), therefore, is not required. Additional project information is contained in the Environmental Review Record (ERR) on file at (Name and complete address of the Responsible Entity office where the ERR can be examined and the name and address of other locations where the record is available for review) and may be examined or copied weekdays () A.M. to () P.M.

PUBLIC COMMENTS

Any individual, group, or agency disagreeing with this determination or wishing to comment on the project may submit written comments to the (Responsible Entity designated office responsible for receiving and responding to comments). All comments received by (If the notice is published: the date of the notice plus fifteen days; if the notice is posted: the date of posting plus eighteen days) will be considered by the (Name of the Responsible Entity) prior to authorizing submission of a request for release of funds. Comments should specify that they pertain to this Notice of a Finding of No Significant Impact to the environment.

(Name and title of the Responsible Entity Certifying Officer)